



TEQIP - III

M.B.M. Engineering College, J.N.V.U. Jodhpur



DISPATCH

No. JNVU/FOE/TEQIP/2020/179  
Date: 12/09/2020

Date: 9 September 2020

**Minutes of the 5<sup>th</sup> meeting of the  
TEQIP-III Board of Governors (BoG)  
MBM Engineering College, Jodhpur.**

Meeting Date: 8<sup>th</sup> September 2020  
Meeting Time: 11:45 (Tuesday)  
Venue of Meeting: Conference hall, Dean Office  
MBM Engineering College, Jodhpur.

**In Chair: Dr. D. G. M. Purohit (Chairman).**

**List of Member's Present:**

1. Dr. D. G. M. Purohit (Chairman).
2. Dr. D S Hooda, Member, AICTE Nominee, BoG Member(Through Google meet).
3. Dr. J. L. Kankariya, BoG Member (Through Google meet).
4. Dr. K. R. Chowdhary, BoG Member.
5. Dr. K. L. Sharma, BoG Member.
6. Prof. S. K. Ojha, Dean, MBM Engineering College & BoG Member.
7. Prof. S. K. Parihar, Coordinator, TEQIP-III & BoG Member.

**Special Invitee**

8. Dr U A Dadade, SPA TEQIP-III, SPIU Rajasthan.
9. Prof. Venugopal Manikandan, TEQIP-III Coordinator, CIT Coimbatore, Mentor Institution, (Through Google meet).
10. Prof. Anil Gupta, Nodal Officer Finance, MBM TEQIP-III
11. Prof Anil Vyas, Nodal Officer Procurement, MBM TEQIP-III.

**Leave of absence accorded:**

1. Senior Professor from the Institution (Vacant).
2. State Nominee (Not nominated by the State Govt.).
3. Prof Rajat Bhagwat, Nodal Officer Academic, MBM TEQIP-III.

Agenda No.	Item	Discussion and Resolution
Agenda 1.	To confirm the minutes of the previous BoG meeting held on 8 <sup>th</sup> June 2020 previous meeting.	Accepted



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Agenda 2.		To report about the action taken on decisions taken in previous meeting.		
BoG 4 <sup>th</sup> Meeting Agenda No.	Item	Discussion and Resolution	Action taken	Remark
1.	Letter to NPIU regarding extension of project period due to COVID 19 pandemic:	On the Suggestion of Prof D S Hooda, AICTE Nominee, BoG Member, Committee resolved that Dean and TEQIP coordinator will write a Letter on behalf of BoG TEQIP-III, MBM Engineering College, Jodhpur to SPIU & NPIU with a request to extend the TEQIP-III Project period for six months due to COVID 19 pandemic.	A Letter was sent to SPIU & NPIU	<p>Since till date no response was received, BoG submit its concern to SPA Dr.U.A.Dadade</p> <p>Since due to COVID the Academic year is badly effected and Institution require current TEQIP Faculty in this crisis period. With the finishing of the TEQIP-III Project, &amp; end of the service contract the unavailability of these faculties will very badly affect the institution</p> <p>Observing the good performance and outcome of their engagement of these TEQIP-III faculty BoG requested to Dr. U. A. Dadade SPA Rajasthan, to kindly put the issue with great concern to NPIU.</p> <p>Further BoG asked Coordinator to right a Letter on the behalf of BoG to NPIU and request to extend the TEQIP-III project period.</p>
2.	Reporting of TEQIP activities performed and couldn't be perform in 4 <sup>th</sup> Quarter 2019-20	Reported and approved	Due to COVID19 only online Webinars were conducted.	Accepted.



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3.	<b>Approval for pending Increment in TEQIP Office Staff from last one Year.</b>	<p>With reference to Government of Rajasthan, Finance Department Rule (No. F. 1. (4) FD/Rules/2011 Pt.II) All BoG Members were agreed to provide pending increment to all TEQIP Staff following the above process &amp; follow the same in future also till the Project period subjective to approval of the SPIU authorities in writing.</p>	<p>An email was sent to SPIU for approval. But till now after many reminder no reply is received from SPIU.</p>	<p>With reference to SPIU email where SPIU has asked to seek guidance from Department of Technical Education GoR. The Finance Department GoR already issued the letter No. F. 1. (4) FD/Rules/2011 Pt.II for Annual Revision/ Increment of the contractual person. The BoG Approved the same and Increment/ Annual Revision of the contract person may be given as per their performance and rules of GoR. The same will be communicated to the TE GoR for final approval.</p>
4.	<b>Reporting on Financial Status of Project till September 2020 &amp; December 2020 (if extended)</b> <i>In last meeting it was resolved that the expenditure and commitments should be analysed and brought in to the sight of the BoG for approving the payment to the Ph. D. Scholars</i>	<p>As it was proposed and all BoG Members were agreed and found that due to Pandemic COVID – 19, some of the academic events for which process was started now cannot be completed. But at the same time it is considered that:</p> <ol style="list-style-type: none"><li>1. Currently 17 PhD Students are registered for Assistantship Program in TEQIP-III.</li><li>2. Further if the project will be extending for some months then, Ph. D. Assistance ship</li></ol>	<p>This is to kindly bring attention of BoG towards shortage of availability of funds (considering 9 crores as PLA) for managing to conduct following mandate DLI's activates for students.</p> <ol style="list-style-type: none"><li>1. Exit training classes (GATE 21 &amp; Employability skill training for 20-21 Final Yr. students).</li><li>2. Induction 21 Programme.</li></ol>	Accepted





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		<p>will also be given for those months. It was also brought to the notice that during locked down period assistantship was also provided to the scholars</p> <p>3. In addition, some activities including Ph. D. assistantship, NBA Accreditation, GATE-21 classes, GATE-21 Registration Fee, Induction Program, Twinning activities, Employability Skill Classes etc. are mandatorily to be completed to meet with the requirement of DLI.</p> <p>4. <b>Further, on the basis of available funds, arrear for PhD assistantship should be given to all eligible scholars as per rules.</b></p>	<p>Arrears to eligible PhD scholars for Assistantship is in process. It is being given from the date of their application submission to TEQIP-III Office for assistantship.</p>	
5.	<b>Table Item-by Coordinator TEQIP III During August and June University was closed and no classes were</b>	<p>BoG Committee resolved to pay for the same with following conditions:</p> <p>1. Only those Departments will be considered where no TEQIP</p>	<p>Till date no bills were received to process.</p>	<p>Accepted.</p>



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	<p><b>held. In our college some departments are having very few faculty members and no TEQIP faculty was provided from NPIU. In these departments classes were completed online by retired professors and very senior retired officers working as guest faculty.</b></p>	<p>faculty has been provided/ not available at present.</p> <ol style="list-style-type: none"> <li>Will be provided to only Guest Faculty approved by the University for this semester.</li> <li>Production of proofs for engaging the class. Remuneration: As per university rules.</li> </ol>		
6.	<p>Table Item – by NBA Coordinator Request to Dean, Faculty of Engineering and BoG to ask the HoD's of Department of Electrical Engineering, Department of Mechanical Engineering and Department of Production and industrial engineering to complete the process of uploading of SAR till 15<sup>th</sup> June 2020.</p>	<p>Resolved that Dean MBM Engineering College, will take a joint meeting with NBA Coordinator Prof. Manish Kumar with all the three HoD's and other members to expedite the submission.</p> <p>Prof S K Ojha, Dean, MBM Engineering College assured for same.</p>	<p>SAR from all three department (Electrical, Mechanical and P&amp;I were submitted)</p>	<p>With a note of great concern BoG noted down its worriedness for upcoming NBA team visit to these departments, which was supposed to be done in first academic quarter. But due to COVID pandemic till now it has not been completed. Further if TEQIP-III will be completed in 30<sup>th</sup> Sept 2020, with completion of contract of all TEQIP faculties it will not be possible to these departments to get NBA accreditation due to very less number of working regular faculty availability in these Departments.</p> <p>Once again BoG asked to SPA to put this point to NPIU for consideration to extension of TEQIP-III</p>



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				project.
7.	In consideration with the probability of extension of TEQIP-III project due to COVID-19. It is also proposed to resolve that the PhD assistantship provide to scholars either up to the completion of PhD or end of the project.	Resolved that the assistantship will be provided only for maximum 2 years (i.e. 24 months only) of their research period from the duration till the end of their Degree or till the project end, whichever is earlier.	Implemented & Four scholars have completed.	Accepted





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<b>Agenda item 2:</b>		<b>Reporting on Financial Status of Project till September 2020.</b>					
	<b>Discussion</b>	BoG found it satisfactory with all DLI's completed.					
	<b>Resolution</b>	Accepted & approved.					
<b>Agenda item 3:</b>		<b>Approval is requested for new Ph.D. Assistantship application for scholarship.</b>					
	<b>Discussion</b>	<b>Applicant Name</b>	<b>Dept.</b>	<b>Supervisor</b>	<b>Do Application submission (TEQIP Office)</b>	<b>Date of Reg</b>	<b>JNVU – E. No</b>
		Mr Lalit Gyani	Mech	Dr Kamlesh Purohit	23 July 2020	13 Aug 2019	12/30353
		Mr Suresh Kr Jha	CSE	Dr Anil Gupta	16 July 2020	Nov 2019	17R/020
		BoG found the Applicant eligible					
	<b>Resolution</b>	BoG allowed the above applicant for PhD assistantship under TEQIP-III from the date of their application submission to TEQIP Office.					
<b>Agenda item 4:</b>		<b>Bills clearing from Institution related to CRS Projects</b>					
	<b>Discussion</b>	<p>Even after clarifying many times to Institution/ JNVU staff a confusion is always raised by college staff about the rules to be followed i.e. State or World Bank.</p> <p><i>"It is clearly mentioned by NPIU that all process /activities conducted under TEQIP-III Project or funded through TEQIP-III must follow the Guideline provided by NPIU and World Bank only".</i></p> <p>This includes Procurement related, Academic related, Financial related or for accounting or management related activity/ process.</p> <p>But while working with Institution/ JNVU staff in any of the above activity every time the process was not completed in want of following State Government rules. Due to this it become very hard for TEQIP-III Office to achieve the target on time &amp; resulting in adverse remarks from SPIU &amp; NPIU.</p> <p>This is to bring in to kind notice to BoG that TEQIP Office is facing same problems in clearing bills related to Collaborative Research Scheme (CRS) projects which are pending from Institution account from nearly more than 6 months.</p> <p>It is requested to BoG to kindly instruct the Institution &amp; JNVU in this concern, as it is clearly mentioned in CRS Finance/ Accounting Guidelines that:</p> <p><i>"After termination/closure of the project/ scheme, the unspent balance if any shall be returned back to NPIU".</i></p>					
	<b>Resolution</b>	BoG requested to Dean to kindly follow-up the related pending CRS payments and release it as early as possible, since as per guidelines of CRS & TEQIP – III, with the end of the project all funds will be returned back to NPIU and hence the pendency of due payments may become liability of Institution.					
<b>Agenda item 5:</b>		<b>Revised Procurement Guidelines &amp; following of purchase rule as per NPIU provided guidelines.</b>					
	<b>Discussion</b>	This is to bring in to kind notice of BoG that a mail dated 22nd June 2020 was received from NPIU informing the institute about the <b>"Revised Procurement Guidelines for TEQIP-III with effect from 22nd June 2020"</b> . The circular is also applicable to the procurement under the Collaborative Research Scheme. The MHRD and the World Bank have approved the "Revised Procurement Guidelines" under					



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		<p>TEQIP-III.</p> <p>According to new Guidelines all procurement/ purchase for consumable, equipment's or service hiring should be done through GeM portal or NIC-CPP portal only. Further, MBM Engineering College doesn't have access to any of the above e-procurement portals. Which is resulting in no purchase done by TEQIP Office since 22nd June 2020 in any component head.</p> <p>It was instructed by NPIU that Purchase once completed, including Purchase Orders awarded before 22nd June 2020 (i.e. before the receipt of new procurement rules) should be dealt with previous Procurement Guidelines by NPIU/ World Bank. It is requested to BoG to suggest Dean, MBM Engineering College to instruct its staff to follow the TEQIP-III rules for TEQIP activities.</p>
	<b>Resolution</b>	BoG conveyed its great concern on the matter & directed to Dean MBM Engineering College FOE&A and requested to instruct his office staff to follow the TEQIP-III guidelines in any TEQIP related work with priority.
<b>Agenda item 6: For opening four Bank account as per the requirement of the TEQIP-III project and fund transfer</b>		
	<b>Discussion</b>	<p>As it is a project mandatory requirement to open following individual separate accounts for Institution.</p> <ol style="list-style-type: none"><li>1. Corpus Fund.</li><li>2. Faculty Development Fund.</li><li>3. Equipment Replacement Fund.</li><li>4. Maintenance Fund.</li></ol> <p>These accounts shall be used for the Institution, which is very essential part of project, to ensure that the development activities shall be conducted beyond the project period. Looking this it was therefore made compulsory that all institution must establish the four funds and put 8% of the revenues every year (i.e. 2% of each funds) from institutions own funds (not from any projects funds).</p> <p>In this reference, Two Letters were written to Hon'ble VC with a reminder also, with a kind request to open these accounts in Bank of Baroda, University Branch, Jodhpur and transfer the funds as per the signed MOU/ TEQIP-III requirements.</p>
	<b>Resolution</b>	After discussion it was resolved by BoG to open above mentioned funds heads under TEQIP Office Dean account.
<b>Agenda item 7: For opening separate Bank account for CRS Project</b>		
	<b>Discussion</b>	<p>In CRS Project a requirement of separate Bank mentioned in its Guidelines for the separate book of accounts/ tally etc. that shall be maintained for expenditure under various activities of CRS as per finance manual for TEQIP-III.</p> <p>It was asked by SPIU &amp; NPIU many times to open a separate Bank Account for CRS Project funds, and while Structure Audit &amp; State Audit same audit objection was also raised by Auditors.</p> <p>Therefore, BoG intervention is required in this matter.</p>
	<b>Resolution</b>	BoG resolved with approval to open a separate CRS account as early as possible. And request Dean to transfer the released CRS fund to the same. Further BoG asked TEQIP-III office to manage all further CRS related work.
<b>Agenda item 8:</b>		





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	<b>Discussion</b>	Subject to the replenishment of fund & extension of Project it is proposed that some retired faculty may be appointed as to the permissible item of NPIU. The mode of operandi and their salary may be decided by the BoG.					
	<b>Resolution</b>	BoG resolved and approved to reappoint the retired Professors. The applications for such appointments shall be forwarded from Head of the Department & Dean to BoG Committee for decision. BoG will be the only decision taking authority for the same. The salary for such appointments will be booked under TEQIP-III Academic head, under sub category <b>1.1.2.5</b> only with a monthly fixed payment of Rs. 75,000/- (in Words: - Seventy-five Thousand only). The engagement of approved candidates will be up to the end of the project or subject to availability of funds in the above head..					
<b>Table item 1:</b>		<b>Revised Procurement Guidelines &amp; following of purchase rule as per NPIU provided guidelines.</b>					
	<b>Discussion</b>	<p>The procurement process was modified and a new procurement manual was also provided to us after the lock down period. It was made mandatory to complete the purchase process through GEM portal even for small items under IOC. Later an amendment was made by NPIU/SPIU and a mail was received through which it was directed that any purchase up to Rs. 25000/- can be made directly if the item is not available on GEM.</p> <p>Since there is problem on registering ourselves on GEM portal like all other institutions, due to shortage of project completion time, it was suggested by SPA that the essential/ consumable items not exceeding Rs. 5000/- may be purchased directly with the approval of competent authority (BOG Chairman &amp; Dean, FOEA).</p> <p>In above light the matter is places in BoG for approval.</p>					
	<b>Resolution</b>	BoG resolved and approved for direct purchase of the essential consumable items not exceeding Rs. 5000/-. This above purchase is allowed for concerned, only once per month.					
<b>Table item 2:</b>							
	<b>Discussion</b>	<p>To run the TEQIP-III Office a Procurement process for office furniture was done under TEQIP. The process for the procurement was initiated on 27 Feb 2019 through PMSS Portal as per TEQIP Procurement Guidelines. M/s Nilkamal Ltd was awarded the Purchase Order on 21-06-2019, with date of completion within 30 Days of PO Issued (i.e. 21-07 -2019).</p> <p>The awarded firm supplies the items as follow:</p>					
		<b>Item Name</b>	<b>Qty. as per PO</b>	<b>Qty. rec.</b>	<b>Received Date</b>	<b>Installation Dates</b>	<b>Remark</b>
		Office Tables	4	4	27-7-2019	21-9-2019	Not As per Specifications
		Revolving Chair	4	8	27-7-2019	23-9-2019	
		Chair (visitor)	4	0	27-7-2019	23-9-2019	Revolving Chair are



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						provided in place of Visitor Chair
	Almira	4	4	6-11-2019	NA	Ok
	Racks	2	2	17-8-2019	23-9-2019	Ok
	Computer Table	4	4	27-7-2019	23-9-2019	Ok
	Lounge Chair (02 seated)	2	2	27-7-2019	23-9-2019	Not As per Specifications
	Lounge Chair (03 Seated)	1	1	27-7-2019	23-9-2019	Not As per Specifications
	Coffee table	1	1	27-7-2019	23-9-2019	Ok
	It was found that all supplied items are not as per the PO Specifications. In this regard many times emails were written to the firm. All these mails were put up to: a. M/s Nilkamal Ltd <a href="mailto:furniture@nilkamal.com">furniture@nilkamal.com</a> b. Mr Himanshu Sharma -Sr. Business Development Manager – North Region (KAT Division) <a href="mailto:himanshu1.sharma@nilkamal.com">himanshu1.sharma@nilkamal.com</a> c. Mr Vishal Jain, - RM-KAT-GOVT.-N&E-REGION, <a href="mailto:vishal.jain@nilkamal.com">vishal.jain@nilkamal.com</a> ).					
	Date	Email Conversation.				
	22 June 2019	PO Awarded				
	24 July 2019	Email to inform delayed in supply				
	24 July 2019	Reply received from Mr Vishal				
	25 July 2019	Mr Hemanshu asked to extend the delivery period				
	30 Aug 2019	Informing regarding not receiving complete Items as per PO				
	05 Sep 2019	Reminder				
	07 Sep 2019	Reminder				
	17 Sep 2019	Mail received from Mr Hemanshu regarding delivery				
	22 Sep 2019	Informing not receiving the items as per PO				
	29 Feb 2020	Email on behalf of Coordinator TEQIP-III as a final call and warning notice for taking disciplinary action against your firm.				
	Submitting the item to BoG to take necessary action.					
Resolution	BoG resolved and approved to forfeit security money of the vendor (M/s Nilkamal Ltd) and allowed to TEQIP Office to purchase Office furniture as per TEQIP-III Procurement rules.					





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After the discussions are over for agenda item no 8, Chairman BoG asked Prof. S. K. Parihar to be absent from the meeting for some time for a discussion which was related to Prof Parihar. On the saying of chair Prof. Parihar left the meeting room.

Chairman raised his concern before the committee members for appointment of next TEQIP Coordinator as Prof. Parihar is superannuating on 30<sup>th</sup> Sept 2020. Further he also showed his concern that if the project is extended for some months then a new person may take some time to understand the project and its working. This way the Project performance/ expenditure of replenished funds and project activities may suffer adversely.

He proposed before the Committee, that since Prof Parihar has handled the project very efficiently, if the services of Prof. Parihar can be continued for the extended project time period then it might be in favour of TEQIP- III Project in the College. Moreover, the winding of the project shall also be completed by him.

With this the chair proposed that if Prof. Parihar is requested to continue on the terms and condition decided in Item No. 8. This way he may be requested to join in the Department of Mining Engineering under retired Professor category after his superannuation and look after TEQIP III project as Coordinator.

All members appraised the services of Prof. Parihar and resolved to request him for the same on an honorarium of Rs. 75,000/- per month from TEQIP funds subjected to extension of project.

BoG Called Prof. Parihar in the meeting back and after getting his consent, approval from all BoG Committee members in the presence of SPA Rajasthan, Coordinator TEQIP-III CIT Coimbatore (Mentor Institute, NO Finance & NO Procurement, Committee resolved and approved the reappointment of Prof S K Parihar from 1<sup>st</sup> of Oct 2020 as a Senior Research Advisor & Coordinator TEQIP-III till end of the TEQIP-III Project & Availability of funds, subject to extension of the Project.

Further on behalf of the BoG Committee, Chairmen requested to Dean, Faculty of Engineering issue a letter to Prof S K Parihar for same.

In the end of the meeting Committee members also conveyed their gratitude to Prof S K Ojha (Dean) as his superannuating is also on 30<sup>th</sup> Sept 2020. Committee members conveyed thanks with a word of great appreciation for his positive gesture and great efforts in making this TEQIP-III project to run very smoothly and efficiently in the up-liftment of the Institution for providing an improved quality of education to Students, Faculty & Staff.

The meeting ends with the words of thanks to chair

Dr. D G M Purohit  
(Chairman)

**Chairman**  
**BoG - TEQIP- III**  
**M.B.M. Engineering College,**  
**Jai Narain Vyas University, Jodhpur**





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**Board of Governance (BOG)**

Date: 08 September 2020

**Attendance**  
**5<sup>th</sup> TEQIP-III BoG Meeting**

Meeting Venue: Dean Office  
MBM Engineering College  
Jodhpur

Meeting Time: 11:45 (Tuesday)

S No	Members	Signature
1.	Prof D G M Purohit. (Chairman)	
2.	Prof J L Kankariya.	online
3.	Prof K L Sharma	
4.	Prof K R Chowdhary	
5.	Prof S K Ojha. (Dean, MBM Engineering College)	
6.	Prof Kamlesh Purohit.	(Superannuated)
7.	Prof S K Parihar. (Coordinator TEQIP-III)	
8.	Prof D S Hooda (AICTE Nominee)	online
9.	State Nominee	-
10.	Dr U A Dabade (SPA TEQIP-III, SPIU Rajasthan) Special Invitee	
11.	Prof Venugopal Manikandan Coordinator TEQIP-III, CIT Coimbatore.	online

P.T.O.




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**Board of Governance (BOG)**

Date: 08 September 2020

**Attendance**  
**5<sup>th</sup> TEQIP-III BoG Meeting**

12.	Prof Rajat Bhagwat (NO Academic) Special Invitee	—
13.	Prof Anil Gupta (NO Finance) Special Invitee	
14.	Prof Anil Vyas (NO Procurement) Special Invitee	