

PART II : STATUTES

THE SCHEDULE
THE STATUTES OF THE UNIVERSITY†
(See Section 22)

1. In these Statutes, unless there is anything repugnant in the subject or context :
- Definition**
- (a) 'The Act' means Jai Narain Vyas University, Jodhpur Act, 1962 and 'Section' means a Section of the Act; and
- (b) 'Officers', 'Authorities', 'Teachers', and 'Ministerial and other Staff' mean, respectively officers, authorities, teachers and ministerial and other staff in the University.
2. (1), (2), (3), (4), (5) Superseded.¹
- Senate,
composition and
term of Office**
- (6) 'Registered graduate' means a graduate Registered under the provisions of the Act.
- Registration of
Graduates**
- (7) The Syndicate shall, with the concurrence of not less than two-thirds of the members of the Senate, have power to remove the name of any person from the Register of registered graduates.
- (8) The following persons shall, on payment of such fees as specified in Statute 9(ii), be entitled to have their names enrolled in the Register of registered graduates :—
- (i) Graduates of Jai Narain Vyas University, Jodhpur of three year's standing and upwards (counted from the date of passing), that have taken their degree at a convocation or in absentia.
- (ii) For a period of five years from the commencement of the Act, all graduates of three years standing or upwards of any Indian University incorporated by any law for the time being in force or of any other University which may be approved for this purpose by the Syndicate, provided (i) they belong to the State of Rajasthan by birth or domicile, or (ii) they have studied in any of the degree colleges, which were handed over to Jai Narain Vyas University, Jodhpur at the time of establishment, or (iii) they are members of the staff of

† First Statutes of the University were made by the Government under Sec. 22(1) of the Act and were published in Rajasthan Gazette Extraordinary, Part IV (न), dated 30 November 1962.

¹ Superseded by the Act No. 12 of 1972. Published in Rajasthan Gazette Extraordinary, Part IV A, dated 28 June 1972. See Appendix I to 'Part II : Statutes' for the superseded provisions.

the University.

Note : The time limit imposed by this clause related to applications for enrolment and not to continuance as registered graduates of those enrolled.

(9) (i) Applications for enrolment in the Register of registered graduates shall be made by the applicant himself, to the Registrar in the form provided for the purpose.

N.B. : The words 'made by the applicant himself', mean that the application for the registration is to be signed by the applicant himself and not by any one else on his behalf. The application may, of course, be sent to the University either in person, or by registered post.

(ii) Each applicant shall send with the application a fee of Rs. 10/- per registration.

(iii) On receipt of the application the Registrar, if he finds that the applicant is duly qualified, shall cause the name of the applicant to be entered in the register.

(iv) No graduate shall be enrolled during a period of two months immediately preceding an election of registered graduates to the Senate.

(v) Every registered graduate shall inform the Registrar in writing of all changes in his permanent address.

(10) The members to be elected under Statute 2(xxiii), shall be elected in accordance with system of proportional representation by means of a single transferable vote and in the manner prescribed by Ordinances.

3. †[(1) The Senate shall, on a date to be fixed by the Vice-Chancellor, meet once a year at a meeting to be called 'Annual Meeting' and shall meet at least on one more occasion during the year. Any vacancy among the officers of the University or among the members of the Senate, or the Syndicate or the Finance Committee which ought to be filled by the Senate shall be so filled up at any of the meetings of the Senate.]

(2) The Vice-Chancellor may, whenever, he thinks fit, and shall, upon the requisition in writing signed by not less than 20 members of the Senate, convene a special meeting of the Senate.

(3) A report of the working of the University during the previous year, together with a statement of receipt and expenditure, balance sheet as audited, and the financial estimates shall be

Election of Registered Graduates

Meeting of the Senate

Syndicate Composition and term of Office

† Substituted for the following provision in the First Statutes :
"The Senate shall, on a date to be fixed by the Vice-Chancellor, meet once a year at a meeting to be called 'Annual Meeting of the Senate'. At such annual meeting any vacancies among the officers of the University or among the members of the Senate or the Syndicate or the Finance Committee which ought to be filled by the Senate shall be so filled up."

Assented by Chancellor on 18 August 1982. (Senate : 18 November 1980).

¹ Superseded by Act No. 12 of 1972. Refer to Item 1 of Appendix I to 'Part I : Act' on page 57 for the superseded provision and later changes.

presented to the Senate at its annual meeting.

4. (1), (2) & (3) Superseded.¹
5. (1) The Syndicate shall, subject to the control of the Senate, manage and administer the revenue and property of the University and the conduct of all administrative affairs of the University not otherwise provided for.
 - (2) Subject to the provisions of the Act, the Statutes and the Ordinances, the Syndicate shall, in addition to all other powers vested in it have the following powers, namely :
 - (i) to appoint, from time to time the Registrar, Librarian, Principals of Colleges and Heads of Institutions established by the University, and such Professors, Readers, Lecturers and other members of the teaching staff as may be necessary on the recommendations of the Selection Committee constituted for the purpose;
Provided that no action shall [...] be taken by the Syndicate in respect of the number, qualifications and the emoluments of teachers otherwise than after consideration of the recommendations of the Academic Council;
 - (ii) to appoint members of the administrative Syndicate Composition and term of Office staff or to delegate the power of appointment to such authority or authorities or officer or officers as the Syndicate may, from time to time, by resolution, either generally or specifically direct;
 - (iii) to grant leave of absence to any officer of the University, other than the Chancellor and the Vice-Chancellor, and to make the necessary arrangements for the discharge of the functions of such officer during his absence;
 - (iv) to manage and regulate the finances, accounts, investments, property, business, and all other administrative affairs of the University and, for that purpose to appoint such agents as it may think fit;
 - (v) to invest any money belonging to the University including any unapplied income; in such Government stocks, [funds, shares]² or securities as it may, from time to time, think fit or in the purchase of immovable property in India, with the like power of varying such investments from time to time on the advice of the Finance Committee;
 - (vi) to transfer or accept transfer of any movable or immovable property on behalf of the University;
 - (vii) to arrange for the provision of the buildings, premises, furniture and apparatus and other means needed for carrying on the work of the University;

¹ Deleted the word 'ordinarily'. Assented by Chancellor on 9 May 1972.

² Substituted for "funds shares" occurring in the First Statutes. Assented by Chancellor on 20 July 1965. (Senate : 9 December 1964).

**Academic Council
Composition and
term of Office**

- (viii) to enter into, vary, carry out and cancel contracts on behalf of the University;
 - (ix) to entertain and redress any grievances of the officers of the University, the teaching staff, and the University's servants, who may, for any reason, feel aggrieved, otherwise than by act of the Senate;
 - (x) to publish lists of prescribed or recommended text-books, and publish syllabus of the prescribed courses of study;
 - (xi) to exercise such other powers and perform other duties as may be conferred or imposed on it by the Act or the Statute.
6. (1) The Academic Council shall consist of the following, namely :
- (i) the Vice-Chancellor;
 - (ii) the Deans of the Faculties;
 - [(iii) "Professors in the University Departments and Readers holding charge of Head of the University Departments and Principals of Colleges and Institutions admitted to the privileges of the University. Provided that where there is no professor or reader in the department, the teacher who acts as the Head of the Department shall be a member of the Academic Council.]¹
 - [(iv) 15 Members of the teaching staff of the University, Colleges and Institutions other than the Heads of the Departments elected from amongst themselves by single transferable vote. The tenure of membership of the teachers will be for the period of three years;]²
 - (v) three persons, co-opted by the Academic Council who possess special attainments in particular fields of study and are not employees of the University colleges and Institutions.
 - [(vi) Seven students be chosen in such manner as the Vice-Chancellor may determine.
The tenure for the students will be for one academic year or till the new incumbents are chosen, whichever is earlier provided the students continue as regular students.]³
 - [(vii) Director, K.N.U. College for Women;]³
 - [(viii) Director, Institute of Evening Studies.]³
- (2) The term of office of the members of the Academic Council,

¹ Substituted for the following provision in the First Statutes :
"The Heads of the University Department of the status of Professor or Reader or Principals of colleges and institutions admitted to the privileges of the University."
Assented by Chancellor on 16 June 1970.

² Substituted. Received assent of Chancellor on 14 July 1975. The provision in the First Statutes was :
"Two members of the teaching staff of the University, colleges and institutions elected by their teachers."
This was replaced by the following :

"Five members of the teaching staff of the University, Colleges and Institutions other than the Heads of the Departments, elected from amongst themselves by single transferable vote". (Assented by Chancellor on 28 April 1973.)

³ Added. Assented by Chancellor on 14 July 1975.

other than ex-officio members, shall be three years.

(3) Fifteen members of the Academic Council shall form a quorum.

7. Subject to the Act, the Statutes and the Ordinances, the Academic Council shall, in addition to all other powers vested in it, have the following powers, namely :—

- (i) to report on any matter referred to or delegated to it by the Senate or the Syndicate;
- (ii) to make recommendation to the Syndicate with regard to :
 - (a) the creation of teaching post in the University and Colleges and Institutions maintained by the University and the abolition thereof, and;
 - (b) the classification of the posts referred to in sub-item (a) and their duties attached thereto;
 - [(c) laying down qualifications for the recruitment of teachers in any subject and the emoluments to be paid to them;]¹
- (iii) to formulate and modify or revise schemes for the organization of faculties and to assign to such faculties their respective subjects and also to report to the Syndicate as to the expediency of the abolition or sub-division of any Faculty or the combination of one Faculty with another;
- (iv) to make arrangements for the instruction and examination of persons not being members of the University may be necessary;
- ²[(v) to promote research and specialised studies within the University, through a Research Board whose composition and functions shall be prescribed in the Ordinances;]
- (vi) to recognise diplomas and degrees of another University and Institutions and to determine their corresponding value in relation to the diplomas and degrees of Jai Narain Vyas University;
- (vii) to fix, subject to any conditions accepted by the Senate, the time, mode and conditions of awards of fellowships, scholarships, medals and other prizes and to award the same;
- (viii) to make recommendations to the Syndicate in regard to fixation of fees, emoluments and travelling and other expenses of the examiners;
- (ix) to suggest the conduct of examination and to propose dates for holding them;
- (x) to recommend institution of stipends, scholarships, medals

¹ Added. Assented by Chancellor on 20 July 1965. (Senate : 9 December 1964).

² Substituted for the following provision in the First Statutes :

"(v) To promote research and specialised studies within the University, through a Research Board formed for the purpose and consisting of the following :

1. Vice-Chancellor, Chairman,
2. Dean of the Faculty concerned,
3. Head of the Department concerned,

and to require, from time to time, reports on such researches and specialised studies"

Assented by Chancellor on 16 July 1970.

**Faculties
Composition &
term of Office**

- and prizes and to make other awards in accordance with the Ordinances and such other conditions as may be attached to the awards;
- (xi) to suggest such forms and registers as are from time to time, to be prescribed by the Act, and
 - (xii) to perform, in relation academic matters, all such duties and to do all such acts as may be necessary for the proper carrying out of the provisions of the Act, the Statutes and the Ordinances.
8. (1) (a) Each Faculty shall consist of such Departments of studies as may be assigned to it by the Statutes;
- (b) Each Department shall consist of the following members, namely :—
- (i) teachers of the Department;
 - (ii) persons appointed to conduct research in the Department;
 - (iii) honorary Professors, if any, attached to the Department;
 - (iv) such other persons as may be members of the Department in accordance with the provisions of the Statutes;
- ¹[(c) Each Department shall have a Head who shall be appointed in the following order of preference :
- (1) (i) Professor in the subject by rotation by seniority.
If a Professor who is Head of the Department under clause (1)(i) above goes on leave without pay/EOL, deputation or he goes on any type of leave for a period of not less than 1 month, the next senior most Professor shall be appointed Head of the Department for such period as the person appointed under clause 1(i) is on leave. This period shall not count towards the term.
 - (ii) In case there is no Professor or all Professors are on leave, Readers by rotation by seniority.
If a Reader who is Head of Department under clause 1(ii) above goes on leave without pay/EOL, deputation or he goes on any type of leave for a period of not less than 1 month, the next senior most Reader shall be appointed Head of the Department for such period as the person appointed under clause 1(ii) is on leave. This period shall not count towards the term.
 - (iii) In case there is no Professor or Reader or all Professors and Readers are on leave, Lecturers

¹ Substituted. Assented by Chancellor on 20 July 1988.
Progressive changes in this Statute are given in Appendix II to 'Part II : Statutes'.

by rotation by seniority.

If a Lecturer who is Head of the Department under clause 1(iii) above goes on leave without pay/EOL, deputation or he goes on any type of leave for a period of not less than 1 month, the next senior most Lecturer shall be appointed Head of the Department for such period as the persons appointed under clause 1(iii) is on leave. This period shall not count towards the term.

2. (i) The term of appointment shall be 3 years.
- (ii) A person appointed as Head of a Department can decline or resign his position as Head at any time during his tenure.
3. In case the Vice-Chancellor is of the opinion that the work of the Head of the Department is not in the interest of the Department, he shall present to the Syndicate an account of the same and it shall be open to the Syndicate to remove the Head of the Department and appoint the next senior most man in the order of preference indicated above as Head of the Department.

Provided that before taking such an action the Syndicate shall consider the explanation, if any, submitted by the Head of the Department and that no such action shall be taken without the concurrence of 2/3rd of the members of the Syndicate present in the meeting of the Syndicate.

4. If a person is removed from the Headship under any of the clause above he shall have the right to get reviewed the position from the Syndicate any time after one year of such removal.]

[(e) The duties, functions and powers of a head otherwise than those already prescribed by Act/Statute shall be prescribed by Ordinances.]¹

²[(2) (a) The University shall have the following faculties :

- (i) Arts
- (ii) Social Sciences

¹ Added. Assented by Chancellor on 30 May 1983.

² Clause 2(a), (b) of Statute 8 substituted for the following clause 2 in the First Statutes :
St. 2. "The University may have the following faculties :

- i) Arts (English, Sanskrit, Hindi, History, Philosophy and Music);
- ii) Social Sciences (Economics, Sociology, Political Science, Geography);
- iii) Science;
- iv) Commerce;
- v) Engineering;
- vi) Law;
- vii) Education;

and such other faculties as may be constituted from time to time.

Provided that till separate faculties are established two or more faculties may be grouped together."
Amendments assented by Chancellor on 20 July 1965, 16 June 1970, 9 May 1972, 28 April 1973, 14 July 1975, 28 January 1982 and 28 June 1988.

³ Added. Assented by Chancellor on 28 June 1988.

- (iii) Science
- (iv) Commerce [and Management Studies]³
- (v) Law
- (vi) Engineering
- (vii) Education
- (viii) Architecture¹

and such other Faculties as may be constituted from time to time;

[Provided that two or more Faculties may be grouped together.]^{1A}

- (b) The following shall be the Departments of studies assigned to each Faculty.

Arts :

- (i) English
- (ii) Sanskrit
- (iii) Hindi
- (iv) History
- (v) Philosophy
- (vi) Music
- (vii) Fine Arts & Paintings²
- (viii) Comparative Literature and Language Studies²
- (ix) Rajasthani³
- (x) Patrakarita avam Jansanchar⁴
- (xi) Physical Education⁵

Social Sciences :

- (i) Economics
- (ii) Sociology
- (iii) Political Science
- (iv) Geography
- (v) Library Science⁶
- (vi) Public Administration⁶

Science :

- (i) Physics
- (ii) Mathematics and Statistics⁷
- (iii) Chemistry

¹ Added. Assented by Chancellor on 23 April 2002.

^{1A} Substituted for the following :

"Provided that till separate Faculties are established two or more Faculties may be grouped together." by an amendment assented on 16 June 1970.

² Added. Assented by Chancellor on 9 May 1972.

³ Added. Assented by Chancellor on 14 July 1975.

⁴ Added. Assented by Chancellor on 5 July 2007.

⁵ Added. Assented by Chancellor on 21 June 2007.

⁶ Added. Assented by Chancellor on 21 August 2001.

⁷ Substituted for "Mathematics." Assented by Chancellor on 28 April 1973.

- (iv) Zoology
- (v) Botany
- (vi) Geology
- (vii) Home Science⁶

[Commerce and Management Studies :

- (i) Accounting
- (ii) Business Finance and Economics
- (iii) Business Administration
- (iv) Management Studies]¹

Engineering :

- (i) Civil
- (ii) Structural
- (iii) Mechanical
- (iv) Electrical
- (v) Mining
- (vi) Metallurgy
- (vii) Electronics & Communications²
- (viii) Production & Industrial Engineering⁴
- (ix) Computer Science & Engineering⁴
- (x) Architecture & Town Planning⁴
- (xi) Chemical⁴

Law :

Law

Education :

- (i) Education, and
 - (ii) Psychology
- (3) Each Faculty, (except the Faculty of Engineering]³ shall consist of the following members namely;
- (i) [Dean]⁵ of the Faculty;
 - (ii) Professors and Readers in the subjects assigned to the Faculty in the University;
 - (iii) All Heads of the Departments of subjects within the purview of the Faculty in the Colleges and institutions of the degree standard at least, provided that they have at least 8 years experience of teaching degree classes in a subject of the Faculty;

¹ Substituted for the following provision "**Commerce** : Commerce".
Amendment assented by Chancellor on 28 June 1988.

² Added. Assented by Chancellor on 28 January 1982.

³ Added. Assented by Chancellor on 6 January 1982.

⁴ Added. Assented by Chancellor on 29 January 1991.

⁵ Substituted for the word "Deans". Assented on 20 July 1965.

⁶ Substituted for the following provision in the First Statutes. Assented on 6 January 1982.

(iv) one or two teachers according to the strength of the Department by rotation, according to seniority from each Department of the Faculty; provided that the teacher has atleast five years of teaching experience of degree classes in a subject of the Faculty;

Note : There shall be only one teacher where the strength of the Department is [not more than five]; including the Head of the Department.

‡Substituted for "not less than 10". Assented on 20 July 1965.

⁷ Substituted for the words "two teachers". Assented on 27 July 1985.

⁶[(iv) One or [more lecturers]⁷ according to the strength of the Department by rotation, according to the seniority from each department of the Faculty; provided that the teacher has at least five years of teaching experience of degree classes in the subject of the Faculty.

Note : There shall be only one [lecturer]¹ where the strength of Department is not more than five [and one lecturer for every additional 10 (or part thereof) members of staff in the department.]²

(v) Two persons co-opted by the Faculty concerned from among persons who are not teachers in the University or in any of its colleges and institutions.]

[(3) (A) The Faculty of Engineering shall consist of the following members :

(i) Dean of the Faculty;

(ii) Professors and Readers in the Department assigned to the Faculty;

(iii) One or two Lecturers according to strength of the Department by rotation according to seniority from each department of the Faculty for a period of three years, provided that the lecturer, has at least five years of teaching experience of degree classes in a subject of the Faculty;

Note : There shall be only one teacher where the strength of the Department is not more than five including the Head of the Department.

(iv) The Heads of the Department of Physics, Chemistry, Mathematics, English and Geology.

(v) The senior most teachers in the subject of Physics, Chemistry, Mathematics, English, Social Studies and Geology, posted in the Faculty of Engineering.

(vi) Two persons co-opted by the Faculty from among persons who are not teachers in the University or in any of its colleges and institutions for a period of three years.]³

Functions of the Faculties

(4) The members of a Faculty, other than ex-officio members, shall hold office for a period of three years.

(5) [Deleted.]⁴

[9. The Faculties shall perform the following functions :

(i) Subject to the control of the Academic Council, to organize teaching and research work in the Departments of Studies

¹ Substituted for "teacher". Assented on 27 July 1985.

² Substituted for the words "including the Head of the Deptt.". Assented on 27 July 1985.

³ Statute (3) (A) Added. Assented on 6 January 1982.

⁴ Deleted the following occurring in the First Statutes by an amendment assented on 20 July 1965 :

"The conduct of the meeting of a Faculty and the quorum required for each faculty shall be prescribed by the Statutes and Regulations."

assigned to the Faculty.

- (ii) To recommend to the Academic Council courses of studies and curricula for each examination after considering the recommendations of the Committees of Courses and Studies.
- (iii) To recommend to the Academic Council conditions for the award of degrees, diplomas and other academic distinctions.
- (iv) To co-ordinate work in subjects assigned to Faculty.
- (v) To secure co-ordination in research whenever desirable.
- (vi) To recommend to the Academic Council the combination and sub-division of the Departments or the Faculties.
- (vii) To make recommendations to the Academic Council on any other matter referred to them by the Academic Council.

Note : In matters of common interest where it might be necessary to obtain the views of more than one faculty, the Vice-Chancellor may convene a joint meeting of the Faculties concerned. At such meetings the Senior most of the Deans concerned shall preside.¹

**Constitution of
Committee of
Courses and
Studies**

- ²[9.A (1) There shall be a Committee of Courses and Studies for each of the subjects mentioned below against the Faculties of Arts, Social Sciences, Science and Education.
- (i) Faculty of Arts : English, Hindi, Sanskrit, History, Philosophy, Music, [Fine Arts and Paintings]³, [Comparative Literature and Language Studies, Rajasthani, Patrakarita avam Jansanchar and Physical Education]⁴
 - (ii) Faculty of Social Sciences: Economics, Sociology, Political Science, Geography, Library Science and Public Administration.⁵
 - (iii) Faculty of Science : Physics, Mathematics, Chemistry, Zoology, Botany, Geology and Home Science.⁶
 - (iv) Faculty of Education : Education and Psychology.
- (2) In the Faculty of Commerce, Law and Engineering, there shall be one Committee of Courses and Studies for each one of them.

¹ Substituted for the following provision in the First Statutes :
"Faculties shall have such powers and shall perform such duties as may be assigned to them by the Statutes and the Ordinances. They shall also consider and make such recommendations to the Academic Council on any question pertaining to their respective spheres or works as may be referred to them by the Academic Council."
Assented by Chancellor on 20 July 1965.

² Statute 9 (A) (1), (2), (3), (4), (5) : Added. Assented by Chancellor on 20 July 1965. (Senate : 9 December 1964).
Added. Assented on 15 November 1970.

³ Added. Assented 16 June 1970.

⁴ Added. Assented on 27 July 1985.

⁵ Added. Assented on 21 June 2007.

⁶ Added. Assented on 3 August 2001.

⁶ Added. Assented on 23 Dec. 2002.

(3) Committee shall consist of the following members:

(i) In the Faculties of Arts, Social Sciences, Science and Education, the Committees shall be constituted as follows :

(a) The Head of the Department who shall also be the Convener.

(b) Readers not exceeding three in number, by rotation in order of seniority in case of subjects taught upto the post-graduate standard, and one in case of subjects upto degree standard.

¹[Provided that if any teacher appointed as a member of the Committee of Courses under St. 9A(3)(i)(b) is on extraordinary leave/leave without pay/deputation for the purpose of taking employment elsewhere or if he is on any other leave for a period not less than three months the next senior most teacher in the department shall be appointed as a member of the Committee of Courses for full term.

Provided further that when the teacher returns from leave he shall be entitled to membership of the Committee of Courses for the remaining period of his term as soon as a vacancy occurs.]

(c) [One or more Lecturers by rotation according to seniority depending on the strength of the department.

i.e. : There shall be one Lecturer for every 10 (or part there of) Lecturers in the Department.]¹

[Provided that if any teacher appointed as member of the Committee of Courses under St. 9A(3)(i)(c) is on extraordinary leave/leave without pay/deputation for the purpose of taking employment elsewhere or if he is on any other leave for a period not less than three months the next senior most teacher in the department shall be appointed as a member of the Committee of Courses for full time.

Provided further that when the teacher returns from leave he shall be entitled to membership of the Committee of Courses for the remaining period of his term as soon as a vacancy occurs.]²

(d) Two persons other than the teachers of the

¹ Substituted for "One Lecturer by rotation in order of seniority". Assented on 27 July 1985.

² Added. Assented on 27 July 1985.

³ Added. Assented by Chancellor on 30 June 1968.

University having expert knowledge of the subject to be nominated by the Vice-Chancellor in consultation with the convener.

³[(e) Till a postgraduate Department of Education is established, the Committee of Courses and Studies in Education shall consist of :

1. The Dean, Faculty of Arts (Convener).
2. Two experts nominated by the Vice-Chancellor.
3. The Principal, Shah Goverdhan Lal Kabra Teachers' College, Jodhpur (Ex-Officio).
4. One lecturer from Shah Goverdhan Lal Kabra Teachers' College, Jodhpur by rotation in order of seniority to be nominated by the Vice-Chancellor.]

(ii) In the Faculty of Commerce :

- (a) The Head of the Department who shall also be the convener.
- (b) Readers not exceeding three in number by rotation in order of seniority.

[Provided that if any teacher appointed as member of the Committee of Courses under St. 9A(3)(ii)(b) is on extra-ordinary leave/leave without pay/deputation for the purpose of taking employment elsewhere or if he is on any other leave for a period not less than three months the next senior most teacher in the department shall be appointed as a member of the Committee of Courses for full term.

Provided further that when the teacher returns from leave he shall be entitled to membership of the Committee of Courses for the remaining period of his term as soon as a vacancy occurs.]¹

- (c) [One or more lecturers by rotation according to seniority depending on the strength of the department.

i.e. : There shall be one Lecturer for every 10 (or part thereof) Lecturers in the department.]²

³[Provided that if any teacher appointed as

¹ Added. Assented by Chancellor on 27 July 1985.

² Substituted for "Two Lecturers by rotation in order of seniority". Assented on 27 July 1985.

³ Added. Assented on 27 July 1985.

member of the Committee of Courses under St.9A (3) (ii) (c) is on extra-ordinary leave/leave without pay/deputation for the purpose of taking employment elsewhere or if he is on any other leave for a period not less than three months the next senior most teacher in the department shall be appointed as a member of the Committee of Courses for full term.

Provided further that when the teacher returns from leave he shall be entitled to membership of the Committee of Courses for the remaining period of his term as soon as a vacancy occurs.]

- (d) Three persons having expert knowledge of the subject to be nominated by the Vice-Chancellor in consultation with the convener.

(iii) In the Faculty of Law :

- (a) The Head of the Department who shall also be the convener.
- (b) Readers not exceeding two in number by rotation in order of seniority.

[Provided that if any teacher appointed as member of the Committee of Courses under St. 9A(3) (iii) (b) is on extra-ordinary leave/leave without pay/deputation for the purpose of taking employment elsewhere or if he is on any other leave for a period not less than three months the next senior most teacher in the department shall be appointed as a member of the Committee of Courses for full term.

Provided further that when the teacher returns from leave he shall be entitled to membership of the Committee of Courses for the remaining period of his term as soon as a vacancy occurs.]¹

- (c) [One or more Lecturers by rotation according to seniority depending on the strength of the department.

i.e. : There shall be one Lecturer for every 10 (or part thereof) Lecturers in the Department.]²

³[Provided that if any teacher appointed as member of the Committee of Courses under St. 9A(3)(iii)(c) is on extra-ordinary leave/leave without pay/deputation for the purpose of taking

¹ Added. Assented on 27 July 1985.

² Substituted for "One Lecturer by rotation in order of seniority". Assented on 27 July 1985.

³ Added. Assented on 27 July 1985.

employment elsewhere or if he is on any other leave for a period not less than three months the next senior most teacher in the department shall be appointed as a member of the Committee of Courses for full term.]

- (d) Three persons having expert knowledge in the subject to be nominated by the Vice-Chancellor in consultation with the convener.
- (iv) In the Committee of Courses and Studies in Engineering for B.E. degree :
- (a) The Dean of the Faculty shall be the convener,
- (b) All Heads of the Departments of subjects assigned to the Faculty,
- (c) The Heads of the Departments of Physics, Mathematics, Chemistry and English,
- (d) Persons not exceeding five in number having expert knowledge in the subject to be nominated by the Vice-Chancellor in consultation with the convener.
- (v) In the Committee of Courses and Studies in Engineering for postgraduate degree :
- (a) The Head of the Department shall be the convener,
- (b) Two teachers other than the Head of the Department in order of seniority,
- (c) Two persons other than the teachers of the University having expert knowledge of the subject to be nominated by the Vice-Chancellor in consultation with the convener.
- (4) The term of members, other than ex-officio members shall be three years.
- (5) The Committee of Courses and Studies shall recommend to the Faculty concerned courses of studies and curricula in their respective subjects.
- [(6) No book written or published by any person who is a member of the Committee of Courses shall be prescribed or recommended for a study for any examination of the University so long as such a person remains a member of the Committee of Courses.]¹
- [9.B (1) The Equivalence Committee will consist of the following and the term of nominated members will be for a period of three years.
- (i) All the Deans of the Faculties,
- (ii) One Head of Department from each Faculty to be

**Equivalence
Committee**

¹ Added. Assented by Chancellor on 6 January 1982.

nominated by the Vice-Chancellor,

(iii) The Committee shall elect its own Chairman.

(2) **Functions :**

- (i) to recommend to the Academic Council for recognition the diplomas and degrees of other Universities and Institutions and to determine their corresponding value in relation to the diplomas and degrees of the *Jai Narain Vyas University, Jodhpur,
- (ii) to report on all matters regarding equivalence which are referred to it by the Vice-Chancellor,
- (iii) to consider applications for recognition of examinations received from other Universities and Bodies and submit its recommendations,
- (iv) to consider applications form individuals seeking admission to a particular course of study in this University, as a special case and make its recommendation to the Vice-Chancellor.

(3) Not less than half of the number of members shall constitute the quorum for a meeting.]¹

²[9.C

- (1) Each Department shall have a Departmental Council. The Departmental Council shall be an Authority of the University in terms of Clause (vii) of Sub-Section (1) of Section 14 of Jai Narain Vyas University, Jodhpur Act, 1962.
- (2) The Departmental Council shall comprise all teachers of the Department.
- (3) The Departmental Council shall meet at least thrice in a year and 33% of the total members of the Departmental Council shall constitute the quorum.
- (4) The Head of the Department shall preside over the meetings of the Departmental Council and in his absence the seniormost member of the Department shall preside over the meetings.
- (5) *Functions of the Departmental Council :*
 - (i) The Departmental Council, without prejudice to the powers conferred on other authorities shall organize teaching and research work in the Department.
 - (ii) The Departmental Council shall recommend to the Committee of Courses and Studies concerned the

Departmental
Council
Composition,
Functions etc.

¹ Added. Assented on 8 July 1967. (Senate : 30 April 1967).

² Added. Assented by Chancellor on 14 July 1988.

Courses and Studies and curriculum for its consideration.

- (iii) The Departmental Council shall approve and recommend to the Examination Committee a panel of examiners for appointment as examiners in the University. Ordinarily no person will be appointed as an examiner in the University unless his name is approved and included in the panel of examiners by the Departmental Council. The Departmental Council shall prescribe qualifications for inclusion of names in the panel of examiners and other norms for appointment of examiners in the University.
- (iv) The Departmental Council shall frame guidelines for participation of teachers in Seminars, Symposia, Conferences, Congresses etc. on behalf of the University.
- (v) The Departmental Council shall frame guidelines for distribution and utilization of grants received from the U.G.C. and the State other than the Research projects sanctioned to the individual members of the Department.
- (vi) The Departmental Council shall frame guidelines for purchase of books and journals in the subject for the Department/Library.
- (vii) The Departmental Council shall submit a list of names of experts for consideration of the Academic Council to prepare a panel of experts as provided in the FIRST SCHEDULE to clauses (v) of sub-section (1) of section (5) of the Rajasthan Universities Teachers and Officers Act, 1974, as amended from time to time.
- (viii) The Departmental Council shall submit such proposals as it may deem fit for development of teaching, opening of special papers, starting/strengthening the Research Laboratories and for creation of new teaching posts in the Department to the Academic Council and the U.G.C. and the State.
- (ix) The Departmental Council shall frame definite guidelines for posting of teachers of the Department for teaching in the various other units in the University.
- (x) The Departmental Council shall give its opinion/frame guidelines on all other academic and administrative matters not already covered above and other matters referred to it by the Vice-Chancellor/the

**Finance
Committee
Composition,
Functions etc.**

Dean of the Faculty concerned.

- (6) The Departmental Council shall appoint Committees and their Incharges to help the Head of the Department in implementing the decisions on all policy matters as provided above.
- (7) The decision of the Council will be by majority. In case of tie the presiding officer shall have the casting vote.
- (8) Where the Head of the Department finds difficulty in implementing the decisions of the Departmental Council, he shall refer the matter to the Vice-Chancellor with reasons, and the decision of the Vice-Chancellor shall be final.

10. The Finance Committee shall consist of the following members, namely :

- (i) the Vice-Chancellor (Ex-Officio Chairman);
- (ii) two persons (being expert in financial matters) nominated by the Chancellor;
- (iii) two persons, not employees of the University or a recognized college or institution, elected by the Syndicate;
- (iv) one person nominated by the Education Commissioner;
- (v) one teacher nominated by the Vice-Chancellor.]¹

Registrar shall be non-member Secretary of the Finance Committee.

(1) Four² persons of the Finance Committee shall form a quorum.

[(2) All elected and nominated members shall hold office for three years.]²

(3) A member of the Finance Committee shall have the right to record a minute of dissent if he dissents from his colleagues.

(4) The Finance Committee shall meet at least twice a year to examine the accounts and scrutinize proposals for expenditure.

(5) The annual accounts and the financial estimates of the University prepared by the Registrar shall be laid before the Finance Committee for consideration and comments and thereafter submitted to the Syndicate for approval.

(6) The Finance Committee shall suggest limits for the total recurring expenditure and the total non-recurring expenditure for the year, based on the income and resources of the University (which in the case of productive work, may include the proceeds of loans). The expenditure incurred by the University shall be within the limits so suggested.

[(7) The Finance Committee shall suggest moneys to be credited

**Standing
Committees**

**Additional
Powers of the
Vice-Chancellor**

¹ Added. Assented by Chancellor on 14 July 1975.

² Added. Assented by Chancellor on 12 April 1991.

³ Added. Assented by Chancellor on 20 July 1965.

to the University Fund and also the matters to which the University Fund may be applied or appropriated.]³

11. Subject to the provisions of the Act and the Statutes, any authority of the University may, from time to time, appoint such and as many standing committees or sub-committees or boards as it may deem fit and may, if it deems fit, appoint to them persons who are not members of such authority. Such committees and boards may deal with any subject delegated to them, subject to subsequent confirmation by the authority appointing them.

12. In pursuance of Section 12(8) of the Act, the following powers shall also be exercised by the Vice-Chancellor :

**Results
Committee**

- (i) the Vice-Chancellor shall appoint examiners on the advice of an Examination Committee consisting of the Vice-Chancellor [...]¹, the Dean of the Faculty concerned and the [Convenor]² of Committees of Courses and Studies concerned; [and two teachers to be appointed by rotation every year according to seniority]³.

Moderators will [...]⁴ be appointed by the Vice-Chancellor;

- (ii) He will appoint tabulators and checkers; Provided that a person shall not be reappointed as a tabulators or checker for third time;⁵

**Appointment and
Powers of the
Registrar**

- (iii) the Vice-Chancellor shall declare results of various examinations conducted by the University on the advice of the Results Committee which shall consist of the Vice-Chancellor, the Registrar and the Dean of the Faculty concerned or in his absence one member of the Syndicate to be nominated by the Vice-Chancellor;

- (iv) all powers relating to the maintenance of discipline in the University shall rest with the Vice-Chancellor.

- 13.(1) Superseded.⁶

⁷[(2) The qualification/emoluments and conditions of service of Registrar, Deputy Registrar, Assistant Registrar and any other person not below the pay scale of Assistant Registrar of the University as detailed in 'Schedule to the Act 18 of 1974' shall be prescribed by Ordinances.]

- (3) The Registrar shall be Ex-Officio Secretary of the Senate, the Syndicate, the Academic Council, but shall not be a member of the Syndicate and the Academic Council.

- (4) It shall be the duty of the Registrar :

¹ Deleted the Word "himself". Assented by Chancellor on 20 July 1965.

² Substituted for "Conveners". Assented by Chancellor on 28 June 1988.

³ Inserted. Assented by Chancellor on 28 June 1988.

⁴ Deleted "however". Assented on 28 June 1988.

⁵ Substituted for "he will also appoint Tabulators and Checkers". Assented by Chancellor on 30 May 1983.

⁶ Superseded by Act No. 18 of 1974. The superseded provision was :

"The Registrar shall be appointed by the Syndicate on the recommendation of the Selection Committee consisting of the following, namely :

(i) the Vice-Chancellor; (ii) one person to be nominated by the Syndicate from amongst its members; (iii) an educationist to be nominated by the Chancellor for each appointment."

⁷ Substituted for "The emoluments and conditions of service of Registrar shall be such as may be determined by Syndicate". Assented by Chancellor on 6 January 1982.

**The Deans of
Faculties**

- (a) to be custodian of the records, common seal and such other property of the University as the Syndicate shall commit to his charge;
 - (b) to issue all notices convening meetings of the Senate, the Syndicate, the Academic Council, the Finance Committee, the Faculties, the Committees of Courses and other Committees appointed by the Authorities of the University;
 - (c) to keep the minutes of all meetings of the Senate, the Syndicate, the Academic Council, and the Finance Committee;
 - (d) to conduct the official correspondence of the Senate, the Syndicate, the Academic Council and the Finance Committee;
 - (e) to arrange for [...] ¹ the Examinations of the University;
 - (f) to supply to the Chancellor copies of the agenda of the meetings of the Authorities of the University as soon as they are issued, and the minutes of the meeting of Authorities, ordinarily within a month of the holding of the meeting;
 - (g) in an emergency, when the Vice-Chancellor is not able to act, to call a meeting of the Syndicate forthwith and to take its directions for carrying on of the work of the University;
 - (h) subject to the control of the Syndicate, manage the property and investments of the University and be responsible for the preparation of the annual accounts and the financial estimates and for their presentation to the Syndicate and the Senate;
 - (i) subject to the powers of the Syndicate, be responsible for seeing that all [moneys] ² are expended on the purpose for which they are granted or allotted;
 - (j) sign all contracts made on behalf of the University;
 - (k) to perform such other duties as may, from time to time, be assigned to him by the Syndicate.
14. (1) There shall be a Dean of each Faculty who shall be appointed by the Vice-Chancellor in the following order of preference, namely :
- (i) Professors in the [subjects assigned to the Faculty in the University by rotation according to their] ³ seniority;
 - (ii) [Readers in the subjects assigned to the Faculty in which there are no Professors.] ⁴

Note : 1. The [person] ⁵ to be appointed Dean must

¹ Deleted the words "and superintend". Assented by Chancellor on 6 January 1982.

² Substituted for "monies". Assented on 20 July 1965.

³ Substituted for "University or principals of colleges and heads of institutions". Assented on 14 October 1982.

⁴ Substituted for "Readers in the subjects in which there are no professors in the University". Amendment assented on 20 July 1965.

⁵ Substituted for the words "Principal or teacher". Assented on 20 July 1965.

profess a subject included in the Faculty concerned.

2. In case, in any Faculty, no person satisfies the above qualifications for being nominated as Dean, the Vice-Chancellor shall nominate a Senior Teacher as Dean in the Faculty.

- (2) The Dean shall hold office for a term of three years and no person shall be eligible for re-appointment as Dean until a period of at least three years has elapsed after the expiry of his last term :

Provided that the Vice-Chancellor may waive this condition for those professional Faculties which have only one Professor.

- (3) The Dean of each Faculty shall be the Chief [Academic and]¹ Executive Officer of the Faculty and shall preside at its meetings.
- (4) The Dean shall issue the lecture lists of the University in the Departments comprised in the Faculty, and shall be responsible for the conduct of teaching therein.
- (5) The Dean shall have the right to be present and to speak at any meeting of any committee of the Faculty but not to vote thereat unless he is a member of the Committee.

15. The Senate may, on the recommendation of the Syndicate, by a resolution passed with the concurrence of not less than two-thirds of the members present and voting and subject to the confirmation of the Chancellor withdraw and degree or diploma, certificate and other academic distinction, conferred by the University.

16. (1) All proposals for the conferment of honorary degrees shall be made by the Academic Council to the Syndicate and shall require the assent of the Senate before submission to the Chancellor for confirmation :

Provided that in the cases of urgency, the Chancellor may act on the recommendation of the Syndicate only.

- (2) Any honorary degree conferred by the University may, with the previous approval of the two-thirds of the members of the Senate and the sanction of the Chancellor be withdrawn by the Syndicate.

17. (1) Members of the teaching staff in the University shall consist of the following categories :

- (a) servants of the University paid by the University and appointed by the Syndicate as Professors, Readers or Lecturers or otherwise as teachers of the University; or
- (b) person appointed by the Syndicate as honorary

Withdrawal of Degrees and Diplomas

Honorary Degree

University Teachers

Recognition of Teachers

¹ Inserted. Assented on 20th July 1965.

Professors, Readers or Lecturers or otherwise as teachers of the University.

- (2) Recognised teachers shall be members of the teaching staff of colleges or institutions.
18. (1) The qualifications of recognized teachers of the University shall be such as may be determined by the Ordinances.
- (2) All applications for the recognition of teachers of the University shall be made in such a manner as may be laid down by the Regulations made by the Syndicate in that behalf.
- (3) The period of recognition of a teacher of the University as Professor or Reader shall be determined by Ordinances made in that behalf. A person in the service of a College, recognized as a teacher of the University otherwise than as a Professor or Reader shall continue to be recognized as if he is in the service of the College/Institution.
- (4) The Syndicate may, on a reference from the Vice-Chancellor, withdraw recognition from a teacher;
- Provided that the teacher of the College/Institution concerned, may within a period of thirty days from the date of the order of withdrawal, appeal against the order to the

¹ Substituted. Assented by Chancellor on 6th January 1982. (Senate : 18 Nov. 1980).

The provision in the First Statutes as amended was :

19. (1) The Selection Committee for any appointment specified in column (1) of the Table below shall consist of the Vice-Chancellor, an educationist nominated by the Chancellor and the persons specified in the corresponding entry in column (2) of the said Table.

The Table

1	2
Professor	(i) The Dean of the Faculty,
Reader	(ii) The Head of the Department concerned, if he is a Professor, (iii) Three experts in the subject in the case of Professors and two experts in the subject in the case of Readers and Lecturers; such experts not being under the employments of the University nor are members of the Senate, Syndicate and the Academic Council; such experts shall be nominated by the Vice-Chancellor ¹ .
Lecturers	(i) The Dean of the Faculty, (ii) The Head of the Department concerned, (iii) Two experts in the subject not connected with the University, nominated by the Vice-Chancellor.
(a)	Four members of the Selection Committee shall form a quorum if the total membership of the Committee, is six or more, and three, if the total membership is five (where the Dean of the Faculty and Head of the Department concerned are the same persons). At least one expert shall be present in the selection of Readers and Lecturers and two experts in the selection of Professors. ²
[(b)	For the selection of other categories of teachers and technical staff or the University, the Vice-Chancellor may appoint such Adhoc Committee or Committees as he deems fit.] ³ [Provided however, that a Committee consisting of the Vice-Chancellor, Chancellor's nominee and the Dean of the Faculty concerned, may recommend to the Syndicate the appointment, of a distinguished scholar, scientist, writer or artist on contract basis for a period of not exceeding three years, on such terms and conditions as the Syndicate may determine. Such appointments may be outside the normal prescribed strength of the teaching departments in the University; and the rules relating to age and qualifications will not apply to such appointments. Provided further, that the Syndicate may also, on the recommendation of a Committee consisting of the Vice-Chancellor, the Chancellor's nominee, the Dean of the Faculty concerned and Professor-Head of the Department, if any, appoint distinguished teachers in the service of other Universities and institutions, as Visiting Professors in the University, for a period not exceeding two years, on such terms and conditions as the Syndicate may determine].

St. 19(1) Superseded by Act No. 18 of 1974. 19(1) (a) by Act 24 of 1976 and Act 9 of 1977. 19(1)(b) was substituted as above. Both the provisions also stand superseded by Act No. 18 of 1974.

¹ Substituted for "Two experts in the subject not concerned with the University, nominated by the Vice-Chancellor". Assented on 5th May 1970.

² Added. Assented on 5th May 1970.

³ Added. Assented on 20th July 1965. Initially numbered 19(1)(a). Renumbered 19(1) (b) by an amendment assented on 5 May 1970.

⁴ Both provisios added. Assented on 15 November 1970. Later renumbered as Statute 19(5) by amendment on 2 July 1974.

Chancellor whose decision shall be final.

- (5) No person shall be appointed or recognized as a teacher of the University except on the recommendation of a Selection Committee constituted for the purposes.
- [19. (1) For the selection of all those categories of staff not covered by schedule to the Rajasthan Universities Teachers and Officers (special conditions of services) Act 18 of 1974 as amended by Act 24 of 1976, the composition of selection committees shall be prescribed by the Ordinances and no such staff shall be appointed except on the recommendation of the selection committee so constituted.]¹
- (2) The Selection Committee for the recognition of teachers of colleges shall consist of the following members :
- (a) For the purpose of recognising a college teacher as a Professor, Reader or Lecturer :
- (i) the Vice-Chancellor;
 - (ii) an educationist, nominated by the Chancellor;
 - (iii) a nominee of the Syndicate;
 - (iv) the Dean of the Faculty;
 - (v) the Head of the Department concerned, if he is a Professor;
 - (vi) two experts not connected with the University, nominated by the Vice-Chancellor.
- (3) The meeting of the Selection Committee shall be convened by the Vice-Chancellor.
- [(4) The Selection Committee for those categories of staff not covered by Rajasthan Universities Teachers and Officers (special conditions of services) Act 1974, shall consider and present to the Syndicate recommendations as to the appointment referred to it. If the Syndicate is unable to accept the recommendations made by the Committee, it shall record its reasons and submit the case to the Chancellor for final orders.]¹

[Provided that no reference to Chancellor shall be required

¹ Substituted for the following :

“The Selection Committee shall consider and present to the Syndicate recommendations as to the appointment referred to it. If the Syndicate is unable to accept the recommendations made by the committee, it shall record its reasons and submit the case to the Chancellor for final orders.”

Assented by Chancellor on 6 January 1982 (Senate : 16 November 1980).

² Added. Assented by Chancellor on 6 September 1985 (Senate: 18 November 1980).

³ Superseded the following provision by Act 18 of 1974.

19. (5) That a committee consisting of the Vice-Chancellor, Chancellor's nominee and the Dean of the Faculty concerned, may recommend to the Syndicate the appointment of a distinguished scholar, scientist, writer or artist on contract basis for a period of not exceeding three years, on such terms and conditions as the Syndicate may determine. Such appointments shall be outside the normal prescribed strength of the teaching departments in the University; and the rules relating to age and qualifications will not apply to such appointments.

Provided further, that the Syndicate may also, on the recommendation of a Committee consisting of the Vice-Chancellor, the Chancellor's nominee, the Dean of the Faculty concerned and Professor-Head of the Department, if any, appoint distinguished teachers in the service of other Universities and institutions, as Visiting Professors in the University, for a period not exceeding two years, on such terms and conditions as the Syndicate may determine.

⁴ Added. Assented by Chancellor on 27 May 1982. (Senate : 18 November 1980)

when a Selection Committee's recommendations pertain to any post carrying a pay scale of 550-1010 (or its revised equivalent from time to time) or below.]²

(5) Superseded.³

[(6) Recommendations of Selection Committee for appointments in the University shall remain valid for a period of 6 months from the date the panel of names recommended by the Selection Committee is approved by the Syndicate and no appointment shall be deemed to have satisfied the requirements of law and to have been validly made unless made within 6 months of the date on which the Syndicate approved the recommendations of the Selection Committee.]⁴

[(7) (1) No appointment from the panel of names recommended by a Selection Committee and approved by the Syndicate shall be made in senior grades (like Reader and Professor in Teaching cadres, Deputy Registrar and Registrar in Administration, Deputy Librarian and Librarian in Library, University Engineer) against leave vacancies.]¹

[(2) No adhoc appointment shall be made to fill in vacancies in senior cadres/grades (like Reader, Professor in teaching cadre.)]²

[(8) A person holding a temporary appointment after due and regular selection shall be eligible for permanent absorption without facing a selection committee again when a permanent vacancy arises provided that the permanent vacancy does not call for any specialization and for this purpose the period served by him in temporary capacity shall count towards probation upto a maximum of one year.

**Co-ordination
Committee**

Provided that the person was selected for initial appointment as above in response to an advertisement inviting applications for permanent vacancies but was appointed temporarily for want of a permanent vacancy.]³

[(9) If a post is advertised as a temporary/leave/lien vacancy post, persons whose names are recommended by the Selection Committee holding selections in response thereto shall be appointed temporarily. They shall not be eligible for permanent absorption, should such a vacancy arise later.]

20. The Syndicate may establish Research Fellowships and Scholarships of such value as it may, from time to time, determine tenable for a terms upto three years, for the encouragement for research or original work in such subjects and under such conditions as the Academic Council may by Regulation, prescribe.

21. (1) There shall be Co-ordination Committee to consider matters of common interest between the Universities in the State.

¹ Added. Assented by Chancellor on 27 May 1982. (Senate : 18 November 1980)

² Added. Assented by Chancellor on 27 May 1982. (Senate : 18 November 1980).

³ Added. Assented by Chancellor on 18 August 1982. (Senate : 18 November 1980).

⁴ Added. Assented by Chancellor on 18 August 1982. (Senate : 18 November 1980).

The committee shall consist of the following :

- (i) the Vice-Chancellors of all the Universities in the State of Rajasthan;
 - (ii) the Secretary to the Government in the Finance Department;
 - (iii) the Secretary to the Government in the Education Department;
- (2) The Secretary to the government in the Education Department shall be the Member-Secretary of this Committee. This Committee shall meet periodically under the chairmanship of the Ministry of Education, Rajasthan. It shall review all or any aspect of University education that may be sponsored by the Members, or the Government, or the Chancellor and shall consider subjects of common interest such as (i) courses of study and syllabi, (ii) standards of examination, (iii) recruitment of teaching staff, (iv) mode and system of evaluating the work of teachers, (v) the working of various University bodies, (vi) questions relating to the health, discipline, physical development, social and intellectual life and general well being of students, (vii) welfare of teachers and their continued intellectual improvement, and (viii) consideration of specialized studies and research done by various Universities with an aim to avoid unnecessary duplication.
- (3) This Committee shall be purely advisory.
- (4) It should meet atleast once [a year and can be convened as many times as necessary.]¹
22. (1) Colleges or Institutions, within the territorial limits of the *Jai Narain Vyas University, Jodhpur may be admitted to such privileges of the University as the Syndicate may decide on the following conditions, namely :
- (i) Every affiliated college shall be a public educational institution;
 - (ii) The whole of the funds of an affiliated college shall be applied to its own educational purpose;
 - (iii) Every such College or Institution shall have regularly constituted Governing Body/Council, approved by the Syndicate. ²[At least three representatives of the teaching staff, of whom the Principal of the College or the Head of the Institution shall be one and the remaining two shall be selected from amongst its teachers, and two representatives of the University nominated by the Syndicate shall be included in the

Conditions governing admission of Colleges/Institutions to the privileges of the University

¹ Substituted for the words "every three months". Assented by Chancellor on 16 March 1977.

² Substituted for "and atleast three representatives of the teaching staff of whom the Principal of the College or the Head of the Institution shall be one and the remaining two shall be selected from amongst its teachers.

Provided that the said condition shall not apply in case of colleges and institutions maintained by the Government which shall, however have one representative of the University on each governing body or associated in an advisory capacity where there is no governing body".

Assented by Chancellor on 30 June 1968.

Governing Body or Council.]

- (iv) Any change in the constitution of the governing body shall be reported forthwith to the Syndicate.
- (v) The Principal of College shall be responsible for the internal administration of the College.
- (vi) Every College or institution shall satisfy the Syndicate on the following points, namely :
 - (a) the suitability and adequacy of its accommodation and equipment for teaching;
 - (b) the qualifications and adequacy of its teaching staff and the conditions of their service;
 - (c) the arrangements for the residence, welfare, discipline and supervision of its students(s);
 - (d) that adequate financial provision has been made for the continued maintenance of the college; and
 - (e) such other matters as are essential for the maintenance of the standards of University education.
- (vii) Every college shall provide instruction in such subject and in preparation for such examinations as may be authorized in respect of that college, from time to time by the Syndicate.
- (viii) Every college shall satisfy the University that it is in all respects suitably organized and conducted.
- (ix) Every college shall maintain a proportion of teachers to students which is not smaller than the minimum to be prescribed by Ordinance and which is sufficient for thorough tutorial supervision.
- (x) Every college not maintained by a Government shall maintain a provident fund for the benefit of members of its teaching staff, with rules approved by the University.
- (xi) A teacher dismissed for misconduct by an affiliated College shall not be employed by any other affiliated college without the previous consent in writing of the Vice-Chancellor.
- (xii) No college or institution shall be admitted to any privileges of the University except on the recommendation of the Syndicate made after considering the report of a Committee of Inspection appointed for the purpose by the Syndicate.
- (xiii) Colleges and Institutions desirous of admission to any privileges of the University shall be required to

¹ Substituted for "15th August". Assented by Chancellor on 28 April 1973.

intimate their intention to do so in writing so as to reach the Registrar not later than the [30th April]¹ preceding the year from which permission applied for is to have effect.

- (xiv) A college or institution may not, without the previous permission of the Syndicate and Academic Council suspend instruction in any subject or course of study which it is authorized to teach and teaches.

- (2) Appointment to the teaching staff of such colleges or institutions shall be made on the recommendations of a Selection Committee, which shall include the Principal (unless the post to be filled is that of the principal), at least one of the representatives of the University on the Governing body and one expert nominated by the Academic Council.

Provided that the provisions of this clause shall not apply in the case of colleges and institutions maintained by the Government.

- (3) Every such college or institution shall be inspected at least once every year by a committee appointed by the Syndicate. The Syndicate after considering report shall forward a copy of the report to the Governing Body of the College or Institution with such remarks, if any, as it may deem fit, for suitable action.
- (4) The Syndicate may, after consulting the Academic Council, withdraw any privileges granted to a college or Institution if at any time it considers that the college or institution is not fulfilling the requisite conditions;

Provided that before any privileges are so withdrawn the Governing Body/Government shall be given an opportunity to represent to the Syndicate why such action should not be taken.

- (5) Subject to the conditions set forth above, the Ordinances may prescribe any other conditions which may be considered necessary and also the procedure for the admission of colleges and institutions to the privileges of the University and for the withdrawal of those privileges.

23. Notwithstanding anything contained in these Statutes, a person who holds any post in the University or is a member of any Authority or Body of the University in his capacity as a member of a particular Authority or Body or as the holder of a particular appointment shall hold office so long only as he continues to be a member of that particular Authority or Body or the holder of that particular appointment as the case may be.
24. Notwithstanding anything contained in these Statutes, no person who is ordinarily not resident in India shall be eligible to be an officer of the University or a member of any Authority of the University.
25. (1) Any member, other than an ex-officio member, of the

Senate, the Syndicate, the Academic Council or any other University Authority or Committee may resign by means of a letter addressed to the Registrar and the resignation shall take effect as soon as such letter is received by the Registrar.

- (2) Any officer of the University, (whether salaried or otherwise) may resign his office by letter addressed to the Registrar :

Provided that such resignation shall take effect only on the date from which the same is accepted by the Authority competent to fill the vacancy.

26. (1) Any member of the Senate, the Syndicate or the Academic Council may be removed by a resolution of the Senate, the Syndicate or the Academic Council as the case may be, passed by a majority of not less than two-thirds of its members on either of the following grounds, namely :

- (i) the officer has become incapable of performing his duties, and
- (ii) the officer has been convicted by a court of law of an offence which, in the opinion of the Senate, the Syndicate or the Academic Council, as the case may be, involves moral turpitude.

- (2) Notwithstanding anything contained in the terms of his appointment any officer of the University, salaried or otherwise, may be removed from that office by the Authority which is competent to fill the vacancy on either of the following grounds, namely:

- (i) the officer has become incapable of performing his duties; and
- (ii) the officer has been convicted by a court of law of an offence which, in the opinion of the Senate, the Syndicate or the Academic Council, as the case may be, involves moral turpitude.

University Fund

Provided that nothing in this clause shall be deemed to effect any rights accruing to an officer appointed on contract in accordance with the terms of the contract.

27. Where by the Statutes or the Ordinances, no provision is made for a President or Chairman to preside over a meeting of any University Authority, Board or Committee or when the President or Chairman so provided is absent, the members present will elect one of their members to preside at the meeting.

28. The University shall establish a Research Board, a Publication Board, Students' Welfare Board, a Library Board and a Board

¹ Substituted for the words "the personal Deposit Account in Government Treasury, Jodhpur or the Fund may be invested in such securities and to such extent". Assented by Chancellor on 30 June 1968.

² Clauses (i) to (vii) inserted by an amendment assented by Chancellor on 30 June 1968.

³ Added. Assented by Chancellor on 2 July 1974.

of Sports.

29. (1) The University Fund shall be kept in [eight separate accounts as below and investment made in such securities/receipts and to such extent]¹ as may be approved by the Syndicate :

[(i) *Jai Narain Vyas University Contributory Provident Fund Account;

(ii) *Jai Narain Vyas University Local Fund Account;

(iii) *Jai Narain Vyas University Fund Account;

(iv) *Jai Narain Vyas University Students Aid Fund Account;

(v) *Jai Narain Vyas University Capital Works Account;

(vi) *Jai Narain Vyas University Debt and Deposit Account;

(vii) *Jai Narain Vyas University Teachers Welfare Fund Account;]²

(viii) *Jai Narain Vyas University Gratuity Fund Account.]³

(2) The Vice-Chancellor shall nominate an officer [or the Finance Officer]¹ who shall have the authority to operate the account of the University Fund and to incur all necessary expenditure from it subject to the provisions of the Act and the Statutes.

Annual Report

Financial Estimates

30. There shall be a detailed running audit of the accounts of the University by the auditors appointed by the Government in accordance with the provisions of the Act.

Provident Fund

31. (1) The Syndicate shall take all steps to have the annual report of the University prepared under its directions as provided for in the Act and the Statutes for submission to the Senate at least four weeks before the date fixed for the annual meeting of the Senate.

(2) The Syndicate shall take all steps to submit the annual accounts and Balance Sheet of the University, audited in the manner prescribed by the Act and the Statutes, to the Senate and the State Government at least four weeks before the date fixed for the annual meeting of the Senate.

32. The Syndicate shall prepare the financial estimates for the ensuing year at least eight weeks before the date fixed for the annual meeting of the Senate and shall as soon as possible send a copy of the financial estimates thus prepared to the address of each member of the Senate, the Chancellor and the State Government.

33. (1) There shall be a Provident Fund for the benefit of the

¹ Inserted. Assented by Chancellor on 30 January 1983.

² Substituted for "officers, clerical staff, and servants employed by". Assented on 30 June 1968. (Senate : 6 May 1968).

³ Added. Assented on 2 August 1985.

⁴ Substituted for 'servant'. Assented on 30 June 1968.

⁵ Deleted "receiving a salary of fifty rupees per mensem or more". Assented on 30 June 1968.

⁶ Deleted "Part time or officiating employees shall not be so entitled". Assented on 30 June 1968.

permanent [employees of]² the University.

- (2) The management of the Provident Fund shall vest in the Syndicate which may, from time to time, make regulations or issue such general or special directions as may be consistent with the Statutes as to (a) the conduct of business of the Fund and (b) any matter relating to the Fund or its management or the privileges of the depositors not herein expressly provided for, or vary or cancel any regulations made or directions given.

[Provided that there shall be a Provident Fund Committee, whose composition is given hereinafter, for the purpose of advising the Syndicate in matters relating to investment, payments and all other matters in respect of Provident Fund.]³

- (3) (i) Every [whole time employee]⁴ of the University holding a permanent substantive appointment, or appointed for a fixed period of not less than three years [...] shall be entitled and required to subscribe to the Provident Fund [...].⁶
- (ii) Persons appointed on probation to substantive appointments will be entitled to subscribe to the Provident Fund, but if their services terminate before their confirmation they shall not be entitled to receive any portion of the University contribution or the interest accruing thereon.
- (iii) No employee of the University shall be entitled to the benefits of the Provident Fund whose services in the University entitle him to a pension or on whose account the University contributes to his pension or who has been appointed by the University on [...] special terms.
- (4) (i) Every employee of the University entitled to the benefits of the Provident Fund shall be required to sign a written declaration in the prescribed form that he has read this Statute and agrees to abide by it, and shall hand in for registration in the University office the names of the persons or person to whom [he/she wished the balances at his/her credit to be paid in the event of his/her death]².
- (ii) The subscriber may from time to time, add or change [his/her nominee by written application to the Registrar].³
- (iii) A register of such nominees shall be kept in the University Office.

[Provided that, if at the time of making nomination the subscriber has a family, the nomination shall not be in favour of any person or persons other than the

¹ Deleted "a consolidated salary or on". Assented on 30 June 1968.

² Substituted for "he wishes the balance at his credit to be paid in the event of his death". Assented on 30 June 1968.

³ Substituted for "his nominee by written application to the Syndicate." Assented on 30 June 1968.

members of his/ her family.

- (iv) If a subscriber nominates more than one person under Statute 33(4) he/she shall specify in the nomination the amount of share payable to each of the nominees in such manner as to cover the whole of the amount in the event any time.
- (v) Every nomination made and every notice of cancellation given, by a subscriber shall to the extent that it is valid, take effect on the date on which it is received by the Registrar.
- (vi) That the nomination shall become invalid in the event of the happening of a contingency specified therein :
 - (i) Provided that if at the time of making the nomination the subscriber has no family, he shall provide in the nomination that it shall become invalid in the event of his subsequently acquiring a family;
 - (ii) Provided further that if at the time of making the nomination the subscriber has only one member of the family, he shall provide in the nomination that the right conferred upon the alternate nominee under clause (a) shall become invalid in the event of his subsequently acquiring other member or members of his family.]¹

²[(4)(A) Family for the purpose of *Jai Narain Vyas University Contributory Provident Fund means :

- (a) in the case of male subscriber, the wife or wives and children of a subscriber and the widows and children of a deceased son of the subscriber.

Provided that if a subscriber proves his wife has been judicially separated from him or has ceased under the customary law of the community to which she belongs to be entitled to maintenance, she shall henceforth be deemed to be no longer a member of the subscriber's family in members to which these rules relate, unless the subscriber subsequently intimates in writing to the Registrar that she shall continue to be so regarded.

- (B) The University will not be bound by nor will recognize any assignment or encumbrance executed or attempted to be created which affects the disposal of the amount standing to the credit of the subscriber who dies before the amount becomes payable.]

(5) ³[The minimum rate of subscription shall be 9% of the monthly pay

¹ Added. Assented on 30 June 1968.

² Added. Assented on 30 June 1968.

³ Substituted. Assented on 15 April 1983. (Senate : 18 November 1980).

⁴ Substituted. Assented on 29 June 1978.

⁵ Substituted. Assented on 15 April 1983.

Note : For progressive changes in Statute 33 (5), (6) see Appendix III to 'Part II : Statutes'.

but a subscriber at his option may subscribe at a rate higher than 9% of his monthly pay and the amount calculated on this basis shall be deducted from the monthly salary of such employee.]

[Provided that a subscriber may at his option subscribe extra provident fund on a monthly basis and/or in lump sum amount. However, the subscriber may have the choice to revise the amount of monthly subscription of extra P.F. twice a year.

Note : If during the period of study leave one subscribes the full amount to his Provident Fund account, the University will also contribute its full share irrespective of what he actually draws as his salary.]⁴

[(6) The University shall in case of each subscriber make a monthly contribution at the rate of 11% of his pay provided in the case of employees who draw a pay of Rs. 1000/- p.m. and above, the University Contribution shall be at the rate of 9%.

Note : "Provided that the revised rates will be made applicable w.e.f. 1-7-1980."]

[(7) (i) The amount of subscription deducted from the monthly pay of each employee together with the contribution by the University shall be deposited in an account named *"Jai Narain Vyas University Contributory Provident Fund Account" within two days of the receipt of the money so far as possible. The amount shall be deposited in a Savings Bank account opened in 'A' Class Scheduled Bank at Jodhpur as may be decided by the Syndicate from time to time. The account shall be operated in such manner as the Syndicate may direct. The balance of the fund, after keeping in reserve a suitable amount for current needs shall be invested in Small Savings Securities, Fixed Deposits in Scheduled Banks and/or other Government Securities or investments covered by Section 20 of the Indian Trust Act

† Substituted for the following provisions in the First Statutes by an amendment assented on 30 June, 1968.

"(7) (i) The amount of subscription deducted from the monthly salary of each employee together with the contribution by the University shall be deposited in the Post Office Savings Bank, to the credit of an account opened in the name of each subscriber, within two days of the receipt of the money so far as possible.

The investment of the amount to the credit of subscriber shall also be permissible in Government Securities or Postal Cash Certificates or National Savings Certificates through the Post Office on the condition that :

1. in the case of Government Securities, no security of the face value of less than Rs. 100/- shall be purchased at one time,
2. the Securities shall be kept in the custody of the Accountant General, Posts and Telegraphs, and the receipts thereof in the custody of the Registrar, and
3. the Postal Cash Certificates and the National Savings Certificates shall be kept in the custody of the Registrar."

¹ Deleted the word "Investment". Assented by Chancellor on 14 October, 1982.

‡ Substituted Amendment assented on 30 June 1968. The provision in the First Statutes was :

"(ii) Subscribers to the Provident Fund on whose behalf accounts are opened at the Post Office under the provisions of these Statutes will not be deprived of their right to open ordinary private accounts in the Post Office Savings Bank or to purchase Post Office Cash Certificates or National Savings Certificates or Government Securities, through the Post Office."

² Deleted the word "Investment". Assented on 26 December, 1982.

³ Substituted for "Two". Assented on 14 July, 1975.

⁴ Inserted. Assented on 14 July, 1975.

⁵ Substituted for "Registrar". Assented on 6 January 1982.

⁶ Substituted for "Accounts". Assented on 28 April, 1973.

of 1882, on the basis of the recommendations of a Provident Fund []¹ Committee as soon as possible, after the accounts are credited, but not later than 7 days from the date of its deposit in *Jai Narain Vyas University Contributory Provident Fund Account.]†

‡[(ii) The Provident Fund []² Committee referred to in Statute 33(7) (i) above shall consist of the following :

- (a) (1) The Vice-Chancellor,
- (2) [Three]³ representatives of the subscribers to be nominated by the Vice-Chancellor, [one of them shall be from the Non-Teaching Staff,]⁴
- (3) One member of the Syndicate to be nominated by the Vice-Chancellor,]⁵
- (4) The Registrar,
- (5) The [Finance]⁶ Officer of the University who shall be non-member Secretary of the Committee,]‡
- [(6) One representative of the Non-Teaching Staff nominated by Vice Chancellor.]⁷

‡[(b) The term of the nominated members of the Committee shall be 3 years.]

(iii) The subscription paid by the subscriber and the contribution paid by the University shall be entered monthly in a separate account for each subscriber.

¹[(iv) As soon as possible, after the 31 March of each year the Registrar shall send to each subscriber a statement of his/her account, showing the opening balance on the 1st of April of the year, the total amount credited and debited during the year, the total amount of interest accrued as on the 31st March of the year and the closing balance on that date. The Registrar shall attach to the statement account, an enquiry whether the subscriber,

- (a) desires to make any alteration in any nomination make by the subscriber;
- (b) has acquired a family (in case where the subscriber had made no nomination in favour of the family under rules).
- (c) The subscribers should satisfy themselves as to the correctness of the annual statement of account. Errors, if any, should be brought to the notice of the Registrar within 6 months from the date of receipt of the statement.

‡ Substituted Amendment assented on 30 June, 1968. The provision in the First Statutes was :

“(ii) Subscribers to the Provident Fund on whose behalf accounts are opened at the Post Office under the provisions of these Statutes will not be deprived of their right to open ordinary private accounts in the Post Office Savings Bank or to purchase Post Office Cash Certificates or National Savings Certificates or Government Securities, through the Post Office.”

¹ Substituted for the following provisions in First Statutes. Assented on 30 June, 1968.

“(iv) A statement of the total amount at the credit of each subscriber shall be furnished to him once in the beginning of each year.”

² Added. Assented on 30 June, 1968.

³ Deleted the word “Investment”. Assented on 2 August 1985.

⁴ It was 33(7)(v) in the First Statutes.

- (d) The Registrar shall, if required by a subscriber once, but not more than once in an year, inform the subscriber of the total amount standing to his/her credit in the Fund at the end of the last month for which his/her account has been written up.]
- ²[(v) At the end of a financial year the account of each subscriber shall be credited with an amount of interest accrued to him / her at the rate, proposed by the Provident Fund []³ Committee, after taking into consideration the total interest earned on the deposits and investments made out of the fund. The interest will be distributed pro-rata to subscribers' accounts.]²
- ⁴[(vi) The Syndicate may, under such conditions, as may be laid down in the Ordinances, permit the payment of premia on life insurance policy or policies on the life of subscriber who is in receipt of a salary not exceeding Rs. 500/- p.m. out of his personal subscription to the Provident Fund account under Statutes 33(5) above.]⁴
- (8) A subscriber at the termination of his service shall be entitled to receive the amount which accumulates to his credit.
- (9) On a subscriber's death, the amount at his credit shall be paid to the person or persons duly nominated by him or, when no such nomination is made to his legal heir or heirs.
- (10) The amount at the credit of a subscriber shall not be subject to any deduction even to cover loss or damage sustained by the University through the subscriber's misconduct or negligence.
- (11)†[(i) (1) The payment of an advance from the Provident Fund may be sanctioned by the Vice-Chancellor on a prescribed form to a subscriber from the amount of his/her subscription standing to his/her credit for the following purposes :
- (a) meeting the cost of higher education including where necessary, the travelling expenses of his/her own self or of children actually dependent on him/her;
 - (b) meeting the expenditure in connection with the marriage of a son or a daughter or a real brother or a sister dependent on him/her;
 - (c) meeting the expenses in connection with the illness, including where necessary, the travelling expenses of the subscriber, or any person actually dependent on him/her;
 - (d) building or acquiring a suitable house for his/her residence including the cost of the site or repaying any outstanding amount on account of the loan

† Substituted for the following provisions in the First Statutes by an amendment assented on 30 June 1968.

“No final withdrawal shall be allowed until the termination of the subscriber's service or his death, but in case of necessity of which the Syndicate shall be the sole judge, the Syndicate may allow a subscriber to make a temporary withdrawal of a sum not exceeding the total amount subscribed by him.”

¹ Added. Assented on 9 May 1972.

- expressly taken for this purpose or reconstruction, or making additions or alterations to a house already owned or acquired by a subscriber;
- (e) to purchase a conveyance for the subscriber's personal use;
- [(f) for one's own marriage or for such other purposes as may be determined by the Vice-Chancellor to be of urgent necessity.]¹
- (2) An advance shall in no case exceed the amount of the member's own subscription standing to his/her credit in the Provident Fund;]
- [Provided that for purposes of purchase of land under schemes approved by the P.F. Committee, the subscriber may be granted a loan upto Rs. 6000/- or the total balance available in his account, inclusive of employee's own subscription and the University contribution whichever is less, repayable in not more than 60 instalments. The unadjusted balance if any, in such cases, may be adjusted when final payment of P.F. money is made to him. Such a loan may run concurrently with any other loan previously granted to the subscriber for any other purposes, provided the total amount does not exceed the limits specified above.]¹
- (ii) Recoveries towards the amount advanced shall be made in monthly instalments not exceeding [Sixty]² as may be decided by the Syndicate commencing at the first payment of a full month's salary after the advance is granted, but no recovery shall be made from a subscriber when he is on leave otherwise than on full pay.
- ³[(iii) An advance shall not be granted to any subscriber till a period of six months has elapsed after the repayment of the last instalment of a previous advance, if any, provided that in case of urgent necessity []⁴ the sanctioning authority may, after satisfying itself, grant an advance before the expiry of six months from the date of repayment of the last instalment of the previous advance.]
- ⁵[(a) The interest on advance shall be charged at a rate one per cent higher than the interest rate last paid by the University to the account of a subscriber. [The interest on the advance sanctioned under Statute 33(11)(i)

¹ Added. Assented on 9 May 1972.

² Substituted for "thirty". Assented on 14 July 1975.

³ Substituted for the following provision in the First Statutes. Amendment assented on 30 June 1968.
"When a subscriber has already taken an advance, he shall not be eligible for a fresh advance until the amount already advanced has been fully paid up."

⁴ Deleted the words "due to illness of the subscriber or his / her dependents". Assented on 9 May 1972.

⁵ Added. Assented on 30 June 1968.

⁶ Substituted for : "It shall ordinarily be recovered in one instalment in the month after the repayment of the principal. If the period of repayment exceeds twenty months, interest may, if the subscriber so desires, be recovered in two equal monthly instalments". Assented on 14 July, 1975.

⁷ Added. Assented on 30 June, 1968.

† Added. Assented on 2 July 1974.

would be payable in not more than 12 monthly instalments]⁶ (the monthly payment being rounded to the nearest whole rupee, 50 paise and above counting as the next higher rupee). Recoveries of interest made under this clause shall be credited to “*Jai Narain Vyas University Contributory Provident Fund Account”.]⁷

- [(b) Notwithstanding anything contained under these Statutes, if the Vice-Chancellor is satisfied that money withdrawn as an advance from the fund has been utilized for a purpose other than that for which sanction was given, the amount of advance shall, with a penal interest calculated at a rate two per cent over and above the rate provided under Statute 33(11)(iii)(a) be repaid by the subscriber to the Fund.]⁷

Note : In these Statutes “subscription” means the amount paid by the subscriber and “contribution” means the amount contributed by the University.

- ‡[33.(11) (3)A permanent employee of the University, who is a subscriber to the provident fund shall be allowed an advance for construction of a house on a land standing in his name or on which he has acquired a legal title. The advance so granted shall not exceed Rs. 25,000/- or the total balance standing to his credit in the Provident Fund whichever is less. The recoveries of the advance shall be made in monthly instalments not exceeding 100. The first recovery shall commence from the pay to be drawn in the next month of the withdrawal of the advance. The interest on such advance shall be charged at a rate one per cent higher than the interest rate [payable by the bank if invested in the F.D.R. for an equivalent period.]¹

The house so constructed shall have to be insured and mortgaged in favour of the University as security against the advance.]

- ‡[(12) Final withdrawals from P.F. amount (non-refundable) may be sanctioned by the Vice-Chancellor to a subscriber at any time after completion of ten years of service by the subscriber or when the employee is due to retire on account of superannuation within 10 years. The amount shall be paid out of the amount standing at the credit of the subscriber to the extent of 12 months of pay or balance of his own contribution, whichever is less. Such withdrawals are, however, admissible under the following two conditions :

¹ Substituted for “declared by the University in the previous year”. Assented on 14 July, 1975.

‡ Added. Assented on 14 July, 1975.

† By amendment assented on 30 June, 1968 the Statutes 34 (A), (B), (C), (D), (E), (F), (G), (H) were renumbered 34 (1), (2), (3), (4), (5), (6), (7), (8) respectively.

² Substituted by Amendment assented on 30 June 1968 for the following provision in First Statutes :

“34. A. For purposes of payments of premiums towards an insurance policy of a subscriber, withdrawals, at his option, from Provident Fund Account in the Post Office shall be allowed to the extent of 75 per cent only out of the subscription of a member of the staff.”

- (i) Building or acquiring a suitable house for his residence (including the cost of site).

or

- (ii) Meeting the expenditure in connection with the marriage of a subscriber's daughter.

Note: (1) The outstanding balance of the amount of advance taken for the purpose specified at (i) and (ii) above may be converted into non-refundable withdrawal at the request of the subscriber.

- (2) In case of subscribers, who were contributing to the P.F. while in State Services, and the amount so contributed has been received by the University from the Government of Rajasthan and credited to their account, the period spent in State Service shall cover for the purpose of this clause.]

- †34. [(1) For purposes of payments of premiums towards an insurance policy of a subscriber withdrawals at his/her option, from Provident Fund Account shall be allowed to the extent of 75 per cent only out of the subscription of the subscriber.]²

Provided that no amount shall be allowed to be withdrawn before the details of the proposed policy have been submitted and they are accepted as suitable.

Provided further that no amount may be withdrawn to meet any payments in respect of a policy which is due for payment in whole or part before the subscriber's age of normal superannuation.

- (2) A subscriber shall be liable to refund any amount withdrawn towards the payment of insurance premium, if the [Vice-Chancellor]¹ later on has any reasons therefore, with interest thereon at the rate [as provided under Statute 33(11)(iii)(b) and the amount so recovered from the emoluments of the subscriber, except interest,]² shall be placed to the credit of the subscriber in the fund. [The amount of the interest recovered shall be credited to the *"Jai Narain Vyas University Contributory Provident Fund Account".]³
- (3) The University will not make any payments on behalf of the subscribers to insurance companies, or take steps

¹ Substituted for "Syndicate". Assented on 30 June, 1968.

² Substituted for "allowed by the Post Office Savings Bank and the amount so recovered from the emoluments of the subscriber". Assented on 30 June, 1968.

³ Inserted. Assented on 30 June, 1968.

† This was under the heading 'Explanation 1' in the First Statutes. Heading dropped by amendment assented on 30 June 1968.

‡ This was under the heading 'Explanation 2' in the First Statutes. Heading dropped by amendment assented on 30 June 1968.

to keep a policy alive.

- (b) It is immaterial what form the policy takes; provided that it shall be one effected by the subscriber himself [/herself]³ on his [/her]³ own life and shall (unless it is a policy expressed on the face of it to be for the benefit of his wife [/her husband]³ or of his wife [/her husband]³ and children, or any of them) be such as may be legally assigned by the subscriber himself [/ herself]³ to the University.

†[A policy on the joint lives of the subscriber and his wife [/ her husband]³ shall be a policy on the life of the subscriber himself [/herself]³ for the purpose of this sub-rule.]†

‡[A policy which has been assigned to the subscriber's wife [/husband]³ shall not be accepted unless either the policies first reassigned to the subscriber or both the subscriber and his wife [/her husband]³ join in an appropriate assignment.]‡

- (c) The policy may not be effected for the benefit of any beneficiary other than the wife [/husband]³ of the subscriber or the wife [/husband]³ and children, or any of them.
- (4) (1) The policy within three months after the first withdrawal from the fund in respect of the policy or in the case of an insurance company whose headquarter is outside India, within such further period as the Registrar, if he is satisfied by the production of the completion Certificate (Interim Receipt) may fix, shall—
- (a) Unless it is a policy expressed on the face of it to be for the benefit of the wife [/husband]¹ of the subscriber, or of his wife [/her husband]¹ and children, or any of them, be assigned by an endorsement on the policy in Form 1 set forth in the Schedule to the University as security for the payment on any sum which may become payable to the fund by the subscriber under Statutes 34(6)34 (8) and delivered to the Registrar.
- (b) If it is a policy expressed on the face of it to be for the benefit of the wife [/husband]¹ of the subscriber or of his wife [/her husband]¹ and children, or any of them, be delivered to the Registrar.
- ²[(c) If the policy is not assigned and delivered, within the said period of three months or such further

¹ Inserted. Assented on 30 June, 1968.

² Renumbered 34(4)(1)(c) from 34(D) (4). Assented on 30 June 1968.

³ Substituted for "allowed by the Post Office Savings Bank". Assented on 30 June 1968.

⁴ Substituted for "Syndicate". Assented on 30 June 1968.

⁵ It was 33(D)(5) in the First Statutes.

period as the Registrar may under clause (i) have fixed any amount withdrawn from the fund in respect of the policy shall with interest thereon at the rate [as provided under Statute 33(11)(iii) (b),]³ forthwith be paid by the subscriber to the fund or in default be ordered by the Registrar to be recovered by deduction from the emoluments of the subscriber by instalments or otherwise as the [Vice- Chancellor]⁴ may direct.]²

- (2) The Registrar shall satisfy himself by reference to the Insurance Company where possible that no prior assignment of the Policy exist.
 - (3) Once a policy has been accepted for the purpose of being financed from the fund the term of the policy shall not be altered.
 - ³[(4) Notice of Assignment of the policy shall be given by the subscriber to the Insurance Company, and the acknowledgement of the notice by the Insurance Company shall be sent to the Registrar within three months of the date of assignment.]
 - (5) The subscriber shall not during the currency of the policy, draw any bonus, the drawal of which during such currency is optional under the terms of the policy and the amount of any bonus, which under the terms of the policy the subscriber has no option to refrain from drawing during its currency shall be paid forthwith into the fund by the subscriber or in default recovered by deduction from him emoluments by instalments or otherwise as the Syndicate may direct.
34. (6) (1) Save as provided by clause (2) of the Statute 34(8) when the subscriber :
- (a) Quits the service,
or
 - (b) proceeds on leave preparatory to retirement and applies to the Registrar for re-assignment on return of the policy,
or
 - (c) while on leave, has been permitted to retire or declared by a medical authority to be unfit for further service and applies to the Registrar for assignment on return of the policy,
or
 - (d) pays to the fund the whole or any amount from the fund for the purpose of payment of premium, the Registrar shall :

¹ Inserted. Assented on 30 June, 1968.

- (i) if the policy has been assigned to the University under Statute 34, (6) re-assign the policy in Form II set forth in the schedule to the subscriber and make it over to the subscriber,
- (ii) if the policy has been delivered to him [/her]¹ under clause (1)(b) of the Statute 34(4) make over the policy to the subscriber.

Provided that if the subscriber after proceeding on leave preparatory to retirement or after being while on leave, permitted to retire or declared by a medical authority to be unfit for further service return to duty, any policy so re-assigned or made over shall if it has not matured or been assigned or charged or encumbered in any way, be again assigned to the University and delivered to the Registrar or again delivered to the Registrar, as the case may be in the manner provided in Statutes 34(4) and thereupon the provisions of these Statutes shall so far as may be, again apply in respect of the policy.

Provided further that if the policy has matured or been assigned or charged or encumbered in any way, the provisions of clause 3 of Statute 34(4) applicable to a failure to assign and deliver a policy shall apply.

- (2) Save as provided by clause (2) of Statute 34(8) when the subscriber dies before quitting the service, the Registrar shall :
 - (i) if the policy has been assigned to the University under Statute 34(4) assign the policy in Form III set forth in the Schedule to such persons as may be legally entitled to receive it, and shall make over the policy to such person, together with a signed notice of reassignment addressed to the Insurance Company,
 - (ii) if the policy has been delivered to him under sub-clause (b) of clause 1 of Statute 34(4) make over the policy to the beneficiary if any, or, if there is no beneficiary, to such person as may be legally entitled to receive it.

- (7) (1) Save as provided by clause (2) of Statute 34(8) if a policy assigned to the University under Statute 34(4) matures before the subscriber quits the services and before his [/her]¹ death, the Registrar shall realize the amount assured and shall deduct therefrom the whole or any amount

¹ Inserted. Assented on 30 June 1968.

² Substituted for "allowed by the Post Office Savings Bank". Assented on 30 June 1968.

³ Substituted for "the Post Office Savings Bank". Assented on 30 June 1968.

withdrawn from the fund in respect of the policy with interest thereon at the rate [as provided under Statute 33 (11) (iii)(a)]² and shall place the amount so deducted to the credit of the subscriber in the fund [except the interest].¹ The balance if any, shall at the option of the subscriber be paid to the subscriber or placed to the credit of the subscriber in the fund.

- (2) Save as provided by clause (2) of Statute 34(8), if a policy delivered to the Registrar under clause (1)(b) of Statute 34(4) matures before the subscriber quits the service and before his [/her]³ death the Registrar shall make over the policy to the subscriber, who shall pay to the fund in respect of the policy with interest thereon at the rate allowed [as provided under Statute 33(11)(iii)(a)]¹ and in default, the provisions of clause (4) of Statute 34(4) applicable to a failure to assign and deliver a policy shall apply.
- (8) If the policy lapses or becomes assigned, otherwise than to the University under Statute 34(4) charged or encumbered, the provisions of clause (3) of Statute 34(4) applicable to a failure to assign and deliver a policy shall apply.
 - (2) If the Registrar receives notice of :
 - (a) an assignment (other than as assignment to the University under Statute 34(4), or
 - (b) a charge or encumbrance on, or
 - (c) an order of a court restraining dealings with the policy or any amount realised thereon, the Registrar shall not—
 - (i) assign or re-assign or make over the policy as provided in Statute 34(6), or
 - (ii) realise the amount assured by the policy or dispose of any part of any amount so realised or make over the policy as provided in Statute 34(7) but shall forthwith refer the matter to the Syndicate.

No. I FORM OF ASSIGNMENT TO THE UNIVERSITY

1. A.B. of hereby assign unto *Jai Narain Vyas University, Jodhpur within policy of assurance as security for payment of all sums which under Statute nos. 34(6) to 34(8) laid down by the Syndicate of *Jai Narain Vyas University under Statutes relating to the Provident Fund, may here after become

**Payment of
Gratuity to
University
Employees**

† Substituted. Assented by Chancellor on 28 April 1973.

The provision in the First Statutes was :

“35 Servants employed by the University drawing salary of less than Rs. 50/- per month shall be entitled to gratuity on the following scales :

For 30 years' service and over.	18 months' pay
For service over 25 years but less than 30 years	15 months' pay
For service over 20 years but less than 25 years	12 months' pay
For service over 15 years but less than 20 years	10 months' pay
For service over 10 years but less than 15 years.	8 months' pay
For service over 5 years but less than 10 years	6 months' pay
For service of less than 5 years.	Nil

No person shall, however, be entitled to a gratuity if he is dismissed from service on account of misconduct or for some offence. If a servant dies or becomes insane while in service of the University, the gratuity will be paid to his dependents, who in the view of the University are best entitled and in such instalments as the University may decide. The University decision in both respects shall be final.”

liable to the University Provident Fund. I hereby certify that no prior assignment of the within policy exists.

Date20..... Signature of the subscriber
Station One witness to signature

No. II FORM OF RE-ASSIGNMENT BY THE UNIVERSITY

All sums which have become payable by the above named A.B. under Statute nos. 34(6) to 34(8) laid down by the Syndicate of *Jai Narain Vyas University, Jodhpur, under Statutes relating to Provident Fund having been paid and all liabilities for payment by him of any such sums in the future having ceased, *Jai Narain Vyas University, Jodhpur doth hereby re-assign the within policy of assurance to the said A.B.

Dated.....20..... Signature of the Registrar

No. III FORM OF ASSIGNMENT BY THE UNIVERSITY

The above named A.B. having died on theday of.....20..... *Jai Narain Vyas University, Jodhpur doth hereby assign the within policy of assurance to C.D.

Dated.....20..... Signature of the Registrar

Fill in particulars of persons legally entitled to receive the policy.

- †35.(1) These Rules shall be called *Jai Narain Vyas University, Jodhpur Payment of Gratuity to Employees Rules, 1970.
- (2) These Rules shall come into force with effect from 1-4-69.
- (3) *Applicability* : These rules are intended to provide extra retirement benefit which is in the form of ex-gratia payment to the employees of the University. They shall apply to :
- (i) All employees joining service in the University on or after the date of coming into force of these rules.
- (ii) All employees who are in the service of the University on 1-4-1969 and opt for the gratuity scheme under these rules in the manner detailed in clause 4 below.
- These rules shall not apply to the following persons :
- (a) Employees holding an appointment under contract, unless the terms of contract provide otherwise,
- (b) an appointment for a fixed term,
- (c) an appointment on fixed pay,
- (d) an appointment on re-employment, [.....]¹
- (e) employees on work-charge basis.
- (4) *Option* :
- (i) Employees in service of the University on 1-4-69 shall have the right to opt for this scheme or (b) to continue existing CPF scheme of the University. Option shall be exercised and communicated to the Registrar in writing

¹ Deleted "on superannuation (including extensions, if any) either from the University or the State Government". Assented on 14 July 1975.

² Deleted "ex-gratia." Assented on 16 November 1975.

within 3 months from the date of notification of the Statute. Option once exercised shall be final and irrevocable, and in case no option is received by the date specified for the purpose it shall be deemed that employee has opted for the gratuity scheme under these rules.

Gratuity Fund*Exception :*

In case of an employee who is absent from duty on the date of the notification of these rules, on account of being on deputation or study leave either in India or abroad, the Registrar shall send a copy of this Statute to such an employee and shall ask him to exercise his option in the manner and within the period specified above.

- (ii) In the case of an employee who was in the service of the University on the date of coming into force of these rules and died whilst still in service on the same date or on a subsequent date before having opportunity of exercising the option under clause (i) above, the person or persons validly nominated under Statute 33 for receiving the amount standing to the credit of the employee's Provident Fund, can make specific request to the Vice-Chancellor to permit the nominee or nominees jointly, to opt for the gratuity scheme and the Vice-Chancellor shall have the discretion to accede to the request of the said nominee or nominees of the deceased provided that any [...] ² payment already made or agreed to be made on monthly basis to the nominees of the deceased shall reckon towards the amount of death gratuity admissible to him/her under Clause 10.

- (5) (i) In the case of all employees of the University to whom these rules are applicable the University's share of contribution to the Provident Fund will be reduced by 1/3% from the date of commencement of University contribution to the P.F. in each case which shall be transferred to the Gratuity Fund.

[*Note :* The fraction in the amount, calculated on this basis shall be rounded off to the nearest 5 paise.] ¹

- (ii) Every temporary employee of the University who under Statute 33 is not eligible to receive the University share of contribution to the Provident Fund, shall subscribe @ 1/3% of his/her substantive pay every month to the Gratuity Fund. In the event of such an employee leaving the service of the University due to any reason whatsoever, except when the employee is

Condition of Payment

¹ Added. Assented on 14 July 1975.

Nominations

dismissed from the service in the University before he/she becomes eligible for payment of gratuity in terms of clause 6 and 9, the total amount so subscribed by the temporary employee to the Gratuity Fund shall be refunded to him.

- (iii) On the date of coming into force of this gratuity scheme the University shall constitute a Gratuity Fund by :
- (a) Diverting from the Provident Fund accounts of all existing employees who opt for the Gratuity scheme, the amount at the rate of 1/3% from University's share of contribution already credited to the Provident Fund from date on which such contributions by the University started in each case.
- (b) Paying into the Fund every month an amount equal to the 1/3% (not to be credited to the employee's Provident Fund) as University's share of contribution in terms of clause 5(i) plus the amount of subscription for Gratuity at the rate of 1/3% realised from the temporary employees in terms of clause 5(ii) above.

[(6) Gratuity shall be payable to an employee on his rendering satisfactory service to the University till the date he attains superannuation or the date of retirement after extension or his death while in service or on termination of service or leaving service otherwise than on dismissal.

Provided that no gratuity shall be payable to an employee if he resigns from the University service before completing two years of continuous service in the University.]¹

- (7) (i) Every employee eligible for the benefits of the gratuity scheme of the University, shall be required to sign a Nomination Form (in triplicate) as may be prescribed by the University and send the same through the concerned Head of Department/Office of registration in the office of the Registrar of the University.

¹ Substituted.

(a) St. 35 (6) as incorporated by rules assented on 28 April 1973 was :

"Gratuity shall be payable at the discretion of the Vice-Chancellor to an employee on his rendering satisfactory service to the University till the date he attains the age of superannuation or the date of retirement after extension, or his death while in service, or on termination of service otherwise than on dismissal.

Provided that the amount of gratuity payable to an employee under this Statute shall be reduced by an amount equal to the value of any loss or damage to University property including money caused on account of negligence or criminal offence, or on account of contributory negligence resulting in any loss of University property or money".

(b) This was substituted by the following by an amendment assented on 16 June 1976.

"(6) Gratuity shall be payable at the discretion of the Vice-Chancellor to an employee on his rendering satisfactory service to the University or on his attaining the age of superannuation or on retirement after extension in service or retirement before attaining the age of superannuation or on resignation or on his death while in service or on termination of service otherwise than on dismissal.

Provided that no gratuity shall be payable to an employee if he resigns from the University service before completing two years of continuous service in the University."

(c) The Present provision was substituted by amendment assented on 28 October 1985.

² Substituted. Amendment assented on 18 July 1987.

Progressive changes in 35 (8) (i) are given in Appendix IV to 'Part II : Statutes'.

- (ii) The employee may, from time to time, add, change or cancel one or more nominees by written application addressed to the Registrar through the concerned Head of Department/Office.
- (iii) In case of an employee who died while in service and failed to nominate any person to receive the amount of gratuity payable under these rules, or in case the nominee also dies, before payment of the gratuity amount to him/her, the payment of gratuity may be authorised at the discretion of the Vice-Chancellor, to a person or persons; who produces/court and executes/execute an indemnity bond to refund the amount of gratuity so paid to him/her/them by the University in the event of his/her/their title to succession being found defective.

²[(8)(i) The amount of gratuity payable in the case of permanent employees of the University who leave university service on superannuation or on retirement after extension in service or on retirement before attaining the age of superannuation or on resignation after completing two years continuous service in the University or on termination of service other-wise than on dismissal shall be calculated at the rates given in Annex. (i) to these rules. However, the amount of gratuity payable shall be subject to a maximum of 16½ months 'emoluments' or Rs. 3,50,000/- whichever is less, with effect from 01-01-97 as per clause (v) of sub-rule (3) of Rule 257 of R.S.R. notified vide F.15(3) FD Rules/97 dated 21-03-1998. Provided that the amount of maximum gratuity payable shall stand revised to the amount revised by State Government for its employees from time to time.

Provided that the Gratuity payable with effect from 28-12-1991 to 31-12-1996 shall be 16½ months 'emoluments' or Rs. 85,000/- whichever is less.

Provided that the Gratuity payable with effect from 1-9-1986 to 27-12-1991 shall be 16½ months 'emoluments' or Rs.75,000/- whichever is less.

Provided that the Gratuity payable with effect from 1-1-1982 to 30-3-1986 shall be 16½ month 'pay' or Rs.36,000/- whichever is less.

Provided further that the Gratuity payable with effect from 31-10-1974 to 31-12-81 shall be 15 months 'Pay' or Rs. 30,000/- whichever is less.

Provided further that the Gratuity payable with effect from 1-4-74 to 30-10-74 shall be 15 months pay or Rs. 24,000/- whichever is less.

Provided further that the Gratuity payable in case of employee retiring from 1-4-69 to 31-3-74 will be as follows:

- a) An employee retiring 3 months' pay or

Gratuity to a temporary employee

**Death
Gratuity**

- | | | |
|--|-------------------------------------------------------------|----------------------------------------------------------------|
| | upto 31st
March, 1970. | normal gratuity,
whichever is less. |
| | b) An employee retiring
upto and on
31st March, 1971. | 3½ months' pay or
normal gratuity,
whichever is
less. |
| | c) An employee retiring
upto and on
31st March, 1972. | 4 months' pay or
normal gratuity,
whichever is less. |
| | d) An employee retiring
upto and on
31st March, 1973. | 4½ months' pay or
normal gratuity,
whichever is less. |
| | e) An employee retiring
upto and on
31st March, 1974. | 5 months' pay or
normal gratuity,
whichever is less. |
- (ii) For calculating the completed six monthly period of continuous service shown in Appendix I the period or periods spent by the employee on leave without pay or period(s) spent on deputation for which no P.F. contribution has been received from the foreign employer or from the employee in lieu of the foreign employer, shall be excluded.
- (9) A person in temporary employment who ceases to be in the University service on account of superannuation or retirement after extension in service or termination after completing not less than 5 years' continuous service shall be, if otherwise eligible for payment of gratuity under these rules, paid gratuity at the rate of 1/3 of a month's pay for each completed year of continuous service.
- (10) In the event of death of an employee, while in service, death gratuity shall be payable to his/her nominee or nominees as under :
- A. *For Permanent Employees :*
- | | |
|--------------------------------------------------------------------------|-----------------|
| (i) When death occurs after completion of one year. | 3 months' pay. |
| (ii) When death occurs after completion of 3 years' service. | 6 months' pay. |
| (iii) When death occurs after completion of 5 years' or more of service. | 12 months' pay. |
- B. *For Temporary Employees :*
- | | |
|-------------------------------------------------------------|---------------|
| (i) When death occurs after completion of 1 years' service. | 1 month' pay. |
|-------------------------------------------------------------|---------------|

¹ Deleted by amendment assented on 16 June 1976. Deleted portion given in Appendix V to 'Part II : Statutes'.

- | | | |
|-------|--------------------------------------------------------------------|----------------------------------------------------------------------------------|
| (ii) | When death occurs after completion of 3 years' service. | 2 months' pay. |
| (iii) | When death occurs after completion of 5 years' or more of service. | 3 months' pay or normal Gratuity payable under these rules whichever is greater. |
- [][†]

Note : The word “pay” wherever it occurs means the pay which an employee was receiving immediately before the date of his release from University service on superannuation or retirement after extension in service or termination, death or resignation and includes :

- (a) Basic pay in the time scale,
- (b) Personal pay which is granted in lieu of loss of substantive pay,
- (c) Special pay attached to a post; and
- (d) Dearness pay, if any.

Power of Relaxation

Power of Interpretation

2. If an employee holding a permanent post in a substantive capacity officiates in a higher post (other than tenure post), borne on a cadre which includes permanent posts, continuously for not less than 3 years, and leaves the University service on account of superannuation or retirement after extension in service or termination, while officiating on such a higher post, the pay drawn by the employee as specified in note 1 above on the officiating post shall be taken into account for calculating his/her gratuity provided that no other employee held lien on the higher officiating post and it is certified that but for his/her retirement on superannuation after extension in service or termination of services the employee would have continued to officiate in the higher post.
3. If immediately before release from University service on superannuation or retirement after extension in service or termination, an employee has been absent from duty on leave with allowances, his/her pay for purpose of gratuity shall be taken what he/she would have drawn had he/she not been absent from duty on leave.

[†] Substituted. Amendment assented on 18 July 1987.
Progressive changes in Appendix I to St. 35(8)(i) are given in Appendix VI to 'Part II : Statutes'.

- (11) In case provisions of these rules^{7/8} cause undue hardship to an employee, the Syndicate may on merits of each case relax the provision of these rules by issue of specific orders.
- (12) The power of interpreting the^{7/8} rules shall vest in the Syndicate and the decision of the Syndicate shall be final.^{3/8}

APPENDIX I to St. 35(8)(i)[†]

Schedule of Gratuity payable to employees of the University under Rule 8.

For permanent employees :

Completed six months
Period of continuous service

1.	½ month Emolument
2.	1 month's Emolument
3.	1½ month's Emolument
4.	2 month's Emolument
5.	2½ month's Emolument
6.	3 month's Emolument
7.	3½ month's Emolument
8.	4 month's Emolument
9.	4 month's Emolument
10.	4¾ month's Emolument
11.	5 month's Emolument
12.	5½ month's Emolument
13.	5 month's Emolument
14.	6¼ month's Emolument
15.	6 month's Emolument
16.	7 month's Emolument
17.	7 month's Emolument
18.	7¾ month's Emolument
19.	8 month's Emolument
Add for each six monthly period of continuous service the above 19 in	¼ months emolument subject to maximum of 16½ times emolument provided that no case it shall exceed Rs. 85,000/- with effect from 28-12-1991 as per clause (v) of sub-rule (3) of Rule 257 of RSR notified vide F.1 (29)

[†] Added. Assented on 16 July 1965. (Senate : 9 December 1964).

FD (Gr.2)/87 dated 28-12-91 or as amended by the Government of Rajasthan from time to time.

Provided that from 1-9-1986 to 27-12-1991 the maximum gratuity payable shall be Rs. 75,000/- or 16½ times of emoluments whichever is less.

Provided that from 1-1-1982 to 30-3-1986 the maximum gratuity payable shall be Rs.36,000/- or 16½ times of pay whichever is less.

Provided further that from 31-10-74 to 31-12-1981 the maximum gratuity payable shall be Rs. 30,000/- or 15 times of pay whichever is less.

Provided further that prior to 31-10-1974 the maximum gratuity payable shall be Rs. 24,000/- or 15 times of pay whichever is less.

Note : For the person retiring prior to 31-3-86, the word 'emoluments' shall mean 'pay' for purpose of calculation of gratuity amount.

[36. Wherever a provision has been made in the Statutes for an election of members and the manner for the election has not been expressly provided such elections shall be held by simple majority.]¹

[36 A. The Election of students from the Senate to the Syndicate shall be held in accordance with the system of proportional representation by means of single transferable vote and the

¹ Added. Assented on 14 July 1975.

² Substituted. Assented on 26 November 1988. Progressive changes in this Statute are given below.

1. The Vice-Chancellor shall be a whole time officer of the University. He shall be paid a salary of Rs. 2000/- per month and be provided with a rent free residence furnished by the University. Assented on 6 November 1965. (Senate : 18 September 1965).

2. The Vice-Chancellor shall be a whole time officer of the University. He shall be paid a salary of Rs. 2500/- per month and be provided with a rent free residence furnished by the University. Provided that the present incumbent of the office of the Vice-Chancellor shall draw the salary of Rs. 2,500/- per month from 1st November 1972. Assented on 28 April 1973.

3. The Vice-Chancellor shall be a whole time officer of the University. He shall be paid a salary of Rs. 3000/- per month and that a retired Government servant is posted or appointed as Vice-Chancellor his pension and the amount equal to D.C.R.C. will be adjusted against his salary. The Vice-Chancellor shall also be provided with a rent free residence furnished by the University. Provided that the above provision shall be effective from 1st August 1979. Assented on 6 January 1982.

³ Added. Assented on 6 November 1965.

⁴ Added. Assented on 15 December 1984.

voting at such election shall be by secret ballot.]¹

[37. The Vice-Chancellor shall be a whole time officer of the University. He shall be paid salary of Rs. 25000 (Fixed) or as amended by the government from time to time. If a retired government servant is posted or appointed as a Vice-Chancellor, his pension and amount equal to DCRC will be adjusted against his salary. The Vice-Chancellor shall also be provided with rent free residence furnished by the University.

Provided that the above provision shall be effective from 1st January 1986.]²

[38. The Vice-Chancellor shall be entitled to the contribution at the rate of 8% by the University on his salary towards his Provident Fund.]³

[39. He shall also be entitled to leave on full pay at the rate of 1/11th of the period he remains on duty, and such other leave as may be admissible under University Ordinances.]³

[40. In case of medical facilities and other privileges unless otherwise provided the Vice-Chancellor shall be governed by the relevant Ordinances on the subject governing the terms and conditions of service of the employees of the University.]³

[41. The Vice-Chancellor shall be entitled to other rights and privileges as might be conferred on him from time to time through the Statutes or Ordinances.]³

[Provided further that the Vice-Chancellor shall be entitled to D.A. at the State rate of Dearness Allowance as may be prescribed from time to time for Government servant drawing pay in Rajasthan Civil Services (Revised New Pay Scales) Rules, 1976.

This will come in force with effect from 1 August 1983.]⁴

[42. In all cases where elections are held at a meeting of any of the authorities, except in cases of casual vacancies, the notice of the meeting at which the election is to be held shall be sent to the members at least 30 clear days before the date of the meeting. Nominations shall be sent to the Registrar so as to reach him at least 15 clear days before the day of the meeting, and the Registrar shall send a list of such nominations to the members of the authority concerned at least 8 clear days before the day of the meeting. In case an election is held by post, the procedure laid down in the case of the election of members from the registered graduate constituency, shall in so far as possible be followed at the discretion of the Vice-Chancellor.]¹

[42. (a) This procedure will not however apply in cases where members are to be co-opted to any University body. For such co-option the proposals may be made at the meeting itself.]²

¹ Added. Assented on 6 November 1965.

² Added. Assented on 22 March 1971.

[43. Each nomination shall be in writing, and shall be dated and signed by two members of the authority concerned.

No person shall be nominated as a candidate for election unless he signified his consent on the nomination paper.]¹

[44. A candidate thus nominated for election may withdraw his candidature at any time before the poll is taken at the meeting, either personally or by writing a letter addressed and sent to the Registrar so as to reach him before the hour fixed for the meeting.]¹

[45. If the number of candidates nominated exceeds the number of vacancies to be filled, poll shall be taken at the meeting. Ballot papers with the names of persons nominated printed thereon will be furnished at the meetings held for the purpose of making the election. All the members present at the meeting shall be entitled to vote in the election. The Vice-Chancellor in the case of elections by the Senate, the Syndicate and the Academic Council, shall determine the time during which the ballot box shall be kept open for the receipt of ballot papers and this time-limit shall be notified to the voters in the notice of election. The scrutiny shall be conducted by the Registrar and not less than two scrutinisers to be selected by the Chairman of the meeting from among those present at the meeting.]¹

[46. If the nominations received are less than or equal to the seats to be filled in, the persons so nominated shall be deemed to have been duly elected. For the remaining vacancies fresh nominations shall be invited at the meeting itself and the election held.]¹

[47. The election of two teachers to the Syndicate as required under Section 16(1)(vii) of *Jai Narain Vyas University, Jodhpur Act, 1962 (as amended from time to time) shall be held in accordance with the system of proportional representation by means of single transferable vote and the voting at such election shall be by secret ballot.]¹

*[48. (i) At least 60 days prior to the date on which the election is to be held the Vice-Chancellor shall nominate a Returning Officer for the election who may be Registrar or a Dean of Faculty. The election shall be held in the manner hereinafter provided. The nomination of the Returning Officer shall be notified.

(ii) The Returning Officer shall prepare the Electoral List (Roll) comprising names of all those eligible to vote at the election and at least 45 days before the date on which the election is to be held publish the said list alongwith the Notification of Election. The Notification and the electoral list shall be given due/wide publicity and their copies shall also be made

¹ Added. Assented on 29 June 1978.

² Added. Assented on 17 December 1983. (Senate : 12-13 February 1983).

available to a voter on demand at a price to be fixed by the Returning Officer.

- (iii) Objections to the electoral list, if any, shall be required to be made in writing and should reach the Returning Officer upto the prescribed time on the date notified as last date for receiving such objections which shall not be earlier than 15 days from the day on which the electoral list was published. Such date and time for objections shall be notified in the Notification of Election.
- (iv) After considering the objections to the electoral list the Returning Officer shall correct the Electoral list within 3 days of the last date fixed for receipt of objections and publish the corrections made.

If an objection is rejected the Returning Officer shall communicate the rejection alongwith the reasons for rejection to the person who had filed the objection within 7 days of the last date for receipt of objections.

- (v) As soon as possible after the publication of corrections in the Electoral list the Returning Officer shall by a second notification notify:
 - (a) the date and time on that date by which the nominations may be filed provided that this date shall not be less than 7 days from the days of publication of the second notification,
 - (b) the date and time when the nomination papers shall be scrutinized and the place where such scrutiny shall be held,
 - (c) the last date and time upto which a candidate nominated for election may withdraw his candidature which shall not be less than 3 days from the date of publication of the list of validly nominated candidate,
 - (d) the date on which the election shall be held which shall be at least 15 days from the day on which the list of candidates who remain in field after withdrawals, if any, is published,
 - (e) the place where the polling for election shall be held and the duration of time during which such polling shall be done.
- (vi) The date of publication of notification or of any other information regarding election shall be the day on which such notification/information is received by the various Departments/Colleges/Institutions. 'Publication' for all the purpose of election means that the notification is to be sent to all the Departments/Institutions of the University and the Colleges.

-
- (vii) The nominations shall be made in the prescribed form and must be dated and signed by the proposer and the seconder and must contain their name and designation in full as per the electoral list. The proposer and the seconder must be electors in the constituency from which the election is to be held. No person shall be nominated for election unless he signified his consent in writing on the nomination paper. The signatures of proposer, the seconder and the person nominated shall be attested by an Attesting Officer who shall be one of the following :
- (1) The Deans of the Faculties of *Jai Narain Vyas University, Jodhpur.
 - (2) The Heads of Departments of *Jai Narain Vyas University, Jodhpur.
 - (3) The Principal of any one of the Colleges of *Jai Narain Vyas University, Jodhpur.
- (viii) An elector may propose or second not more than one person.
- (ix) As soon as possible, after the time fixed for receipt of the nominations, at a time and place fixed by the Returning Officer, he or any person or persons nominated by him shall scrutinise the nomination papers. The candidate or his agent duly authorised by him in writing in this behalf shall be entitled to be present at such scrutiny.
- (x) The nomination paper shall be rejected if it is incomplete in any respect. The nomination paper shall be rejected if name or designation etc. of any one of the proposer, seconder or the candidate nominated fails to conform to what is mentioned in the electoral list or if the attestation has not been properly made or for any other reason that in the opinion of the person scrutinizing the nominations justifies such a rejection.
- (xi) In case of any dispute about rejection of a nomination paper or whether a nomination has been validly made the decision of the scrutinizer shall be final. Any dispute regarding the validity of the nomination paper shall be made in writing. If a candidate or his agent wishes to obtain the reason of rejection of the candidate's nomination paper or the reason for rejection of any dispute raised by him, the Returning Officer shall communicate the reasons in writing.
- (xii) After the scrutiny of the nomination papers the Returning Officer shall publish the list of the candidates whose nominations are found to have been validly made.
- If the number of candidates validly nominated does not exceed the number of vacancies to be filled, the candidates so nominated shall be declared to have been elected.

- (xiii) A candidate may withdraw his candidature in writing by the time notified for making such withdrawal. A candidate once having communicated his intention to withdraw in writing to the Returning Officer shall not be allowed to cancel his withdrawal.
- (xiv) The Returning Officer shall, after the expiry of the time fixed for withdrawal, prepare a final list of the candidates in run for election and publish it along with the information of place, date and timings of polling for the elections which shall be held at least after 15 days of this notification.
- (xv) If the number of candidates left in the field, after the final withdrawal, does not exceed the number of vacancies to be filled, the candidates so remaining shall be declared to have been elected.
- (xvi) The Returning Officer shall get the voting papers printed in alphabetical order of the names of the candidates. He shall appoint the Presiding Officer and other election staff, necessary for the purpose.
- (xvii) On the day fixed for polling, the voter shall cast their votes in person. No postal ballot shall be allowed. The elections shall be held in accordance with the system of proportional representation by means of a single transferable vote and the voting at such election shall be by secret ballot. The general procedure of proportionate representation shall be adopted in counting and declaration of result.
- (xviii) The Presiding Officer shall maintain the account of ballot papers printed, issued, consumed and the number of ballot papers spoiled. When the ballot paper is issued to an elector he shall be asked to sign in token thereof. If a ballot paper is spoiled by an elector before he inserts it into the ballot box, the Presiding Officer shall issue another ballot paper and shall preserve spoilt ballot paper separately in a sealed cover.
- (xix) Before the polling begins the candidates or their authorized agents shall be entitled to inspect the polling booth and the ballot boxes. The ballot box as far as possible must be closed in presence of candidates or their authorized agents and their signatures obtained in certification thereof. The candidates or their authorized agents shall also be entitled to note down the account of ballot papers.
- (xx) At the time of polling, typographical errors in name or Department of the elector shall be not taken in consideration in debarring an elector from voting, if the Presiding Officer is satisfied with the identity of the voter.

However, if the name of an elector appears in the

concerned electoral roll, but on the day of polling he ceases to be a voter in that constituency, the Presiding Officer shall after ascertaining the correct position from the Returning Officer debar such voter from casting his vote.

In case of all disputes regarding the eligibility, identity of voters, voting procedure etc. unless specifically provided here, the decision of the Presiding Officer shall be final.

- (xxi) An elector shall record his vote by placing on the ballot paper the figure 1 opposite the name of the candidate for whom he intends to vote and may in addition indicate the order of his choice or preference for as many other candidates as he pleases by placing against their names the figure 2, 3, 4, 5 and so on, in consecutive numerical order.
- (xxii) Preference shall be indicated only by placing the Arabic numerals 1, 2, 3, 4 etc. against the names of the candidates for whom the voter intends to vote. The preference indicated in any other manner shall render the vote invalid.
- (xxiii) A vote shall be invalidated, if
 - (a) the figure 1 standing alone indicating a first preference is not placed;
 - (b) the figure 1 standing alone, indicating a first preference, is placed opposite the names of more than one candidate;
 - (c) any preference is repeated;
 - (d) figures other than the Arabic numerals placed either alone or in addition to the Arabic numerals;
 - (e) it cannot be determined for which candidate the first preference of the voter is recorded;
 - (f) any mark is placed by the voter by which he may afterwards be identified;
 - (g) there is any erasing or alternation in the figures indicating the voter's preferences.
- (xxiv) Soon after the polling is over and at such time notified by the Presiding Officers the voting papers shall be scrutinised and counted by the Returning Officer with the help of such other persons as may be nominated by him for the purpose of counting. At the scrutiny or counting of the ballot papers candidates or their authorized agents may be present if they so choose. After the counting is over, the Returning Officer shall declare the result. However, the Returning Officer shall before declaration of results afford an opportunity to the candidates or their authorized agents present to

submit any objection that they may have to make. This shall be recorded in the form of a certificate signed by the candidates or the agents present.

- (xxv) If any dispute regarding the counting or result is made in writing the Returning Officer shall declare the result only after considering the objection raised. In case the objection is rejected the person making the objection shall be entitled to obtain the reasons of rejection in writing.
- (xxvi) In as far as possible elections must be completed. By the date on which the term of previous incumbents expires. However, the Vice-Chancellor may, for good reason postpone the election provided that the election shall have to be completed within 3 months from the date on which the term of previous incumbents expired.

¹ Added. Assented on 16 February 1982.

**APPLICATION FORM FOR THE GRANT OF LOAN
OUT OF PROVIDENT FUND ACCOUNT**

1. Name
2. Father's name
3. Designation
4. Department/Faculty/Office
5. P.F. Account No.
6. Pay and Grade
7. Amount of P.F. Loan, if
taken previously
8. Purpose for which the
previous loan was taken
9. When was the last instalment paid?
10. Amount of loan now required
11. Number of instalments in which
the loan will be repaid
12. Purpose for which the P.F. Loan is required

Date

Signature

Forwarded to the Registrar with the remarks that nothing is outstanding (instalment/interest) on account of P.F. loan drawn by the applicant.

No.

Signature

Dated

Designation

FOR OFFICE USE

1. Balance at credit Rs.
2. Balance of previous loan Rs.
3. Date of last instalment of
recovery of the previous loan Rs.
4. Amount admissible for sanction Rs.
5. No. of instalments of recovery Rs.
6. Amount of each instalment of recovery Rs.

Assistant

Section Officer

 RECOMMENDATION FOR GRANT OF LOAN

Assistant Registrar (Accounts) Sanctioned

Financial Adviser

Registrar Vice-Chancellor

Recovery orders are placed below for signatures.

Paid Rs.....Vide Cheque No..... of Vr. No.....

Assistant Section Officer

MEDICAL & HEALTH DEPARTMENT

No. Date

I, Dr.

after careful, personal examination of the case hereby certify that
Mr./Mrs./Miss

s/o w/o d/o dependent on

an employee of *Jai Narain Vyas University, Jodhpur is, suffering
from (mention disease in block letters)

and is under my treatment. Mr./Mrs./Miss

may need Rs. Rupees

approximate to complete the treatment.

Date Signature & Designation of
Authorised Medical Attendant with Seal

- (xxvii) After the declaration of result any dispute about the validity of election shall have to be preferred within 15 days from the date of the declaration of the result. No dispute preferred after the time limit prescribed shall be valid. The dispute regarding elections after the declaration of the results shall be settled in accordance with the provisions of the Act that is S. 31 of the Act.
- (xxviii) All such records like used and unused and spoilt ballot papers, voters, signatures list, record of counting etc. shall be preserved in separate sealed covers on which the signatures of the candidates or their authorized agents present at the time of counting shall be obtained and they all shall be sealed then in a bigger cover. The sealed bundle thus prepared shall be preserved for 15 days after the election result is declared and shall be destroyed thereafter if no dispute is raised within that time. If any dispute is raised the bundles shall be sent to the Authority deciding the dispute under Section 31 of Act, if required.]

[49. The following shall be the designations of the University Teachers :

1. Professor
2. Associate Professor in place of Reader
3. Assistant Professor in place of Lecturer.

Provided that the Special conditions of service as envisaged in the Rajasthan Universities Teachers and Officers (Amendment) Act, 1976 (Act No. 24 of 1976) for Readers and Lecturers shall be applicable to Associate Professors and Assistant Professors respectively.

Provided further that for all other purposes, the words Associate Professor and Assistant Professor will be used to as equivalent to and in place of Readers and Lecturers respectively, as provided at the relevant places in the Act, Statutes, Ordinances and Regulations of *Jai Narain Vyas University, Jodhpur.]¹

APPENDIX I to 'PART II : STATUTES'

Superseded Provisions: St. 2 (1),(2),(3),(4),(5)

(Reference : Page 89)

2. (1) The Senate shall consist of the following persons, namely :
 - I. EX-OFFICIO MEMBERS
 - (i) the Chancellor,
 - (ii) the Vice-Chancellor,
 - (iii) all former Vice-Chancellors,
 - (iv) Vice-Chancellors of other Universities in Rajasthan,
 - (v) the Registrar,
 - (vi) the Deans of [Faculties]¹.

¹ Substituted for the word 'faculty' occurring in the First Statutes. Received assent of Chancellor on 20 July 1965. (Senate : 9 December 1964).

² Substituted for "the Ministry of Defence (i) Research and Development Organisation" occurring in the First Statutes. Received assent of Chancellor on 16 July 1965. (Senate : 9 December 1964).

- (vii) the Chief Justice of Rajasthan High Court, Jodhpur.
- (viii) the Minister for Education, Rajasthan,
- (ix) the Chairman, Board of Secondary Education, Rajasthan,
- (x) the Director of College Education, Rajasthan,
- (xi) the Director of Education (Primary and Secondary), Rajasthan,
- (xii) the Director of Technical Education, Rajasthan,
- (xiii) two members, not below the rank of the Head of the following Departments, to be nominated by the State Government, by rotation :
 - (i) Medical,
 - (ii) Industries and Commerce,
 - (iii) Forest,
 - (iv) Public Works,
 - (v) Mines and Geology, and
 - (vi) Development and Planning,
- (xiv) all the Members of the Syndicate,
- (xv) all the Heads of University Departments of the status of a Professor or a Reader,
- (xvi) one Principal/Head of Constituent or recognized colleges/institutions elected by the Principals of such colleges/institutions from amongst themselves,
- (xvii) one member of the State Legislature nominated by the Speaker,
- (xviii) one member each nominated by [(i) the Ministry of Defence Research and Development Organisation],² (ii) Oil and Gas Commission and, (iii) the Central Arid Zone Research Institute, Jodhpur,
- (xix) Chairman, Jodhpur Municipal Board/Corporation,
- (xx) Not more than two members to be nominated by the State Government.

II. LIFE MEMBERS

- (xxi) every person, who had made a donation to the University at any one time of an amount of, or of property valued at, one lakh rupees or more, or a representative nominated in this behalf by

¹ Substituted for the words "two persons in number to be elected by Senate" occurring in the First Statutes. Received assent of Chancellor on 16 July 1965. (Senate : 9 December 1964).

such person during his life time;

Provided that in the case of the donor being a corporate body the membership shall last for a period of 20 years from the date of acceptance by University of such donation.

III. OTHER MEMBERS

- (xxii) two persons elected by the Academic Council from amongst its members,
- (xxiii) two persons, not being teachers, elected by the Registered Graduates of the University from amongst themselves,
- (xxiv) two persons elected by teachers other than the Heads of University Departments and Principals/Heads of constituent/recognized/colleges/institutions from amongst themselves,
- (xxv) persons who have rendered distinguished service to education not exceeding two in number, nominated by the Chancellor,
- (xxvi) two persons nominated by the State Government, and
- (xxvii) [two persons to be co-opted by the Senate]¹ belonging to any two of the following professions, namely :
 - (i) Law,
 - (ii) Medicine,
 - (iii) Engineering and Technology,
 - (iv) Industry and Commerce,
 - (v) Forestry,
 - (vi) Auditing and Accountancy.

Explanation : None shall be regarded as eligible for election under the foregoing clause (xxvii) unless he (a) holds qualifications entitling him to practise the profession concerned (b) has prior to the date fixed for the return of nomination of persons for election under this clause practiced the profession concerned for not less than five consecutive years, and (c) resides within area over which the University has its territorial jurisdiction under Section 5 of the Act.

Till persons in sub-clause (xxii), (xxiii) and (xxvii) are elected, their places will be temporarily filled by persons nominated by the Chancellor.

- (2) If any body of persons entitled to elect a member fails to do so within the time prescribed by the Senate, the Senate may appoint as member any person whom that body of persons could have elected as a member.
- (3) Members of the Senate, other than ex-officio members and life members, shall hold office for a period of five years.
- (4) The election of the two persons by the Academic Council from amongst its members shall be on the basis of simple majority.
- (5) For the purpose of sub-clause (xxvii) also, the system of election by simple majority shall be followed.

APPENDIX II to 'PART II : STATUTES'

Progressive Changes in Statute 8(1)(c)

(Reference : Page 94)

1. The First Statutes contained the following provision 8(1)(c) :
Each Department shall have a Head who may be a Professor, if there is no Professor, a Reader and whose duties and functions and terms and conditions of appointment shall be prescribed by the Ordinances.

Provided that if there are more Professors or, as the case may be Readers than one in any Department no persons shall be appointed to be the Head of any Department except in accordance with the provisions made in respect thereof by the Statutes.

Provided further that if there is no Professor or Reader in Department, the senior most teacher shall act as the Head of that Department.

2. The following was substituted for the first proviso by amendment assented by Chancellor on 9 May 1972.

“Provided that if there are more professors or readers than one in any department, the Head of the Department shall be appointed by the Vice-Chancellor according to such seniority as has been determined and in the absence of such clearly determined seniority then the Head of the Department shall be appointed by the Vice-Chancellor at his discretion till such seniority is determined or for a period not exceeding 3 years whichever is earlier.”

3. Vide assent dated 24 January 1984, the following was substituted as Statute 8(1)(c).

“Each Department shall have a Head who shall be appointed in the following order of priority;

- (i) The Professor or the seniormost Professor if there are more Professors than one;
- (ii) If the Professor who is head of the Department under Clause (i) above goes on leave without pay/extra ordinary leave/deputation for the purpose of taking employment elsewhere or if he goes on any other type of leave for a period of not less than one month, the next seniormost Professor.

Provided that if there are more professors than one or only one Professor in the Department and the Vice-Chancellor is satisfied that it will not be in the best interest of the Department to appoint/continue the seniormost among them as the Head, he may for reasons stated in writing and on approval of the Syndicate appoint the next seniormost Professor as Head or if there is only one Professor the seniormost Reader.

- (iii) If there is no Professor or if all the Professors are on leave as defined in Clause (ii), the seniormost reader;
- (iv) If the Reader who is Head of the Department under Clause (iii) above goes on leave without pay/extra ordinary leave/deputation for the purpose of taking employment elsewhere or if he goes on any other type of leave for a period of not less than one month, the next seniormost Reader;
- (v) If there is no Professor and no Reader or if all of them are on leave as defined in Clause (ii) & (iv) the seniormost Lecturer in the Department shall be appointed as Head.

“Provided that if at any time the Vice-Chancellor is satisfied that it will not be in the best interest of the department to continue the seniormost Reader or Lecturer, as Head, he may for reasons stated in writing and on approval of the Syndicate appoint the next seniormost person in the department as Head.”

APPENDIX III to 'PART II : STATUTES'

Progressive Changes in Statute 33(5)

(Reference : Page 119)

1. The provision in the First Statutes was :

The rate of subscription shall be 8% of the monthly salary and the amount calculated on this basis shall be deducted from the monthly salary of each employee.

Note : No subscription or contribution shall be made to the Provident Fund by or for the benefit of an employee who is on leave without salary.

2. Substituted by the following by amendments assented on 30 June 1968.

The minimum rate of subscription shall be 8% of the monthly salary but a subscriber may at his option subscribe at a rate higher than 8% of his monthly salary and the amount calculated on this basis shall be deducted from the monthly salary of each employee.

Note : If during the period of study leave one subscribes the full amount to his Provident Fund Account, the University will also contribute its full share irrespective of the fact what he actually draws as his salary.

3. Substituted by the following amendment assented on 28 April 1973.

The minimum rate of subscription shall be 8% of the subscriber's monthly pay including dearness pay. A subscriber may however at his option subscribe at a rate higher than the minimum rate. The fraction in the amount calculated on this basis shall be rounded off to the nearest rupee and be deducted from the monthly pay of each subscriber.

4. The following was added at the end of 33(5) by an amendment assented on 14 July 1975.

“The subscriber may have the choice to revise the amount of extra subscription twice a year.”

5. By amendment assented on 29 June 1975, the following was substituted for Statute 33(5).

The minimum rate of subscription shall be 8% of the subscriber's monthly pay including dearness pay. The fraction in the amount calculated on this basis shall be rounded off to the nearest rupee and be deducted from the monthly pay of each subscriber.

Provided that a subscriber may at his option subscribe extra provident fund on a monthly basis and/or in lump sum amount. However the subscriber may have the choice to revise the amount of monthly subscription of extra P.F. twice a year.

Note : If during the period of study leave one subscribes the full amount to his P.F. account, the University will also contribute its full share irrespective of what he actually draws as his salary.

Progressive Changes in Statute 33(6)

1. The provision in the First Statutes was :

(6) The University shall in the case of each subscriber make a monthly contribution at the rate of 10 per cent of his salary; in the case of employees who draw a salary of more than of Rs. 500/- per month the University contribution shall be at the rate of 8 per cent.

2. By amendment assented on 16 July 1965 the semi colon occurring between the words 'salary' and 'in' was replaced by full stop. And a new sentence started with 'In'.

3. By amendment assented on 30 June 1968 the following was substituted for Statute 33(6) :

“The University shall in the case of subscriber make a monthly contribution at the rate of 10 per cent of his salary provided that in the case of employees who draw a salary of more than Rs. 500/- per month by University contribution shall be at the rate of $8\frac{1}{3}$ per cent.”

4. By amendment assented on 14 July 1975 the following note was added to Statute 33(6) :

“*Note* : The fraction in the amount calculated on this basis shall be rounded off to the nearest 5 paise.”

APPENDIX IV to 'PART II : STATUTES'

Progressive Changes to Statute 35(8)(i)*(Reference : Page 132)*

1. The initial provision in the Gratuity Rules assented on 28 April 1973 was :
 - (8) (i) The amount of gratuity payable in the case of permanent employees of the University who leave University service on superannuation or on retirement after extension in service or on termination shall be calculated at the rates given in Appendix I to these rules. However, the amount of gratuity payable shall be subject to a maximum of 15 months pay or Rs. 24,000/- whichever is less.

Provided that in the case of an employee in receipt of pay in excess of Rs. 1,800/- p.m. the amount of gratuity payable to him shall be reckoned at Rs. 1,800/- p.m. only.

Provided further that in the case of an employee retiring on or after 1st April, 1969 but upto and including 31 March 1974, the amount of gratuity payable shall be as follows :

(a) An employee retiring upto and on 31st March, 1970.	3 months' pay or normal gratuity, whichever is less.
(b) An employee retiring upto and on 31st March, 1971.	3½ months' pay or normal gratuity, whichever is less.
(c) An employee retiring upto and on 31st March, 1972.	4 months' pay or normal gratuity, whichever is less.
(d) An employee retiring upto and on 31st March, 1973.	4½ months' pay or normal gratuity, whichever is less.
(e) An employee retiring upto and on 31st March, 1974.	5 months' pay or normal gratuity, whichever is less.
2. By an amendment assented on 16 July 1976 the portion in [] above in Para 1 was replaced by : “or on retirement before attaining the age of superannuation or on resignation after completing two years continuous service in the University or on termination of service otherwise than on dismissal shall be calculated at the rates given in Ann. (i) to these rules.”
3. St. 35(8)(i) was again substituted by the following by an amendment assented on 2 December 1985.
 - (8)(i). The amount of gratuity payable in the case of permanent employees of the University who leave University service on superannuation or on retirement after extension in service or on retirement before attaining age of the superannuation or on resignation after completing two years

continuous service in the University or on termination of service otherwise than on dismissal shall be calculated at the rates given in Annex. (i) to these rules. However, the amount of gratuity payable shall be subject to a maximum of 16½ months pay or Rs. 36,000/- whichever is less. This shall be applicable from 1st January, 1982.

Provided that the Gratuity payable with effect from 31st October 1974 to 31st December 1981 shall be 15 months pay or Rs. 30,000/- whichever is less.

Scale of Gratuity
APPENDIX V to 'PART II : STATUTES'

Portion Deleted by Amendment Assented on 16 June 1976

(Reference : Page 134)

No gratuity shall be payable to an employee with less than 5 years continuous service in the University in the event of his/her resigning from the service of the University. An employee who resigns the University service with 5 years or more of continuous service may be paid gratuity at the following rate :

(a) Continuous service of 5 years or more but less than 7 years.	$\frac{3}{8}$	25 % of the normal gratuity as per Appendix I.
(b) Continuous service of 7 years or more but less than 9 years.	$\frac{1}{8}$	30 % of the normal gratuity as per Appendix I.
(c) Continuous service of 9 years or more but less than 11 years.	$\frac{7}{8}$	35 % of the normal gratuity as per Appendix I.
(d) Continuous service of 11 years or more but less than 13 years.	$\frac{5}{8}$	40 % of the normal gratuity as per Appendix I.
(e) Continuous service of 13 years or more but less than 15 years.	$\frac{3}{8}$	45 % of the normal gratuity as per Appendix I.
(f) Continuous service of 15 years or more but less than 16 years.	$\frac{1}{8}$	50 % of the normal gratuity as per Appendix I.
(g) Continuous service of 16 years or more but less than 17 years.		55 % of the normal gratuity as per Appendix I.
(h) Continuous service of 17 years or more but less than 18 years.		60 % of the normal gratuity as per Appendix I.
(i) Continuous service of 18 years or more but less than 19 years.		65 % of the normal gratuity as per Appendix I.
(j) Continuous service of 19 years or more but less than 20 years.		70 % of the normal gratuity as per Appendix I.
(k) Continuous service of 20 years or more but less than 21 years.		75 % of the normal gratuity as per Appendix I.
(l) Continuous service of 21 years or more but less than 22 years.		80 % of the normal gratuity as per Appendix I.
(m) Continuous service of 22 years or more but less than 23 years.	$\frac{3}{8}$	85 % of the normal gratuity as per Appendix I.
(n) Continuous service of 23 years or more but less than 24 years.	$\frac{1}{8}$	90 % of the normal gratuity as per Appendix I.
(o) Continuous service of 24 years or more but less than 25 years.	$\frac{7}{8}$	95 % of the normal gratuity as per Appendix I.
(p) 25 years and above	$\frac{5}{8}$	100 % of the normal gratuity as per Appendix I.
	$\frac{3}{8}$	

APPENDIX VI to 'PART II : STATUTES'

Progressive Changes in Appendix I to Statute 35(8)(i)

(Reference : Page 135)

- (a) The initial provision in the rules assented on 28 November 1973 was : Schedule of Gratuity payable to employees of the University under Rule 8.
For permanent Employees :