

JAI NARAIN VYAS UNIVERSITY JODHPUR

GUIDELINES FOR GRANT OF PERMISSION FOR UNDERTAKING PROFESSIONAL CONSULTANCY, TESTING AND RULES AND REGULATIONS THERE OFF.

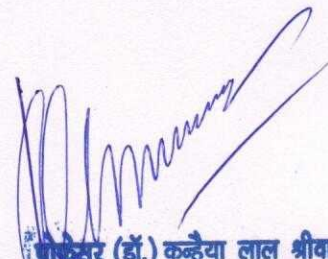
APPLICABLE WITH EFFECT FROM ACADEMIC SESSION 1997-98
(Amended by Syndicate Dated 27th Dec. 2005 vide its resolution no. 85/2005
notified by office order no. JNVU/Estt/T/6671, Dated 9.12.2006)

Every effort be made to increase consultancy and testing in various laboratories in order to optimally utilize the available expertise and facilities in all academic departments of various faculties. In addition to the teachers of various academic departments, the officials of the Building Cell will be eligible for professional consultancy.

In order to develop necessary information and database, the staff members who would desire to be consultants may apply for registration on a prescribed registration form to the University through proper channel. The registration will be for one year and may be renewed every year.

1. Categories of professional consultancy:
 - a) Individual consultancy which does not involve the use of Institutional facilities.
 - b) Individual consultancy which involves the use of Institutional facilities.
 - c) Institutional/departmental consultancy which involves the use of the University facilities.
2. Permission for professional consultancy:

A consultancy assignment by a faculty member will be undertaken only under intimation to the University through the Head of the department. The faculty member shall intimate the terms of consultancy accepted as per prescribed proforma (Appendix-I).


प्रोफेसर (डॉ.) कन्हैया लाल श्रीवास्तव
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जोधपुर (राजस्थान)

3. Individual consultancy work shall be done under the name and personal signature of the individual consultant. It shall not bear the stamp of the University.
4. Payment for Professional consultancy:
 - (a) Individual consultancy (category 'a'): A faculty member will receive 70% of the total consultancy fee paid by the client and the balance 30% amount of consultancy fee of consultancy work will be directly credited to the University Account, including administrative overhead charges, if the work does not involve use of institutional facilities.
 - (b) Individual consultancy involving the use of Institutional facilities (category 'b') will be undertaken only with the approval of University through the Head of the department. 40% of the total consultancy fee paid by the client will be received by the faculty member and the balance of 60% of such amount will be directly credited to the University Account, including administrative overhead charges, provided that for the use of University facilities the entire expenses will be borne by the client over and above the consultation fee.
 - (c) Institutional/Development consultancy involving the use of University facilities: 40% of the total consultancy/testing fee paid by the client will go to the department accepting the assignment for reimbursement to the faculty members conducting the consultancy work, and the balance of 60% of such amount will be directly credited to the University Account, including administrative overhead charges, provided that for the use of University facilities the entire expenses will be borne by the client over and above the consultancy fee.
 - (d) The share of the consultancy and testing fee to be deposited in the University shall be credited to the Development Fund of the University, and 50% shall be utilized towards the development of the department and faculty concerned.

- (e) The remaining 50% may be utilized for development of common facilities in the University.

5. Utilization of testing facilities


Many academic departments have well equipped laboratories and equipment to conduct various type of testing. For this purpose, each department would constitute a group of experts related to particular category of testing. Every effort be made to avoid disproportionate distribution of testing work. Regarding the share of various persons involved in testing, including laboratory staff, will be decided by the concerned Departmental Council. 40% of total testing charges paid by the client will be distributed amongst the concerned staff members, the balance of 60% of such amount will be directly credited to the University Account, including administrative overhead charges. The amount so collected in University Account, the 50% shall be utilized for the development of the department and the faculty concerned. The remaining 50% may be utilized for development of common facilities in the University.

6. Regulation of professional consultancy and testing

- (i) The consultancy and testing fees be charged in advance except in the case of the Government agencies and Semi-Government and autonomous bodies.
- (ii) The Consultancy and testing fee shall be received by a cheque/draft/RTGS/NEFT in favor of the Registrar of the University.
- (iii) There shall be no limit on the payment for professional consultancy and testing received by an individual faculty member.
- (iv) There shall be no limit on the payment for professional consultancy and testing received by the department/faculty of the University.
- (v) T.A. /D.A. shall be paid by the client as per agreement with the client.
- (vi) The consultant can make use of the University computer, other facilities like laboratory testing, etc. on payment basis or use such service from outside for the consultancy assessment. The payment for the use of such facilities will be made on the actual basis.

- (vii) Examinations, lectures, selection committees and other professional work of the faculty shall not be included in consultancy.
- (viii) The consultancy/testing work should not interfere with the normal teaching/research work of the department/University and other duties, which may be assigned to the academic staff by the University authorities.
- (ix) For the purpose of consultancy and testing if any leave of absence is required, it shall be debited to the leave account of the consultant concerned. No duty, academic or deputation leave will be permissible on this account.
- (x) Each person willing to undertake any consultancy work will apply for registration on the form prescribed for the purpose to the Registrar with a fee of Rs. 250/- per academic session.

These guidelines may be revised after three years.


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JAI NARAIN VYAS UNIVERSITY

Application for Grant of Permission for Professional Consultancy for the academic session:

- 1. Name :
- 2. Designation :
- 3. Department :
- 4. Qualifications :
 - a. Name and address of client/Organization:
 - b. Title of Consultancy Job:
 - c. A brief description of the work to be done:
 - d. Names of Staff Members and outside Experts who will provide consultancy:
 - e. Whether the consultancy will require any University facility (like lab Equipments or Lab Staff):
 - f. An estimate of the charges proposed to be recovered from the client under the following heads:
 - i) Expenses to be incurred on Lab work/ O.T.A./ honorarium to laboratory staff etc.:
 - ii) Recurring Cost (Consumables etc.):
 - iii) Experimental expenditure (equipment usage charges):
 - iv) T.A./D.A. for site visit:
 - v) Administrative/overhead charges to be paid to the University
 - vi) The Technical Fee:
 - vii) The past experience of consultancy, if any:

Signature of Applicant

The expenses under the first five categories will be on actual basis and will be credited to the University Development Fund. However, any shortage under these heads will be debited to the amount under the heading of "Technical Fee".

Note: The above break-up of the consultancy charges is for the internal administrative use of the University only and may not be given to the client from whom a lump sum figure of total consultancy charges has been received.

Recommended and forwarded

Head of the Department

Recommended and forwarded.

Dean, Faculty of

Registration fee of
Rs. 250/- for the Academic
sessionhas been
deposited vide Receipt
No..... dated
(Receipt Enclosed)

Minutes of the Meeting of Syndicate held on 24th February, 1998 at 11.30 a.m. in the Meeting Hall, Central Office, J.N. Vyas University, Jodhpur.

Present :

- Prof. Shyam Lal, Vice-Chancellor (In the Chair)
2. Shri Bhawani Lal Mathur
 3. Prof. D S. Chauhan
 4. Dr. G.S. Chouhan
 5. Shri Gopal Bhardwaj
 6. Dr. (Ms.) Urmila Singhvi
 7. Prof. V.K. Bhansali
 8. Shri Kailash Bhansali
 9. Shri K.B.L. Mathur
 10. Shri Rajendra Gehlot, MLA
 11. Dr. N.C. Pathak
- The Registrar

At the outset of the meeting the Vice-Chancellor on his behalf and on behalf of the members of the Syndicate welcomed Dr. N.C. Pathak, Director, College Education and also appreciated the services rendered by Dr. K.B. Saxena, former Director Education as Member of Syndicate.

Item No. 1 : Confirmation of Minutes :

3/98. Considered confirmation of minutes of the meetings of the Syndicate held on :

1. 22nd & 23rd July, 1997
2. 12th October, 1997
3. 8th January, 1998

RESOLVED to confirm the minutes of the meetings of Syndicate held on following dates with the modifications/observations as noted below :

I. Syndicate dated 22/23-7-1997 :

11. Ref Res. No. 89/97—At the end of resolution of para first Add "Revised guide lines appended at APPENDIX I)

12. The names of students who appeared in double examinations will be placed in the next meeting of the Syndicate.

II. Syndicate dated 8-1-1998 :

1. The letter from Dr. G.S. Chouhan be appended in Res. No. 2/98.

(APPENDIX IA)

Item No. 15 : Report of the Committee regarding interse seniority of Shri B.R. Prajapati & Ranveer Singh :

16/98. With reference to Syndicate Res. No. 21/97 dated 19-4-97 considered the report of the Committee regarding interse seniority of Shri B.R. Prajapati and Shri Ranveer Singh.

(Report given at APPENDIX XXIV)

RESOLVED to approve the report of the Committee regarding interse seniority of Shri B.R. Prajapati and Shri Ranveer Singh.

Item No. 16 : Report of the Committee to Revise the Existing Rules for Consultancy and Testing in Academic Departments :

17/98. Considered the report dated 1-9-97 submitted by the sub-committee constituted by the Syndicate under Res. No. 95/97 to revise the existing rules for consultancy and testing in academic department.

(Report given at APPENDIX XXV)

RESOLVED to approve the report of the Committee with the following modifications :

i) Part (iii) be amended as under :

"The maximum limit on the payment for consultancy and testing received by an individual Faculty Member as his share in one academic year shall not exceed Rs. 50,000/-. If Vice-Chancellor feels appropriate then he can increase the maximum permissible limit which in no case shall exceed by another Rs. 50,000/- per academic session. In such cases prior permission of the Vice-Chancellor shall have to be obtained giving proper justification. Any amount in excess of the limit will be deposited to the University Developmental fund."

ii) The Syndicate considered the proposal of Prof. R.C. Dixit, Convener of the Committee to fix registration fee for permitting the persons to undertake any consultancy.

It was RESOLVED that each person willing to undertake any consultancy work will apply for registration to the Registrar with a fee of Rs. 250/- per academic session.

Item No. 16 : A.G. Para on Irregular Continuation of Services of Retired University Teachers :

18/98. Considered the draft para received from A.G. Rajasthan, Jaipur under Letter No. Aa. Sha. Report/A-11011 (17)/96 dated 10-5-96 in light of the Syndicate Res. No. 183 (d) dated 9-10-82 and subsequent Res. No. 196/86 dated 19-7-86 on irregular continuation of services of retired University teachers.

Minutes of the meeting of the Syndicate to be held on 27-12-2005 at 11.00 a.m. in the Meeting Hall, Central Office, J.N.V. University, Jodhpur.

Present :

1. Dr. (Mrs.) Naseem Bhatia, Vice-Chancellor
 2. Dr. P.S. Bhati
 3. Dr. (Mrs.) Kalpana Mathur
 4. Prof. Arvind Rai
 5. Prof. Rajesh Mathur
 6. Dr. Ravi Gunthey
 7. Dr. G.R. Jakher
 8. Shri R.R. Vyas
 9. Dr. M.R.D. Mehta
- Shri G.R. Bagria, Registrar

At the outset the Vice-Chancellor welcomed all the members of the Syndicate present.

Agenda Item No. 1 :

71/2005. Considered the confirmation of the minutes of the meeting of Syndicate held on 6-10-2005 and 17-10-2005.

RESOLVED to approve the minutes of the meeting of Syndicate held on 6-10-2005 and 17-10-2005 with the following corrections/modifications :

Ref. Res. No. 46/2005 dated 6-10-2005 :

"RESOLVED to approve in principle the amendment in the Statute 9 A(1)"

This be corrected as under :

"RESOLVED to recommend the amendment in the Statute 9 A (1) and this be placed before the Senate."

Ref. Res. No. 47/2005 dated 6-10-2005 :

"RESOLVED to approve in principle the amendment in the Statute 8.2(b) "

This be corrected as under :

"RESOLVED to recommend the amendment in the Statute 8 2(b) and this be placed before the Senate."

Ref. Res. No. 55/2005 dated 6-10-2005 :

The word "E.D.C." be incorporated after the words "the Building Cell" both in the consideration and the resolution.

(v) The seniority shall be determined department-wise (subject-wise).

(vi) The inter-se-seniority of teachers promoted to the post of Professor from Associate Professor (Reader) under Career Advancement Scheme or UGC/AICTE/PP Schemes in one process of selection will remain the same as that of Associate Professor (Reader).

However, if a person is not found suitable in one selection but is found suitable in subsequent selection he will be placed lower than the persons promoted in the previous selection irrespective of his seniority at the level of Associate Professor (Reader). Similar principle will also be applicable in case of promotion from Assistant Professor to Associate Professor. Previous service (other than Jai Narain Vyas University, Jodhpur) shall not be counted for the purpose of deciding inter-se-seniority. The same norms will be followed for inter-se-seniority from Assistant Professor to Associate Professor.

With regard to appointment of Heads of Department/Deans of Faculties, the newly prepared seniority list of Professors, Associate Professors and Assistant Professors should form the only basis.

Further RESOLVED that the above amendments will be implemented with immediate effect i.e. 27-12-2005.

Shri R.R. Vyas gave a note of dissent (APPENDIX XII)

Agenda Item No. 15 :

85/2005. Considered waiving out the upper limit of Professional consultancy fees.

RESOLVED to approve to waive the upper limit of Individual Professional Consultancy Fees.

Further RESOLVED that 60% amount of consultancy fees of testing work and 30% amount of consultancy fees of consultancy work will be directly credited to the University Accounts.

Agenda Item No. 16 :

86/2005. Considered the award of Assistant Professor (Senior Scale) to Assistant Professor and Assistant Professor (Selection grade) to Assistant Professor (Senior scale) to the eligible teachers under the Career Advancement Scheme (CAS) of UGC/AICTE.

(Letter at APPENDIX XIII)

RESOLVED to constitute a Committee consisting of the following to decide modalities for appointment under Ord. 317 and mode of selections :

1. Dr. P.S. Bhati
2. Dr. G.R. Jakher

Convener