Minutes of the meeting of Assistant Registrars of different sections was held on April 5, 2022, in the IQAC Office, J. N. V. University, Jodhpur.

Following members were present in the meeting:

- 1. Prof. Sangeeta Loonker (Director, IQAC)
- 2. Dr. Rajshree Ranawat (Member)
- 3. Dr Shweta Jha (Member)
- 4. Dr Ashish Mathur (Member)
- 5. Mrs. Santosh Aseri (A/R Examination Section)
- 6. Sh. Hira Lal Meena (A/R Academic Section)
- 7. Sh. Rakesh Dagla (A/R Research & Development Section)
- 8. Sh. M. S. Qureshi (A/R Accounts Section)
- 9. Sh. C. L. Meena (A/R Secrecy)
- 10.Sh. Arjun Singh (Research Cell)
- 11.Sh. Satish Kumar Jangid (Online I/C)
- A. At the outset the Director congratulated and showed her gratitude on behalf of the entire team of IQAC to every one for their active participation and support extended in submitting the coveted AQAR of last five years.
- B. Prof. Loonker, Director, IQAC than elucidated on the importance of Self Study Report (SSR). Prof Loonker expounded questions like what is SSR, how it needs to be compiled and submitted and also the urgency of submitting it on time.
- C. The floor was than open for questions from attendees if any. Each and every query was answered satisfactorily. The Assistant Registrars were asked to submit the SSR in the required formats as soon as possible.

- D. In order to expedite the process, it was decided to divide the sections among IQAC members. Dr Rajshree Ranawat, IQAC Member was given responsibility of Establishment (Teaching and Non- Teaching), Examination Section and Development Section. Dr Shweta Jha. IQAC Member was entrusted with the responsibility of Finance and Academic Section and Dr Ashish Mathur, IQAC Member with the responsibility of Research and Secrecy Section.
- E. Futhermore Prof. Loonker requested and urged everyone to rise to the occasion and contribute in full measures to meet the deadline for submitting the SSR so that the process of accreditation may move on smoothly.
- F. The meeting ended with thanks to the chair.

(Prof. Sangeeta Loonker)

Director, IQAC