

JAI NARAIN VYAS UNIVERSITY, JODHPUR  
(ACADEMIC SECTION)

No. JNVU/Aca/M/13/1178

Date 18.3.2013

NOTIFICATION

It is hereby notified that the Hon'ble Chancellor under Section 24 (1) of Jai Narain Vyas University Act 1962 as amended from time to time has assented to Ordinance 317(B) for promotion to the teachers who became eligible on or after 31.12.2008 under Career Advancement Scheme as detailed below and communicated by the Additional Chief Secretary to Governor, Rajasthan vide his letter No. F 2 (6) RB/2007-part/1895 dated 14.3.2013:-

Ordinance 317 (B) for promotion

The requirements for promotions and higher grades under Career Advancement scheme for the post of Professors, Associate professors and Assistant Professors in subjects other than Management, Engineering and technology, Directors, Deputy Directors and Assistant Directors of Physical Education, Librarians, Deputy Librarians and Assistant Librarians will be as prescribed herein under the Ordinance. Promotions to the posts of above categories will be made in addition to the sanctioned positions, which are to be filled up through open selection.

The Ordinance shall be applicable to the candidate who becomes eligible for promotions under CAS on or after 31<sup>st</sup> December, 2008

1. Professor (Stage 5)

1. Associate Professor completing three years of service in stage 4 and possessing a Ph.D. Degree in the relevant discipline shall be eligible to be promoted and designated as Professor and be placed in the next higher grade (stage 5) subject to :

(a) Fulfillment of API scores based PBAS conditions setout in table IIA and table I of Appendix III of the UGC Regulations, 2010 as amended from time to time. Teacher may combine to assessment period in (states 2 & 3) to achieve minimum API scores, if required.

(b) A minimum of five publications since the period that the teacher is placed in Stage 3 as mentioned in table III of Appendix III of the UGC Regulations on Minimum Qualifications for Appointment of Teachers & Others Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards, 2010 as amended from time to time (herein after will be referred as UGC-Regulation, 2010).

The process of Promotion of Professor shall be initiated by inviting the bio-data with duly filled Performance Based Appraisal System (PBAS) proforma based on the API criteria.

Programmes, Soft Skills development Programmes and Faculty Development Programmes of 2/3 weeks duration as mentioned in table III of Appendix III of the UGC Regulations, 2010 as amended from time to time.

The process of movement from lower grade to higher grade (Stage 2 to 3) shall be initiated by inviting the bio-data with duly filled Performance Based Appraisal System (PBAS) proforma based on the API criteria

Assistant Professor Grade at Stage 2

1. An entry level Assistant Professor, possessing Ph. D. Degree in the relevant discipline shall be eligible, for moving to the next higher grade (stage 2) after completion of four years service as Assistant Professor.
2. An entry level Assistant Professor possessing M. Phil. Degree or post-graduate Degree in professional courses, approved by the relevant statutory body, such as LL.M shall be eligible for the next higher grade (stage 2) after completion of five years service as Assistant Professor.
3. An entry level Assistant Professor who does not have Ph.D. or M.Phil. or a Master's Degree in the relevant professional course, shall be eligible for the next higher grade (stage 2) only after completion of six years service as Assistant Professor.

In all the above cases, higher grade (Stage 2) will be given to the incumbent subject to:

- (a). fulfilment of minimum API scores based PBAS conditions set out in table IIA and table I of Appendix III of UGC Regulations, 2010 as amended from time to time.
- (b). One Orientation and one Refresher/Research methodology Course of 2/3 weeks duration as mentioned in table III of Appendix III of the UGC Regulations, 2010 as amended from time to time.

The process of movement from lower grade to higher grade (Stage 1 to 2) shall be initiated by inviting the bio-data with duly filled Performance Based Appraisal System (PBAS) proforma based on the API criteria

Notes:

The higher grade stage 2 & 3 will be given to the incumbent on the recommendation of Screening Committee. There will be no separate interview of the incumbent.

Professors Grade at Stage 6

Ten percent of the positions of Professors in a university, with a minimum of ten years of teaching and research experience as professor either in the pre-revised scale of Professor's pay or the revised scale pay will be eligible for promotion to the higher grade of Professorship (stage 6), on satisfying the required API score based PBAS condition set out in table IIA and table I of Appendix III of the UGC Regulations, 2010 as amended from time to time through an expert committee constituted by the University and such teachers promoted to the higher grade shall continue to be designated as 'Professor'.

Additional credentials are to be evidenced by:

- (a) post-doctoral research outputs of high standard;
- (b) awards / honours / and recognitions;
- (c) Additional research degrees like D.Sc., D.Litt., LID, etc.; patents and IPR on products and processes developed / technology transfer achieved in the case of teachers in science and technology.

**NOTE :**

The selection is to be conducted by the university by receiving duly filled PBAS proformas from eligible professors based on seniority, three times in number of the available vacancies in each faculty. In case the number of candidates available is less than three times the number of vacancies, the zone of consideration will be limited to the actual number of candidates available. The assessment process shall be through an Expert-Committee evaluation of all credentials submitted as stipulated in Table-II (A) of Appendix-III for teachers in University departments. No separate interview need to be conducted for this category.

**Librarian (Stage 5)**

Deputy Librarian completing three years of service in stage 4 and possessing a Ph.D. Degree in the relevant discipline shall be eligible to be promoted and designated as Librarian and be placed in the next higher grade (stage 5) subject to :

- (a) Fulfillment of API scores based PBAS conditions set out in table VIII A and table VII of Appendix III of UGC Regulations, 2010 as amended from time to time. Minimum API scores can also be considered over two assessment periods (Stage 3 and 4), if required.

- (b) A minimum of 5 publications over current and previous assessment periods as mentioned in table IX of Appendix III of the UGC Regulations, 2010 as amended from time to time.

- (c) Evidence of innovative library service and organization of published work as mentioned in table IX of Appendix III of the UGC Regulations, 2010 as amended from time to time.

The process of selection of Librarian shall be initiated by inviting the bio-data with duly filled Performance Based Appraisal System (PBAS) proforma based on the API criteria.

The candidate shall submit four sets of reprints of five major publications, which shall be provided to the subject experts for assessment before the interview.

**Deputy Librarian (Stage 4)**

Assistant Librarian completing three years in grade (stage 3) and possessing a Ph.D. Degree in the relevant discipline shall be eligible to move to the next higher grade (stage 4) and to be designated as Deputy Librarian.

Higher grade (Stage 4) will be given to the incumbent subject to:

- (a) Fulfillment of API scores set out in table VIII A and table VII of Appendix III of UGC Regulations, 2010 as amended from time to time.
- (b) Three publications over twelve years as mentioned in table IX of Appendix III of the UGC Regulations, 2010 as amended from time to time.
- (c) Additionally one course / training under the categories of Library automation / Analytical tool Development for academic documentation as mentioned in table IX of Appendix III of the UGC Regulations, 2010 as amended from time to time.

The process of selection of Dy. Librarian shall be initiated by inviting the bio-data with duly filled Performance Based Appraisal System (PBAS) proforma based on the API criteria.

The candidate shall submit four sets of reprints of three major publications, which shall be provided to the subject experts for assessment before the interview.

**Note: Selection Committee**

Promotion to the post of Deputy Librarian (Stage 4) and Librarian (Stage 5) will be through a process of selection by the Statutory Selection Committee, which shall be the same as those for direct recruitment as defined under Section 5(1) of the Rajasthan Universities Teachers and Officers (Selection for appointment) Act, 1974 (Act No. 18 of 1974) as amended from time to time. The quorum required for the meeting of the selection committee shall be as provided under Section 6 of the Rajasthan Universities Teachers and Officers Act, 1974 as amended from time to time.

**Assistant Librarian Grade at Stage 3**

On completion of service of five years, Assistant Librarian in stage 2 shall be eligible for the next higher grade (stage 3).

The higher grade (Stage 3) will be given to the incumbent subject to:

- (a) Fulfillment of API scores set out in table VIII A and table VII of Appendix III of UGC Regulations, 2010 as amended from time to time.
- (b) Two Refresher Courses of 3/4 weeks duration underdone during the period of assessment as mentioned in table IX of Appendix III of the UGC Regulations, 2010 as amended from time to time.

The process of movement from lower grade to higher grade (Stage 2 to 3) shall be initiated by inviting the bio-data with duly filled Performance Based Appraisal System (PBAS) proforma based on the API criteria

### ASSISTANT LIBRARIAN Grade at Stage 2

1. Assistant Librarian in the entry level grade (stage 1), possessing Ph.D. in Library Science after completing service of four years in lowest grade (Stage 1) shall be eligible for the higher grade (stage 2).
2. Assistant Librarian in the entry level grade, not possessing Ph.D. but only M. Phil. in Library Science, after completing service of five years in grade (stage 1) shall become eligible for the next higher grade (stage 2).
3. Assistant Librarian in the entry level grade, without the relevant Ph.D. or M. Phil. after completing service of six years in the grade (stage 1) shall become eligible for the next higher grade (stage 2).

In all the above cases, higher grade (Stage 2) will be given to the incumbent subject to:

- (a) fulfillment of API scores based PBAS conditions set out in table VIII A and table VII of Appendix III of UGC Regulations, 2010 as amended from time to time.
- (b) One Orientation and one Refresher Course of 3/4 weeks duration as mentioned in table IX of Appendix III of the UGC Regulations, 2010 as amended from time to time.

The process of movement from lower grade to higher grade (Stage 1 to 2) shall be initiated by inviting the bio-data with duly filled Performance Based Appraisal System (PBAS) proforma based on the API criteria

Note:

The higher grade state 2 & 3 will be given to the incumbent on the recommendation of Screening Committee. There will be no separate interview of the incumbent.

Director Physical Education (Stage 5)

Deputy Director completing three years of service in stage 4 and possessing a Ph.D. Degree in the relevant discipline shall be eligible to be promoted and designated as Director and be placed in the next higher grade (stage 5) subject to :

- (a) Fulfillment of API scores based PBAS conditions set out in table VA and table IV of Appendix III of UGC Regulations, 2010 as amended from time to time. These may be achieved over two assessment periods, if required.
- (b) A minimum of five publications over two assessment periods (six years) as mentioned in table VI of Appendix III of the UGC Regulations, 2010 as amended from time to time.
- (c) Evidence of having produced teams / athletes as mentioned in table VI of Appendix III of the UGC Regulations, 2010 as amended from time to time.

The process of selection of Director Physical Education shall be initiated by inviting the bio-data with duly filled Performance Based Appraisal System (PBAS) proforma based on the API criteria.

The candidate shall submit four sets of reprints of five major publications, which shall be provided to the subject experts for assessment before the interview.

#### Deputy Director Physical Education (stage 4)

After completing service of three years in stage 3 incumbent shall move to the next higher grade (stage 4). They shall be designated as Deputy Director.

Higher grade (Stage4) will be given to the incumbent subject to :

- (a) Fulfilment of API scores based PBAS condition setout in table VA and table IV of Appendix III of UGC Regulations, 2010 as amended from time to time.
- (b) Minimum three publications over twelve years as mentioned in table VI of Appendix III of the UGC Regulations, 2010 as amended from time to time.
- (c) Evidence of having produced teams / athletes as mentioned in table VI of Appendix III of the UGC Regulations, 2010 as amended from time to time.

The process of selection of Dy. Director Physical Education shall be initiated by inviting the bio-data with duly filled Performance Based Appraisal System (PBAS) proforma based on the API criteria.

The candidate shall submit four sets of reprints of three major publications, which shall be provided to the subject experts for assessment before the interview.

#### Selection Committee

Promotion to the post of Deputy Director (Stage 4) and Director (Stage 5) will be made through a process of selection by the Statutory Selection Committee, which shall be the same as those for direct recruitment as defined under Section 5(1) of the Rajasthan Universities Teachers and Officers (Selection for appointment) Act, 1974 (Act No. 18 of 1974) as amended from time to time. The quorum required for the meeting of the selection committee shall be as provided under Section 6 of the Rajasthan Universities' Teachers and Officers Act, 1974 as amended from time to time.

#### Assistant Director Physical Education Grade Stage 3

After completing service of five years in the second stage 2 as an Assistant Director Physical Education incumbent shall move to the next higher grade (stage 3).

Higher grade (Stage3) will be given to the incumbent subject to:

- (a). Fulfilment of API scores based PBAS condition setout in table VA and table IV of Appendix III of UGC Regulations, 2010 as amended from time to time.
- (b). Two refresher courses of 3-4 weeks duration to have been undergone during the assessment period as mentioned in table VI of Appendix III of the UGC Regulations, 2010 as amended from time to time.

The process of movement from lower grade to higher grade (Stage 2 to 3) shall be initiated by inviting the bio-data with duly filled Performance Based Appraisal System (PBAS) proforma based on the API criteria

#### Assistant Director Physical Education Grade Stage 2

1. Assistant DPE&S in the entry level grade possessing Ph.D. in Physical Education, after completing service of four years in the entry level stage (stage 1) shall become eligible for the next higher grade (stage 2).
2. Assistant DPE&S in the entry level grade, possessing M. Phil. in Physical Education, after completing service of the five years in the entry level stage (stage 1) shall become eligible for the next higher grade (stage 2).
3. Assistant DPE&S in the entry level grade, without the relevant Ph.D. and M. Phil. shall after completing service of six years as Assistant DPE&S in the entry level stage shall become eligible for the next higher grade (stage 2).

In all the above cases, higher grade (Stage 2) will be given to the incumbent subject to:

- (a). fulfillment of API scores based PBAS conditions set out in table VA and table IV of Appendix III of UGC Regulations, 2010 as amended from time to time.
- (b). One Orientation and one Refresher Course of 3/4 weeks duration as mentioned in table VI of Appendix III of the UGC Regulations, 2010 as amended from time to time.

The process of movement from lower grade to higher grade (Stage 1 to 2) shall be initiated by inviting the bio-data with duly filled Performance Based Appraisal System (PBAS) proforma based on the API criteria

Note:

The higher grade stage 2 & 3 will be given to the incumbent on the recommendation of Screening Committee. There will be no separate interview of the incumbent.

Screening cum Evaluation Committee

CAS promotions from a lower grade to a higher grade (stage 2 & 3) of Assistant Professor, Assistant Directors and Assistant Librarians shall be recommended by a "Screening cum Evaluation Committee". The "Screening cum Evaluation Committee" shall consist of:

- a. The Vice Chancellor as the Chairperson of the Selection Committee;
- b. The Dean of the concerned Faculty;
- c. The Head of the concerned Department.
- d. One subject expert in the concerned subject nominated by the Vice Chancellor from the University panel of experts.

The quorum for the committee shall be three including the one subject expert need to be present. There will be no interview of the candidate before the Screening cum Evaluation Committee.

REGISTRAR

Date: 18.03.2013

No.JNVU/Aca/M/13/1178

Copy to:-

1. The Additional Chief Secretary to Governor, Rajasthan, Jaipur with reference to his letter No.F 2 (6) RE/2007-part/1895 dated 14.3.13
2. All the members of Senate/Syndicate/Academic Council /Finance Committee.
3. All the Deans/Directors/Heads of the Departments.  
The Chairman, Library Board/Sports Board
4. The Comptroller/The University Engineer.
5. The Public Relation Officer, J.N. Vyas University.
7. All Branch Officers.
8. PS to Vice-Chancellor/PA to Registrar.

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