# जय नारायण व्यास विश्वविद्यालय, जोधपुर
## JAI NARAIN VYAS UNIVERSITY, JODHPUR

**Application form for Promotion under Carrier Advancement Scheme (CAS)**

**(As per UGCRegulations 2018)**

☐ A. Assistant Professor – Academic Level 10 to Academic Level 11

☐ B. Assistant Professor – Academic Level 11 to Academic Level 12

☐ C. Associate Professor – Academic Level 12 to Academic Level 13A

☐ D. Professor – Academic Level 13A to Academic Level 14

( Tick ✔ which ever is applicable)

**Department :** _____

**Faculty :** _____

> Affix self-attested passport size photo

## PART A: GENERAL INFORMATION AND ACADEMIC BACKGROUND

| S.No. | Details | |
|---|---|---|
| 1. | Name (in Block Letters): | |
| 2. | Father's Name: | |
| 3. | Mother's Name: | |
| 4. | Present Designation & Grade Pay / Academic Level: | |
| 5. | Date of Birth: | |
| 6. | Gender: | |
| 7. | Nationality | |
| 8. | Address for correspondence (with PIN code): | |
| 9. | Permanent Address with PIN code: Telephone No. Email ID: | |

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| 10. | Academic Qualifications: | |
|---|---|---|
| 11. | Detail of Service in Jai Narain Vyas University, Jodhpur | |
| 12. | Teaching Experience (in years): | |
| 13. | Field of Specialization under the Subject/Discipline: | |
| 14. | Any Other Relevant Information: | |
| 15. | Email id and Mobile number | |

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**1. Eligibility For Assistant Professor (Academic Level 10) to Assistant Professor (Senior Scale/Academic Level 11)**

A. Details of One Completed Orientation course of 21 days duration on teaching methodology:

| S.No. | Title | Place | Duration | Remarks, if any |
|-------|-------|-------|----------|-----------------|
|       |       |       |          |                 |
|       |       |       |          |                 |

**Enclosed Certificates of Participation.**

B. Details of One Completed Refresher/ Research Methodology Course/ Workshop/ Syllabus Up-gradation Workshop/Training Teaching-Learning-Evaluation, Technology Programmes/ Faculty Development Programmes of at least one week (5 days) duration, or taken one MOOCs course (with e-certification) during the assessment period

| S.No. | Title | Place | Duration | Remarks if any |
|-------|-------|-------|----------|----------------|
|       |       |       |          |                |
|       |       |       |          |                |
|       |       |       |          |                |
|       |       |       |          |                |
|       |       |       |          |                |

**Enclosed Certificates of Participation.**

C. Details of published One research publication in the peer-reviewed journals or UGC-listed journals duringassessment period (Enclosed Reprint)

| S. No. | Title of paper | Name of the author (s) | Name of the journal | Year of publication with Volume Number & page(s) | Evidence of peer-reviewed/ UGC listed journal |
|--------|----------------|------------------------|---------------------|--------------------------------------------------|-----------------------------------------------|
|        |                |                        |                     |                                                  |                                               |
|        |                |                        |                     |                                                  |                                               |
|        |                |                        |                     |                                                  |                                               |

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**2. Eligibility For Assistant Professor (Senior Scale/Academic Level 11) to Assistant Professor (Selection Grade/Academic Level 12)**

A. Details of any Two of Completed course/programme from amongst the categories of: Refresher Courses/Research Methodology/Workshops/Syllabus Up-gradation Workshop/Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programme of at least two weeks (ten days) duration (or completed two courses of atleast one week (five days) duration in lieu of every single course/programme of at least two weeks (tendays) duration); or completed one MOOCs course in the relevant subject (with e-certification); orcontribution towards the development of e-content in 4-quadrant (at least one quadrant) minimum of 10modules of a course/contribution towards the development of at least 10 modules of MOOCs course/contribution towards conduct of a MOOCs course during the period of assessment.

| S.No. | Title | Place | Duration | Remarks if any |
|---|---|---|---|---|
|  |  |  |  |  |
|  |  |  |  |  |
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**Enclosed Certificates of Participation.**

B. Details of published Three research papers in the peer-reviewed journals or UGC-listed journals during assessment period (Enclosed Reprints)

| S. No. | Title of paper | Name of the author (s) | Name of the journal | Year of publication with Volume Number & page(s) | Evidence of peer-reviewed/ UGC listed journal |
|---|---|---|---|---|---|
|  |  |  |  |  |  |
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## 3. Eligibility For Assistant Professor (Selection Grade/Academic Level 12) to Associate Professor (Academic Level 13A)

A. Details of any one of the completed course/programme from amongst thecategories of: Refresher Courses/Research Methodology Workshops/Syllabus Up-gradation Workshop/Teaching-Learning-Evaluation Technology Programme/Faculty Development Programme of at least twoweeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of everysingle course/programme of at least two weeks (ten days) duration); or completed one MOOCs course (with e- certification);or contribution towards the development of e-content in 4-quadrant (at least one quadrant)minimum of 10 modules of a course/contribution towards development of at least 10 modules of MOOCscourse/ contribution towards conduct of a MOOCs course during the period of assessment.

| S.No. | Title | Place | Duration | Remarks if any |
|-------|-------|-------|----------|----------------|
|       |       |       |          |                |
|       |       |       |          |                |

**Enclosed Certificates of Participation.**

B. Details of published minimum Seven publications in the peer-reviewed or UGC-listed journals out of which three research papers published during the assessment period (Enclosed Reprints)

| S. No. | Title of paper | Name of the author (s) | Name of the journal | Year of publication with Volume Number & page(s) | Evidence of peer-reviewed/ UGC listed journal |
|--------|----------------|------------------------|---------------------|--------------------------------------------------|-----------------------------------------------|
|        |                |                        |                     |                                                  |                                               |
|        |                |                        |                     |                                                  |                                               |
|        |                |                        |                     |                                                  |                                               |
|        |                |                        |                     |                                                  |                                               |
|        |                |                        |                     |                                                  |                                               |
|        |                |                        |                     |                                                  |                                               |
|        |                |                        |                     |                                                  |                                               |

C. Guided at least One Ph.D. candidate (Enclosed evidence)

| S. No. | Name of the Ph.D. scholar | Title of the thesis | Year of registration of the scholar | Year of Ph.D. awarded |
|--------|---------------------------|---------------------|-------------------------------------|-----------------------|
|        |                           |                     |                                     |                       |
|        |                           |                     |                                     |                       |

D. Minimum of 70 Academic/Research Score as per Appendix II, Table 2 (UGC Regulations – 2018)

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**E. Eligibility For Associate Professor (Academic Level 13A) to Professor (Academic Level 14)**

**A.** Details of published minimum Ten research publications in the peer- reviewed or UGC-listed journals out of which three Research papers published during the assessment period (Enclosed Reprints)

| S. No. | Title of paper | Name of the author (s) | Name of the journal | Year of publication with Volume Number & page(s) | Evidence of peer-reviewed/ UGC listed journal |
|---|---|---|---|---|---|
| | | | | | |
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**B.** Successfully guided doctoral candidate (s) (Enclosed evidence**)**

| S. No. | Name of the Ph.D. scholar | Title of the thesis | Year of registration of the scholar | Year of Ph.D. awarded |
|---|---|---|---|---|
| | | | | |
| | | | | |
| | | | | |

**C.** Minimum of 110 Academic/Research Score as per Appendix II, Table 2 (UGC Regulations – 2018)

**Part B: Assessment Criteria and Methodology as per Appendix II: Table I of UGC Regulations– 2018 (Compulsory for all Levels)**

**Calculation of Grading Criteria for S. No. 1**

**A. Teaching:**

| S. No. | Academic Year | UG/PG/Semester | Course Code/ Name | No. of classes taught (a) | Total classes assigned (b) |
|---|---|---|---|---|---|
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

**Grading Criteria** = No. of classes taught (a) /total classes assigned (b) x 100 (%) = _____

**Calculation of Grading Criteria for S. No. 2**

**Involvement in the University/College students relatedactivities/research activities:**

*(a)* Administrative responsibilities such as Head, Chairperson/Dean/Director/Co-ordinator, Warden, etc.

| S. No. | Academic Year | Responsibility | Evidence/Supporting documents |
|---|---|---|---|
|  |  |  |  |
|  |  |  |  |

*(b)* Examination and evaluation duties assigned by the college / university or attending the examination paper evaluation

| S. No. | Academic Year | Nature of the work | Evidence/Supporting documents |
|---|---|---|---|
|  |  |  |  |
|  |  |  |  |

*(c)* Student related co-curricular, extension and field based activities such as student clubs, career counseling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services

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| S. No. | Academic Year | Nature of the work | Evidence/Supporting documents |
|---|---|---|---|
|  |  |  |  |
|  |  |  |  |

*(d)* Organising seminars/ conferences/ workshops, other college/university activities

| S. No. | Academic Year | Nature of the work | Evidence/Supporting documents |
|---|---|---|---|
|  |  |  |  |
|  |  |  |  |

*(e)* Evidence of actively involved in guiding Ph.D. students

| S.No. | Student Name | Ph.D. Thesis title | Submitted /Awarded | Year |
|---|---|---|---|---|
|  |  |  |  |  |
|  |  |  |  |  |

Note:
   A. The photocopies of proofs for each be attached and be serially arranged with proper numbering of the attached pages.
   B. Insert rows as per requirements.

*(f)* Conducting minor or major research project sponsored by national or international agencies

| S.No. | Title of the R & D Project | Funding Agency | Sanction Number and Date | Amount Sanctioned | Ongoing/ Completed | PI/Co-PI |
|---|---|---|---|---|---|---|
|  |  |  |  |  |  |  |
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Note:
   A. The photocopies of proofs for each be attached and be serially arranged with proper numbering of the attached pages.
   B. Insert rows as per requirements.

*(g)* At least one single or joint publication in peer-reviewed or UGC list of Journals

| S. No. | Title of the Research Paper | Author (s) | Name of the Journal | ISSN Number | Year, Volume Number and Pagination | Peer-Reviewed / UGC list Serial No. of the Journal | Impact Factor as per Thomson Reuters list (Yes/No) | Are you First/Corresponding/Co-author |
|---|---|---|---|---|---|---|---|---|
|  |  |  |  |  |  |  |  |  |

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- B. Insert rows as per requirements.

## Assessment Criteria and Methodology (Appendix II; Table I)

| S.No. | Activity | Grading Criteria |
|---|---|---|
| 1. | Teaching: (Number of classes taught/total classes assigned)x100% <br><br> (Classes taught includes sessions on tutorials, lab and other teaching related activities) | 80% & above - Good <br> Below 80% but 70% & above- Satisfactory <br> Less than 70% - Not satisfactory |
| 2. | Involvement in the University/College students related activities/research activities: <br><br> (a) Administrative responsibilities such as Head, Chairperson/Dean/Director/Co-ordinator, Warden, etc. <br><br> (b) Examination and evaluation duties assigned by the college / university or attending the examination paper evaluation. <br><br> (c) Student related co-curricular, extension and field based activities such as student clubs, career counseling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services. <br><br> (d) Organising seminars/ conferences/ workshops, other college/university activities. <br><br> (e) Evidence of actively involved in guiding Ph.D. students. <br><br> (f) Conducting minor or major research project sponsored by national or international agencies. <br><br> (g) At least one single or joint publication in peer-reviewed or UGC list of Journals. | Good - Involved in at least 3 activities <br><br> Satisfactory - 1-2 activities <br><br> Not-satisfactory - Not involved / undertaken anyof the activities |

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## Methodology for calculating Academic/Research Score as per Appendix II: Table 2 of UGC Regulations – 2018 (Compulsory for Associate Professor and Professor)

Assessment must be based on evidence produced by the teacher such as: copy of publications, project sanction letter,utilization and completion certificates issued by the University and acknowledgements for patent filing and approvalletters, students' Ph.D. award letter, etc.,

| S.No. | Academic/Research Activity | Faculty of Sciences /Engineering/Agriculture / Medical /Veterinary Sciences | Faculty of Languages / Humanities / Arts / Social Sciences / Library /Education / Physical Education /Commerce / Management & other related disciplines |
|---|---|---|---|
| 1. | **Research Papers in Peer-Reviewed or UGC listed Journals** | 08 per paper | 10 per paper |
| 2. | **Publications (other than Research papers)** | | |
| | **(a) Books authored which are published by ;** | | |
| | International publishers | 12 | 12 |
| | National Publishers | 10 | 10 |
| | Chapter in Edited Book | 05 | 05 |
| | Editor of Book by International Publisher | 10 | 10 |
| | Editor of Book by National Publisher | 08 | 08 |
| | | | |
| | **(b) Translation works in Indian and Foreign Languages by qualified faculties** | | |
| | Chapter or Research paper | 03 | 03 |
| | Book | 08 | 08 |
| 3. | **Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula** | | |
| | **(a) Development of Innovative pedagogy** | 05 | 05 |
| | **(b) Design of new curricula and courses** | 02 per curricula/course | 02 per curricula/course |
| | **(c) MOOCs** | | |
| | Development of complete MOOCs in 4 quadrants (4 credit course)(In case of MOOCs of lesser credits 05 marks/credit) | 20 | 20 |
| | MOOCs (developed in 4 quadrant) per module/lecture | 05 | 05 |
| | Content writer/subject matter expert for each module of MOOCs (at least one quadrant) | 02 | 02 |
| | Course Coordinator for MOOCs (4 credit course) (In case of MOOCs of lesser credits 02 marks/credit) | 08 | 08 |
| | **(d) E-Content** | | |

| | | | |
|---|---|---|---|
| | Development of e-Content in 4 quadrants for a complete course/e-book | 12 | 12 |
| | e-Content (developed in 4 quadrants) per module | 05 | 05 |
| | Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant | 02 | 02 |
| | Editor of e-content for complete course/ paper /e-book | 10 | 10 |
| 4. | **(a) Research guidance** | | |
| | Ph.D. | 10 per degree awarded 05 per thesis submitted | 10 per degree awarded 05 per thesis submitted |
| | M.Phil./P.G dissertation | 02 per degree awarded | 02 per degree awarded |
| | **(b) Research Projects Completed** | | |
| | More than 10 lakhs | 10 | 10 |
| | Less than 10 lakhs | 05 | 05 |
| | **(c) Research Projects Ongoing :** | | |
| | More than 10 lakhs | 05 | 05 |
| | Less than 10 lakhs | 02 | 02 |
| | **(d) Consultancy** | 03 | 03 |
| 5. | **(a) Patents** | | |
| | International | 10 | 10 |
| | National | 07 | 07 |
| | **(b) *Policy Document (Submitted to an International body/organisation likeUNO/UNESCO/World Bank/International Monetary Fund etc. or CentralGovernment or State Government)** | | |
| | International | 10 | 10 |
| | National | 07 | 07 |
| | State | 04 | 04 |
| | **(c) Awards/Fellowship** | | |
| | International | 07 | 07 |
| | National | 05 | 05 |
| | | | |
| 6. | ***Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences/full paper in Conference Proceedings (Paper presented in Seminars/Conferences and also published as full paper in Conference Proceedings will be counted only once)** | | |
| | International (Abroad) | 07 | 07 |
| | International (within country) | 05 | 05 |
| | National | 03 | 03 |
| | State/University | 02 | 02 |

**Important Information:**

1. The Research score claimed only for those research papers published in Peer-Reviewed/UGC-listed Journals. The Impact factor shall be determined as per Thomson Reuters list only.

2. *For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6. Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.

3. The research score shall be from the minimum of three categories out of six categories.

**Part C: Summary of Assessment Criteria and Methodology for Assessment Period**

Teaching and Involvement in students related activities/research activities (S.No. 1 and 2 of Appendix II of Table 1)

| Academic Year | Grading Criteria for S.No. 1 | Grading Criteria for S.No. 2 |
|---|---|---|
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

Academic/Research Score for the Assessment Period (As per Appendix II of Table 2)

| Academic Year | Academic/Research Score |
|---|---|
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

Total Academic/Research Score Claimed for Assessment Period =

List of Enclosures:

1

2

3

4

5

6

7

8

I certify that the above information provided by me is correct.


Signature of Candidate

Place & Date
_____

Recommendation and Remarks of Head

1. Grading Criteria for Activity S. No. 1  =

2. Grading Criteria for Activity S. No. 2  =

3. Overall Grading Criteria for S. No. 1 and 2 =

4. Academic/Research Score for the Assessment Period =

5. Fulfill the minimum requirement/ doesn't fulfill the minimum requirement

6. Recommended for promotion to stage …. To stage ….../ Not recommended for promotion


Signature of Head

Place& Date
_____

Recommendation and Remarks of Dean


Signature of Dean

Place& Date

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**APPENDIX I TO X: COMPULSORY FOR ASSOCIATE PROFESSOR (ACADEMIC LEVEL 13A) AND PROFESSOR (ACADEMIC LEVEL 14)**

**Appendix I**

**Academic/Research Scores:**For Research Paper publishedin peer-reviewed /UGC listed Journals the following Table need to be completed and accordingly the scores be filled in respective cells (as per Appendix II; Table 2).

| S.No. | Titles of the Research Paper | Author (s) | Name of the Journal | ISSN Number | Year, volume number and pagination details | Peer-Reviewed/ UGC list Serial number for journals | Impact Factor as per Thomson Reuters list (Yes/No) | Are you First/ Corresponding/ Co-author | Score claimed |
|---|---|---|---|---|---|---|---|---|---|
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| 4 | | | | | | | | | |
| 5 | | | | | | | | | |
| 6 | | | | | | | | | |
| 7 | | | | | | | | | |
| 8 | | | | | | | | | |

Note:
A. The photocopies of proofs for each be attached and be serially arranged with proper numbering of the attached pages.
B. Insert rows as per requirements.

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**Appendix II**

**Academic/Research Scores:** For Books and/or Chapters in book the following Table need to be completed and accordingly the scores be filled in respective cells (as per Appendix II; Table 2).

| S.No. | Titles of the Book/Chapter | Author (s) | Name of the Publisher | Status of the Publisher (Local/ National/ International) | ISBN /ISSN Number | Year and pagination details | No. of authors (Single Author = 1/ actual number of authors) | Score claimed |
|---|---|---|---|---|---|---|---|---|
| 1 | | | | | | | | |
| 2 | | | | | | | | |
| 3 | | | | | | | | |
| 4 | | | | | | | | |
| 5 | | | | | | | | |
| 6 | | | | | | | | |
| 7 | | | | | | | | |

Note:
- A. The photocopies of proofs for each be attached and be serially arranged with proper numbering of the attached pages.
- B. Insert rows as per requirements.

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**Academic/Research Scores:**For Translation works in India and Foreign Languages- Chapter/Research paper/ Book the following Table need to be completed and accordingly the scores be filled in respective cells (as per Appendix II; Table 2).

| S.No. | Titles of the Chapter/Research paper/Book | Author (s) | Name of the Publisher | Status of the Publisher (Local/ National/ International) | ISBN /ISSN Number | Year and pagination details | No. of authors (Single Author = 1/ actual number of authors) | Score claimed |
|---|---|---|---|---|---|---|---|---|
| 1 | | | | | | | | |
| 2 | | | | | | | | |
| 3 | | | | | | | | |
| 4 | | | | | | | | |
| 5 | | | | | | | | |
| 6 | | | | | | | | |
| 7 | | | | | | | | |

Note:
   A. The photocopies of proofs for each be attached and be serially arranged with proper numbering of the attached pages.
   B. Insert rows as per requirements.

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**Academic/Research Scores:** For Development of Innovative pedagogy/design of new curricula & courses/MOOCs/e-contents, etc., the following Table need to be completed and accordingly the scores be filled in respective cells (as per Appendix II; Table 2).

| S.No. | Title of the Innovative pedagogy/design of new curricula & coursesMOOCs/e-contents , etc. | Agency /Platform of delivery | e-learning link attached (Yes/NO) | Score claimed |
|---|---|---|---|---|
| 1 | | | | |
| 2 | | | | |
| 3 | | | | |
| 4 | | | | |

Note:
   A. The photocopies of proofs for each be attached and be serially arranged with proper numbering of the attached pages.
   B. Insert rows as per requirements.

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**Appendix V**

**Academic/Research Scores:** For Research guidance the following Table need to be completed and accordingly the scores be filled in respective cells (as per Appendix II; Table 2).

| S.No. | Student's name | Ph.D. Thesis / M.Phil. / PG dissertation title | Ph.D. / M.Phil. / PG dissertation | Thesis / M.Phil. / PG dissertation submitted/ Awarded | Year of submission/ Award | Score claimed |
|---|---|---|---|---|---|---|
| 1 | | | | | | |
| 2 | | | | | | |

Note:
- C. The photocopies of proofs for each be attached and be serially arranged with proper numbering of the attached pages.
- D. Insert rows as per requirements.

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**Academic/Research Scores**:For Research Projects Completed/Ongoing the following Table need to be completed and accordingly the scores be filled in respective cells (as per Appendix II; Table 2).

| S.No. | Title of the R&D project | Funding agency | Sanction number and date | Amount sanctioned | Ongoing / Completed | Principal Investigator/ Co-Investigator | Score claimed |
|---|---|---|---|---|---|---|---|
| 1 | | | | | | | |
| 2 | | | | | | | |

Note:
    A.  The photocopies of proofs for each be attached and be serially arranged with proper numbering of the attached pages.
    B.  Insert rows as per requirements.

**Appendix VII**

**Academic/Research Scores:**For Consultancy Projects the following Table need to be completed and accordingly the scores be filled in respective cells (as per Appendix II; Table 2).

| S.No. | Consultancy work | Funding agency | Sanction number and date | Amount sanctioned | Ongoing / Completed | Principal Consultant / Co-Consultant | Score claimed |
|---|---|---|---|---|---|---|---|
| 1 | | | | | | | |
| 2 | | | | | | | |

Note:
   A. The photocopies of proofs for each be attached and be serially arranged with proper numbering of the attached pages.
   B. Insert rows as per requirements.

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**Appendix VIII**

**Academic/Research Scores:** For Projects Outcome the following Table need to be completed and accordingly the scores be filled in respective cells (as per Appendix II; Table 2).

| S.No. | Patents / Policy document submitted to international bodies like WHO / UNO / UNESCO / UNICEF etc. Central / State Govt. | Patent: International / National Level Policy document of International / National / State Level | Score claimed |
|---|---|---|---|
| 1 | | | |
| 2 | | | |

Note:
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**Academic/Research Scores:**For Awards/Fellowshipthe following Table need to be completed and accordingly the scores be filled in respective cells (as per Appendix II; Table 2).

| S.No. | Name of the Award | Awarding agency / Institution / Body | International / National | Date of the honour for the award | Score claimed |
|---|---|---|---|---|---|
| 1 | | | | | |
| 2 | | | | | |

Note:
  A.  The photocopies of proofs for each be attached and be serially arranged with proper numbering of the attached pages.
  B.  Insert rows as per requirements.

# जय नारायण व्यास विश्वविद्यालय, जोधपुर
## JAI NARAIN VYAS UNIVERSITY, JODHPUR

**Academic / Research Scores :** For Invited Lectures / Resource Person / Papers presentation in Seminar / Conference the following Table need to be completed and accordingly the scores be filled in respective cells (as per Appendix II; Table 2).

| S.No. | Title of the lecture / paper | Place of presentation | International (Abroad) / International (within country) / National / State / University | Certificate attached (Yes / NO) | Score claimed |
|---|---|---|---|---|---|
| 1 | | | | | |
| 2 | | | | | |
| 3 | | | | | |
| 4 | | | | | |

Note:
   A. The photocopies of proofs for each be attached and be serially arranged with proper numbering of the attached pages.
   B. Insert rows as per requirements